

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, January 7, 2010**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, Deputy Clerk Candi Kral, road maintenance employee Tim Turner, and residents Craig Karjalahti, Jerry Pawlak, Rich & Brian Biernat, Jan Schluter, and surveyor Terry Betley.

The minutes from the December 10, 2009 regular board meeting were approved on a motion by Charles Quale, seconded by Nancy Karjalahti.

The treasurer reported the following fund balances for the period ending December 31, 2009: General Revenue Fund, \$39,543.41; Road & Bridge Fund, \$360,691.11; Fire Fund, \$61,599.41; Building Fund, \$186,756.96; Sewer Fund, \$4,533.35; Parks & Rec Fund, \$31,603.20; and the Lease/purchase Fund, \$65,570.34. The Road & Bridge CD's total \$224,509.83; Sewer Fund CD's \$80,480.92; Kirt Properties escrow CD \$4,615.91. The treasurer reported the original Kirt Properties CD was redeemed with \$1,000 put in Road & Bridge, the balance reinvested in a CD. Interest received December 31 was \$789.64, other receipts were \$6,716.69. Total cash and savings balance on hand as of December 31, 2009 was \$1,056,904.44. Liabilities are the building bond at \$625,000. Motion by Nancy Karjalahti, seconded by Charles Quale to approve the treasurer's report; motion carried unanimously. Motion by Nancy Karjalahti, seconded by Charles Quale, to approve payment of claims and payroll totaling \$19,582.16, motion carried unanimously.

Correspondence: Aitkin Co. Assn. of Townships (ACAT) meeting will be January 28th at 7:30 the Aitkin VFW; speaker will be MAT attorney, Eric Hedke. High-lights & reminders were received from MAT office. The Big Sandy Lake Association meeting minutes and agenda were distributed. The Lake Minnewawa Association president sent a letter requesting a donation; the request will be presented until the annual meeting.

OLD BUSINESS:

Building: Ron Smith talked with architect, John Geissler. John will contact the township attorney in regards to completing the final paperwork on the maintenance building. Tim Turner informed the board that the air exchange unit quit working; he will contact Gardener Temperature Control.

Road report: Tim Turner reported that trees were cut on Island Road (492nd Lane) and Floe Road (490th St.); The roads have been completely plowed three times and sanded as needed. Parts have been ordered for the Sterling. Time was spent on equipment maintenance. Tim Turner and Marvin Turner were commended for the good snowplowing done over Christmas.

Radio System Update: Karla White notified the clerk that the county law enforcement will be going to the 800Mhz system. Other groups will have the option of a VHF system. It was recommended that the next Aitkin County Radio Users Group meeting be attended as other options may be discussed. Someone from Martin Communication will be asked to attend a future regular board meeting to explain his understanding of our options.

Township Insurance: Motion made by Charles Quale moved to change in inland marine misc. equipment insurance to a blanket coverage of \$20,000 costing \$82 per year, seconded by Nancy Karjalahti; motion carried.

Snowplowing policy: Discussion was moved to the end of the agenda.

Ballots for March election: The clerk reported there is some confusion as to how many ballots will be required. We may not have to use both voting machines. The county will order the ballots and see that the machine is programmed and bill the township. Charles Quale moved to direct the clerk to comply with the election laws and not to use the Model 100 Tabulator unless required, Nancy Karjalahti seconded; motion carried.

NEW BUSINESS:

Variance request – David Paviak – There was a change of the roofline, has no effect on footprint. No Board action was required.

Variance request – Steven Steele – is requesting a variance from the required setback distance of 30 feet from the platted road right-of-way to a setback distance of 10 feet, to construct a 24 foot by 36 foot residence with a tuck-under garage. Terry Betley explained plans designed for Steven Steele. The Board recommends a 16 foot setback from the road right-of-way and the entrance into the garage to be turned to eliminate parking encroachment on the road.

Snowplowing Policy: Nancy Karjalahti *said after reviewing e-mail from the attorney she understood why he had definitions of road authority and she thought that it should be put back the way he had it originally.* ~~noted that the attorney suggests a definition be given for “road authority”.~~ There was discussion on the listing of priority roads. Ron Smith will contact the township attorney for clarification. Further discussion tabled to the next meeting.

Agreement to provide snowplowing on non-maintained township roads: The township attorney e-mailed a sample document for review. Subject was tabled to next meeting.

Board of Audit/Budget Meeting: Date set for Thursday February 18 at 6:30pm.

2010 mileage rates: the federal mileage rates for business have changed from \$0.55 to \$0.50 per mile.

Meeting adjourned at 9:00 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AS CORRECTED AT THE REGULAR
BOARD MEETING ON FEBRUARY 11, 2010**