

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, February 9, 2012**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Ron Smith; Treasurer John Brula; Clerk Candace Bartel, road maintenance employee Marvin Turner, resident Richard Biernat and realtor Tony Bodway.

The minutes from the January 12, 2012 regular board meeting were unanimously approved on a motion by Charles Quale, seconded by Ron Smith. The minutes from the February 1, 2012 board of audit/budget meeting were unanimously approved on a motion by Ron Smith, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending January 30, 2012: General Revenue Fund, \$69,294.48; Road & Bridge Fund, \$359,473.58, Fire Fund, \$43,171.44; Building Fund, \$68,936.47; Sewer Fund, \$4,707.58; Parks & Rec Fund, \$51,886.43; and the Lease/purchase Fund, \$58,232.25. The Road & Bridge CD's total \$336,474.27; Building final payment CD, \$77,257.98; Sewer Fund CD's \$84,465.47; Kirt Properties escrow CD \$4,681.09. Money market interest received January 30 was \$269.07, property tax and other receipts totaled \$15,750.03 and disbursements were \$21,072.00. Total cash and savings balance on hand as of January 31 was \$655,702.23. Liabilities are the building bond at \$520,000. Motion by Ron Smith, seconded by Charles Quale to approve the treasurer's report; motion carried unanimously. The property tax remittance statement was distributed for review. Motion by Charles Quale, seconded by Ron Smith, to approve the amended January claims and payroll total to \$21,072.00 (the safety deposit box rent was added); motion carried unanimously. Motion by Charles Quale, seconded by Ron Smith to pay the February claims and payroll (totaling \$84,559.51); motion carried unanimously.

Correspondence: The following was received: Big Sandy Lake Association agenda, Rep. McElPatrick's newsletters, Land Stewardship Project newsletter, LTAP seminar information, Lakes & Pines newsletter, Aitkin Co. Historical newsletter, NATaT's Washington Report and A View from Washington, and Lake Country Power's Strictly Business newsletter.

OLD BUSINESS:

- DNR pit lease – The new pit lease was reviewed. Charles Quale moved to approve the lease, seconded by Ron Smith; motion carried. The lease terminates December 31, 2014.
- Road report: Sign inventory on sections 1-12 has been completed, the salt shed is half-full salt/sand, the roads have been plowed two complete times, the brush piles have been burned, worked on the ice ridges on the Indian Portage and Timbershores public accesses, maintenance was done on various pieces of equipment and removed the rock from the ball field.
- Quotes from three sign companies for 76 road signs were reviewed. Motion by Charles Quale, seconded by Ron Smith, to order the signs from the Sign Shoppe in Aitkin; motion carried. The clerk will check with Turner and Workman Townships to see if they want to order signs on the same order.
- Lakeview Land Access (by Cajun Queen): A resident complained that there is wood piled in the access. Most of the wood in the access has been moved. A letter will be sent to the property owner advising them that the remainder of the wood needs to be moved and that no further encroachment on the access will be allowed.
- 202nd PL – The boat is still in the right-of-way. The property owner died recently.

- The guidelines for utility work within township road rights-of-way were revised. After review of the changes, one additional revision was made. Ron Smith moved to approve the guidelines as revised, seconded by Charles Quale; motion carried.
- Specifications on a truck recently purchased by the county were distributed for review. The board will check on the state bid site for truck prices.
- A letter to the Aitkin County Land Department inquiring on the procedure to change the classification on tax-forfeited parcel 29-1-355900 to allow the township to correct the erosion problem on 189th PL was reviewed and approved to be sent.
- Discussion was held on the possible purchase of foreclosed property (29-0-024400) on Lily Avenue. The township is interested in purchasing the property to use as a gravel pit. Realtor Tony Bodway, Edina Realty, suggested the township could do an option to buy or a purchase agreement. Conditions of the purchase would be a clear title on the property, a conditional use permit granted by Aitkin County Planning and Zoning, borings to verify that there is suitable and adequate amounts of acceptable material for a gravel pit, and voter approval of the purchase at the March 13, 2012 annual meeting. Tony will communicate with the property owner and write an option to buy with conditions. Tony will act as a dual agent. Motion by Ron Smith, seconded by Charles Quale, to continue the meeting to Monday, February 13, at 2 p.m. to further discuss the option to buy/purchase agreement on the foreclosed parcel on Lily Avenue (29-0-24400); motion carried. Paying for the purchase was discussed. A partial payment could be made from the road and bridge fund or one of the gravel CD's and a certificate of indebtedness could be obtained for the balance. Charles Quale moved to authorize hiring a company (Braun or AET) to do borings on the property once the acceptance of the option to buy or purchase agreement is received from the owner, seconded by Ron Smith; motion carried. There may be a charge from the owner to allow the township to do the borings.

NEW BUSINESS:

The conditional use permit requested by Erwin Carl Rippie, Jr. for a firearms dealership was reviewed. The board recommended following the established ordinances, rules and regulations.

Charles Quale moved by resolution (2012-1) to approve issuance of 3.2 percent malt liquor licenses to Cajun Queen, Minnewawa Sportsmen's Club and any existing or newly created business upon request, seconded by Ron Smith; the resolution was approved on the following vote: Quale, aye; Karjalahti, aye; Smith, aye.

Charles Quale moved to appoint the following to serve as election judges at the March 13, 2012 township election: Richard Cox, Kathy LaBerge, Louise Orttel, Judy Haussner, Barb Greifzu and Jack Brula, seconded by Ron Smith; motion carried. (Four will serve as judges, two will serve as alternates). Ron Smith moved by resolution (2012-2) to appoint the following to serve as the absentee ballot board for the March 13, 2012 township election: Richard Cox, Louise Orttel, Kathy LaBerge and Barb Griefzu, seconded by Charles Quale; the resolution was approved on the following vote: Quale, aye; Karjalahti, aye; Smith, aye.

The clerk completed and returned the Survey of Residential Building or Zoning Permit Systems sent by the U.S. Department of Commerce/U.S. Census Bureau.

The clerk was authorized to contact John Berge to service the township computers.

Townhall remodeling: Davey Johnson sent a design for review. After discussing options and suggestions, recommended changes were noted. The design will be returned to Davey for revision.

At 9:50 p.m. the meeting was continued to Monday, February 13, at 2 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE MARCH 8, 2012 REGULAR BOARD MEETING