

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, February 11, 2010**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Deputy Clerk Candace Kral, road maintenance employee Marvin Turner, and residents Jerry Pawlak and Rich Biernat.

The minutes from the January 7, 2010 regular board meeting were approved as corrected on a motion by Nancy Karjalahti, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending January 31, 2010: General Revenue Fund, \$37,687.75; Road & Bridge Fund, \$353,600.05; Fire Fund, \$62,399.34; Building Fund, \$186,765.91; Sewer Fund, \$4,562.67; Parks & Rec Fund, \$32,085.69; and the Lease/purchase Fund, \$64,514.56. The Road & Bridge CD's total \$224,509.83; Sewer Fund CD's \$80,480.92; Kirt Properties escrow CD \$4,615.91. Interest received January 31 was \$642.21, other receipts were \$13,293.14. Total cash and savings balance on hand as of January 31, 2010, was \$1,051,222.63. Liabilities are the building bond at \$625,000. Motion by Charles Quale, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried unanimously. Motion by Charles Quale, seconded by Nancy Karjalahti, to approve payment of claims and payroll totaling \$105,561.74 – all claims were approved except the DNR pit lease which was continued to March 18 after budget/audit meeting, motion carried unanimously.

Correspondence: Lakes & Pines newsletter and the Aitkin Co. Historical Society newsletter were received and will be filed for reference. Ron Smith shared information on a pipeline safety program on March 4th in Aitkin. Ron Smith received a letter from Minnesota Department of Transportation regarding release for haul road status for 502nd Street (this was discussed under new business.) A thank you note was received from Sandy & Andy Liepens complimenting Tim & Marvin for the good job they do in maintaining the township roads.

OLD BUSINESS:

Building: Ron Smith had e-mails between architect, John Geissler and township attorney showing that they seem to be playing phone tag. No new information was presented. Discussion was held on how to finalize the paperwork and complete the unfinished items relating to the maintenance building; no decision was made.

Road report: Marvin Turner reported that they have been plowing sanding and winging; performing maintenance on the equipment; and cutting trees on 511th Lane and Island Road (492nd Lane). Marvin Turner also reported that there was one bay of salt sand left and was told to order more salt if needed.

S. Steele variance approval: the Board reviewed the report provided by Terry Betley and acknowledged that Mr. Steele complied with the Boards request. Plans were approved by Aitkin Co. Board of Adjustment.

DNR Pit Lease: Provisions of the new lease were discussed. Questions were raised regarding the amount owed. Mark Westin, Realty Specialist, Division of Lands and Minerals, could be contacted to come out and review the lease with the Board. The subject was tabled to the continuance of the meeting on February 18.

Radio System Update: There was no new information. The clerk will contact Kurt Martin from Martin Communications, Brainerd, to attend the March meeting to discuss options for the system.

Election Assistance Grant: Nancy Karjalahti noted that we applied for an Election Assistance Grant and were approved. Motion was made by Charles Quale, seconded by Ron Smith, to move forward with the grant; motion carried unanimously.

Election Information: The Deputy Clerk informed the Board that the ballots have been printed and that two election judges will need to attend the public testing of the machines on March 1 at the court house.

Census Boundary Request: We received another request for boundary verification, Candace Bartel will complete and return next week.

Snowplowing Policy: The revisions to the policy were discussed; Ron Smith and Candace Bartel had a phone conference with the township attorney to address questions from the last board meeting. The attorney advised that the audience for the policy is the legal system and the township's liability as opposed to the public audience.

Jerry Pawlak submitted a list of his concerns regarding the snowplowing policy and contract. Ron Smith explained the use of some of the terminology in the policy that Jerry was questioning. Lengthy discussion followed on several aspects of the draft policy; no decisions were made.

Nancy Karjalahti moved to go back to original ordinance and then allow these people this contract to be tweaked so that it can be current; motion died for lack of a second.

Further discussion on the subject was tabled.

NEW BUSINESS:

Liquor License Resolution: Candace Kral read the resolution to grant 3.2 liquor licenses to Big Sandy Sports and Pizza, Cajun Queen, Minnewawa Sportsman's Club. A motion was made by Nancy Karjalahti; seconded by Charles Quale to approve the resolution; motion carried unanimously.

Fire Dept. Substation Agreement: The agreement expires in March and the township is waiting to receive a new agreement from the McGregor Fire Department

Appoint Election Judges: Appointed as election judges for March election were Jack Brula, Richard Cox and Loiose Orttel with alternate Judy Haussner, on a motion made by Nancy Karjalahti, seconded by Charles Quale; motion carried unanimously. Board approved sending two election judges to Aitkin for public testing of the Automark machine on March 1.

Board of Appeal & Equalization Date: Friday, April 23 at 9 a.m.

Haul Rd (502nd St) Release: Marvin Turner stated that haul road is in good condition. Motion made by Nancy Karjalahti, seconded by Charles Quale, to approve the release and return it to Minnesota Department of Transportation; motion carried unanimously.

Meeting concluded at 8:43 p.m.

Candace Kral
Shamrock Township Deputy Clerk

Ronald Smith
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AT THE REGULAR BOARD MEETING
MARCH 4, 2010**