

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, January 8, 2009 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, Chris Struwve from the *Voyageur Press*, and Monte Niemi from R-TEA Manufacturing

The minutes from the December 11, 2008 regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale. Ron Smith moved to approve the minutes from the December 18, 2008 special board meeting, seconded by Charles Quale; motion carried. Charles Quale moved to approve the minutes from the December 31, 2008 special board meeting, seconded by Ron Smith; motion carried.

The treasurer reported the following fund balances for the period ending December 31, 2008: General Revenue Fund, \$23,232.59; Road & Bridge Fund, \$384,054.32; Fire Fund, \$62,086.00; Building Fund, \$201,379.84; Sewer Fund, \$29,007.39; Parks & Rec Fund, \$14,993.47; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$114,389.21; Sewer Fund CD \$53,452.90; Kirt Properties escrow CD \$5,533.07. Interest received December 31 was \$1,306.69, other receipts totaled \$13,182.38; disbursements were \$40,918.75. Total cash and savings balance on hand as of December 31, 2008 was \$888,128.79. Liabilities are the backhoe lease at \$34,649.20 and the building bond at \$625,000. Motion by Ron Smith, seconded by Charles Quale to approve the treasurer's report; motion carried. Motion by Charles Quale, seconded by Ron Smith to approve payment of claims and payroll in the amount of \$18,842.90; motion carried

Correspondence: The quarterly 70-Mile Trail newsletter, a thank you letter from the Horseshoe Lake Association, information on MinnCor Industries, the Mille Lacs energy Cooperative newsletter, USBank newsletter, and the Big Sandy Lake Association agenda and meeting minutes were received and will be filed for reference.

Monte Niemi, CEO of R-TEA Manufacturing in Isanti presented information on recycled tire aggregate that can be used to stabilize soft spots in roadways and aid in drainage problems. He shared information on many projects that have used the recycled tire aggregate.

**OLD BUSINESS:**

Building: The large grates in the wash bay have bowed after being run over by the dump trucks. It was noted that the grates are not centered on the doors. Ron Smith will contact architect John Geissler and request grates made per specifications. The clerk reported receiving the signed copy of Change Order #2 and the certificate of substantial completion for the electric boiler.

Road Report: Marvin Turner reported roads were plowed several times with additional sanding and scraping as needed. There is concern about snow piling up against fences in some areas. Brush was cut on 470<sup>th</sup> Street and overhanging branches were cut on several roads. Equipment maintenance was done. The brush piles at both yard waste sites were burned.

198<sup>th</sup> Place (public access in sec. 21): Ron Smith reported that he had viewed the area and the survey stakes are in the right place. There is continued concern about a fence, landscaping, trees and a berm being in the road right-of-way. The clerk was directed to write a letter to the property owners regarding right-of-way infringement and liability issues.

Gravel pit: It was reported that the DNR will probably allow the township one more gravel crush in the gravel pit and then they intend to close the pit. The board chair and the clerk will discuss this with the DNR and a letter of concern will be written to state representatives regarding this issue.

197<sup>th</sup> Avenue (Kirt Properties project): Charles Quale moved to accept the township engineer's report determining the new portion of 197<sup>th</sup> Avenue was properly built, seconded by Ron Smith; motion carried. It was noted that seeding will need to be done in the spring.

187<sup>th</sup> Avenue access (near Trudy Bunge): The township received \$3056.25 from BSALWMP for expenses in the stabilization project. BSALWMP also paid \$300 for engineering services on the project.

Lake View Lane Access (Cajun Queen): Jeff Boelter (Sandy Lake Sand & Gravel) notified Nancy Karjalahti that the property owner is refusing to pay for dirt that was delivered to him. The township maintenance men removed dirt from the access as it was blocking the drainage. The clerk was directed to write a letter to the property owner informing him he can reclaim the dirt from the township site; he has until July 1, 2009 to do so. The issue of payment for the dirt is between the property owner and Mr. Boelter.

#### **NEW BUSINESS:**

The quarterly Aitkin County Association of Townships (ACAT) will be held Thursday, January 22, at 7:30 p.m. at the Aitkin VFW. Information on the road sign replacement legislation was also received. Motion by resolution in support of federal and state funding for town road sign replacement and compliance was made by Ron Smith, seconded by Charles Quale; Smith, aye; Quale, aye; Karjalahti, aye; resolution passed. A copy of the resolution will be forwarded to ACAT.

The Board of Audit and Budget meeting was set for Tuesday, February 17, at 6 p.m.

Information was received from the Minnesota Association of Townships (MAT) about a seminar on reducing energy costs in local government scheduled for January 22 at the St. Cloud Civic Center.

The federal mileage rate for 2009 is 55 cents per mile for business miles.

Ron Smith moved to allow payment of the building loan interest payment (\$15,437.50) due to Bremer Bank on February 1, 2009, seconded by Charles Quale; motion carried.

A summons and complaint was received from Anderson & Butterworth Attorneys at Law regarding property on 506<sup>th</sup> Lane. The clerk contacted the MAT office to see if this will be a covered claim. Ron Smith moved to authorize the clerk to refer the issue to the township attorney if it is not covered under the MAT liability coverage, seconded by Charles Quale; motion carried.

The meeting adjourned at 9:05 p.m.

Candace Bartel  
Shamrock Township Clerk

Nancy Karjalahti  
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE REGULAR BOARD MEETING FEBRUARY 12, 2009**