

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, January 12, 2012**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Ron Smith; Treasurer John Brula; Clerk Candace Bartel and resident Richard Biernat.

The minutes from the December 8, 2011 regular board meeting were unanimously approved on a motion by Ron Smith, seconded by Charles Quale. The minutes from the January 12, 2012 special board meeting were unanimously approved on a motion by Charles Quale, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending December 31, 2011: General Revenue Fund, \$71,295.12; Road & Bridge Fund, \$366,227.53, Fire Fund, \$42,481.33; Building Fund, \$68,768.64; Sewer Fund, \$4,705.55; Parks & Rec Fund, \$51,305.91; and the Lease/purchase Fund, \$55,971.05. The Road & Bridge CD's total \$336,474.27; Building final payment CD, \$77,257.98; Sewer Fund CD's \$84,465.47; Kirt Properties escrow CD \$4,681.09. Money market interest received December 31 was \$258.28, Market Value Credit receipts totaled \$1,935.17 and disbursements were \$40,589.82. Checking account balance plus investments on hand as of December 31, 2011 was \$1,164,633.39. Liabilities are the building bond at \$520,000. Motion by Charles Quale, seconded by Ron Smith to approve the treasurer's report; motion carried unanimously. Motion by Ron Smith, seconded by Charles Quale to approve payment of the January claims and payroll totaling \$21,037.00; motion carried unanimously. It was noted that due to recent changes in the state property tax structure townships will not be receiving Market Value Credit payments in the future.

Correspondence: The following was received: thank you letter from Lake Minnewawa Association, newsletters from Rep. McElpatrick, the USDA Rural Development newsletter and the Springsted Market Update.

Joe Gould, Democrat candidate for the MN House of Representatives, did not attend the meeting as planned.

Richard Biernat inquired about copies of the road plan prepared by SEH. Additional copies have been ordered to be available for the annual meeting. Cost per copy is estimated to be \$12. Plans will be available for public review at the townhall office.

OLD BUSINESS:

- DNR pit lease – Ron Smith will contact Brian Leitinger, DNR Area Forest Supervisor, regarding the pit lease. It was noted that a gravel crush may need to be done later this year. It may be possible to crush with the county if they do road improvements on County 32 this summer.
- Road report: the road report was given at the special board meeting earlier in the day.
- Lakeview Land Access (by Cajun Queen): A resident complained that there is wood piled in the access. A letter will be sent to the property owner advising them that the wood needs to be moved. Ron Smith will pick up signage from the DNR in Grand Rapids for the access.
- 202nd PL – The boat is still in the right-of-way. Charles Quale will check on this.
- The guidelines for utility work on and under townships roads were revised and will be reviewed at the next meeting.
- Revisions to the guidelines for driveway access to township roads were reviewed and accepted on a motion by Ron Smith, seconded by Charles Quale. These guidelines will be

distributed with the utility guidelines to utility companies, contractors and realtors once those guidelines are finalized.

- The road maintenance men will start working on replacing road signs in sections 1-12. The Sign Shoppe in Aitkin will be contacted for a quote on sign prices. A sticker with date of installation and 'property of Shamrock Township, no removal under penalty of law' will be put on the back of each sign.

- Townhall remodeling: Davey Johnson has not responded to requests for design work. Matt Reid at SEH will be contacted to see if SEH has an architect that could design a remodeling plan.

NEW BUSINESS:

The list of tax forfeited land parcels in the township on the county's list to be addressed at a public hearing on March 6, 2012 at 10 a.m. at the Aitkin County Court House was reviewed. One parcel will be evaluated for possible purchase. Ron Smith will discuss this with Mark Jacobs, Aitkin County Land Commissioner, and report at the next board meeting.

Ron Smith moved to approve the township's continued membership in the state cooperative purchase program, seconded by Charles Quale; motion carried.

The annual board of audit/budget meeting was set for Wednesday, February 1, at 9:30 a.m.

Information was received about the MAT L&R committee meeting on January 24 at the Kelly Inn in St. Paul. No one plans to attend.

The purchase of a new dump truck was discussed. The road maintenance men would like to look at the county's new trucks when they arrive.

Charles Quale checked with Bremer Bank on the property on Lily Avenue (discussed at the special board meeting earlier in the day) that will be on the sheriff's auction on April 6. He was advised to contact the property owner or the real estate agent. He will contact the property owner. Nancy Karjalahti will check with the county zoning office in regard to the property. It will be discussed at the next board meeting.

Meeting adjourned at 8:52 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE FEBRUARY 9, 2012 REGULAR BOARD MEETING