

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Tuesday February 7, 2017**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; Nicole Eld and Barbie Martz, McGregor Chamber of Commerce,.

Motion by Allen Eld, seconded by Ron Smith, to approve the February 7, 2017 agenda; motion carried.

The minutes from the January 10, 2017, regular board meeting were approved on a motion by Ron Smith, seconded by Allen Eld; motion carried.

The treasurer reported the following fund balances for the period ending January 31, 2017: General Revenue Fund, \$197,058.65; Road & Bridge Fund \$205,719.20; Sewer Fund, 9,812.67; Road Repair (blacktop), \$153,849.97; Cartway, 0; Fire Fund, \$40,026.80; Building Repair Fund, \$172,793.58; Parks & Rec Fund, \$65,525.53; and the Lease/purchase \$67,215.86 for a total in the checking accounts of \$912,002.26. The Blacktop Repair CDs' total \$187,852.12; Building final payment CD, \$80,662.56; Sewer Fund CDs' \$90,699.89. Money market interest received in January 2017 was \$163.91. Receipts for the month were \$24,356.35. January disbursements were \$119,199.66, which includes MN Dept. of Natural Resources for gravel pit lease payment in the amount of \$465.00. Motion made by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the February 2017 claims and payroll totaling \$124,189.16; motion passed unanimously.

**Correspondence:** Anderson Bros Construction address change; Lake Minnewawa Lake Improvement District 2016 Annual Report; Lakes & Pines FYI Board & Employee Newsletter January 2017 issue; Land Stewardship Project memo; Rinke Noonan Drainage and Wetland Conference info; Lake Country Power January 2017 Newsliner; Aitkin Area Chamber of Commerce, Upcoming events; Government Solutions Winter 2016 issue; Lake Country Journal February/March 2017; Government census materials

**OLD BUSINESS:**

Nicole Eld – McGregor Area Chamber of Commerce; Nicole was informed that a town cannot adopt a lodging tax unless it receives a vote authorizing the tax at the annual town meeting or at a special town meeting. It is recommended by the township attorney to have a resolution the electors would vote to adopt at the annual meeting to give the board the authorization to impose the tax. If the electors approve the tax, then the board should then act by separate resolution at a board meeting to actually impose it. The clerk briefed the Board that the City of Aitkin has passed a lodging tax. The clerk contacted Aitkin to inquire their process regarding the payment of the taxes and the time consumed for the staff involved. The board was presented with example forms and spreadsheets that Aitkin uses to keep track of taxes paid and told that the monthly lodging tax process does not take much time. The lodging tax will be added to the Annual Meeting Agenda to be held on March 14, 2017.

Road Report - Ron Smith informed the board that both Tim Turner and Marvin Turner were currently out in the truck dealing the current snow falling and that they have been plowing and adding rock chips rather than sanding to provide better traction on the roads and performing regular maintenance as needed.

210<sup>th</sup>/211<sup>th</sup>/188<sup>th</sup> No new information

**NEW BUSINESS:**

Appointed as election judges for March 14<sup>th</sup> Township Election are Richard Cox, Judy Haussner, Louise Orttel and Hope Henry with alternates Richard Biernat and Jan Schuller on a motion made by Ron Smith, seconded by Allen Eld. Motion carried unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to pass Resolution No. 2017-1 Appointing the 2017 Absentee Ballot Board for the March election. Motion passed unanimously.

Motion by Ron Smith, seconded by Allen Eld, to accept and sign the Sub-Station Agreement between the McGregor Fire Department and Shamrock Township to expire March 2018; Motion carried.

The board acknowledged the Road Vacation request by Jeff and Bev Barts for Oak Ridge Drive. The clerk explained that the petition does not contain all of the requirements needed for an official petition to be accepted. The clerk, upon receipt of the documents, emailed the Shamrock Township Road Vacation Instructions to the Barts' and informed them that this procedure is according to Minnesota Statutes.

Spring clean-up day was scheduled for April 29, 2017, from 9:00 am – 2:00 pm, Fees will be discussed at the March regular board meeting.

The Clerk communicated to the Board that the Frontier claim made a considerable increase (from approx. \$109 to approx. \$153) due to the ending of a promotion period. The board reviewed the claim and discussed the high fees and extremely poor internet service. Other options for phone and internet service will be researched and discussed at the next regular board meeting to be held on March 8.

The Board reviewed the current Township Group Term Life Insurance and billing. The Township currently carries the Bronze Plan for \$15,000 coverage at \$240 per member per year. Motion made by Allen Eld, seconded by Ron Smith to upgrade the existing plan to the Platinum Plan for \$20,000 coverage at \$320 per member per year; Motion carried.

The Board acknowledged the information provided by Willy Hietalati, Minnesota Beaver Control, LLC offering beaver control services for the Township.

The board was informed that the Legal Short Course presented by MAT is to be held on April 20 in Otsego, MN. The board concluded that they will be attending as a group.

The received information stating the Board of Appeal and Equalization has been scheduled for April 24 at the Shamrock Town Hall at 9:00 a.m.

The Board participated in a conference call with Jeff Bartz to answer questions to assist him in the process to complete his road vacation petition properly.

Meeting adjourned at 2:26 pm

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Candace Kral  
Clerk

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Charles Quale  
Board Chairman

**MINUTES WERE APPROVED AT THE MARCH 9, 2017, REGULAR BOARD MEETING**