

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, January 9, 2014**

Board Chairman Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Greg Kimman, Short Elliott Hendrickson Inc. (SEH) Project Engineer and resident Matthew Higgins.

The January 9, 2013, meeting agenda was approved as amended on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

The minutes from the December 12, 2013, regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale; motion carried unanimously.

The treasurer reported the following fund balances for the period ending December 31, 2013: General Revenue Fund, \$134,588.33; Road & Bridge Fund, \$247,447.68; Fire Fund, 42,785.24; Building Repair Fund, \$99,137.96; Sewer Fund, 4,826.80; FEMA, \$-2,161.17; Road Repair (black topping), \$195,284.13; Parks & Rec Fund, \$47,791.24; and the Lease/purchase Fund, \$57,486.71; for a total in the checking accounts of \$829,186.92. The Road & Bridge CD's total \$352,078.61; Building final payment CD, \$78,962.17; Sewer Fund CD's \$88,453.91; Kirt Properties escrow CD \$4,718.34. Money market interest received in December 2013 was \$255.33. Receipts for the month were \$2,798.00. December disbursements were \$49,577.86. Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the treasurer's report; motion carried unanimously.

Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the January 2014 claims and payroll totaling \$85,856.80, motion carried unanimously.

**Correspondence:** Lake Country Power December 2013 Newsline; Great Northern Transmission Line information letter; The Noncom Scoop Newsletter; ACAT Minutes and Agenda

**OLD BUSINESS:**

Road Report – Tim Turner reported that they have been doing truck maintenance due to the extreme cold; have been doing sanding, used about ¼ of the sand for the year; trying to burn the brush piles, not burning very well; had Hanni Plumbing and Heating look at the water heater in the maintenance building, Tim will wrap the heater and pipes with insulation;

Charles Quale informed the board that he had received comments from people appreciating the job that Tim and Marvin are doing on the township roads.

Road Improvements – Greg Kimman presented the board with a contract for the road work to be done on 202<sup>nd</sup> Place – The board, Greg Kimman and Tim Turner drove to 201<sup>st</sup> Avenue and 202<sup>nd</sup> Place to view the section of roads to be improved. The board then further discussed the surveying, design, advertising, construction and cost of the proposed improvements.

Motion was made by Ron Smith, seconded by Jerry Pawlak, to go ahead with the surveying, design and bidding for the road improvement/blacktop replacement project on 201<sup>st</sup> Avenue and 202<sup>nd</sup> Place from County Road 14 through to and including the 202<sup>nd</sup> Place (north) and (south) road improvement projects. Motion passed unanimously.

“No Trespassing” signs – Charles Quale contacted two local surveyors to get a price to locate and mark the property corners and lines of the gravel pit property. A motion was made by Jerry Pawlak,

seconded by Ron Smith, to approved Mark Kohout to mark the property lines and corners on the gravel pit property for \$2000. Motion passed unanimously.

Maintenance Building/Townhall Addition – Greg Kimman presented the board with a draft and estimated probably cost for the townhall addition to the maintenance building. After discussion the board recommended some changes to the draft. Greg Kimman will present the board will a new draft estimated cost by the next board meeting.

**NEW BUSINESS:**

Matthew Higgins – Variance Request – the board reviewed the plans for the variance request. Matthew Higgins explained the reasoning for the design of the plans and the reason for the request for the 16 foot setback to the road right-of-way. After discussion, the board agreed to inform the county of their acceptance of the variance. A motion was made by Ron Smith, seconded by Jerry Pawlak, to approve the variance request as designed made by Matthew Higgins. Motion passed unanimously.

Charles Quale informed the board that the variance request by Michael Louisiana that the board previously contested was approved after the township’s issues were addressed by the county and corrected by the property owner.

MAC Truck Extended Warranty – Bob Prow – did not make it to the meeting, rescheduled for the February 6 regular board meeting, the board tabled until then. The township has nine months to decide on purchasing the extended warranty for the new truck

MAT – Omnibus Transportation Finance Bill – the board reviewed and acknowledged the information provided to them by Minnesota Association of Townships

Spring Short Course – the board will attend the summer short course on March 24, 2014, to be held at Breezy Point and the Urban Town Short course to be held on April 24, 2014.

The heat has not been working well in the office. Charles Quale will contact Freeman Electric to come to the town hall look at the heating to repair or replace.

The meeting adjourned at 2:56 p.m.

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Candace Kral  
Shamrock Township Clerk

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Charles Quale  
Board Chairman

**MINUTES WERE APPROVED AT THE FEBRUARY 6, 2014 REGULAR BOARD MEETING**