

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, February 12, 2009 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, resident Rich Biernat, and Cole, Kevin and Tara Hanson representing Zorbaz of Big Sandy Lake, Inc.

The minutes from the January 8, 2009 regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending January 31, 2009: General Revenue Fund, \$22,259.74; Road & Bridge Fund, \$382,337.96; Fire Fund, \$63,498.74; Building Fund, \$203,990.94; Sewer Fund, \$29,262.00; Parks & Rec Fund, \$15,623.89; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$114,389.21; Sewer Fund CD \$53,452.90; Kirt Properties escrow CD \$5,533.07. Interest received December 31 was \$1,306.69, other receipts totaled \$13,182.38; disbursements were \$18,844.30. Total cash and savings balance on hand as of January 31, 2009 was \$890,348.45. Liabilities are the backhoe lease at \$34,649.20 and the building bond at \$625,000. Motion by Charles Quale, seconded by Ron Smith to approve the treasurer's report; motion carried. Motion by Ron Smith, seconded by Charles Quale to approve payment of claims and payroll (\$56,064.52); motion carried

Correspondence: Received and filed for reference were the Big Sandy Association newsletter, meeting agenda and minutes; 70-Mile Trail Project News; information from Transperfect on translation services; Mille Lacs Energy newsletter; and the Lakes & Pines newsletter.

Request for liquor license: Cole Hanson doing business as Zorbaz of Big Sandy Lake, Inc. requested approval of issuance of liquor licenses for said establishment. He introduced Kevin and Tara Hanson who will manage the restaurant. Motion by resolution was made by Charles Quale to approve the issuance of requested liquor licenses by Zorbaz of Big Sandy Lake, Inc., seconded by Ron Smith; resolution passed on the following vote – Smith, aye; Quale, aye; Karjalahti, aye.

OLD BUSINESS:

Road Report: Marvin Turner reported roads were sanded, scraped, and winged as needed. Maintenance was done on equipment. Sander stands were built. The bathroom in the townhall was painted. Ice blades were put on the grader. The Kodiak snowplow truck was taken to Mills Truck Service in Brainerd for service. The transmission needs work, the horn was replaced, a brake switch was replaced, and the alignment was checked. A new snowplow was ordered for the Kodiak. The salt/sand supply was discussed. Salt supply availability may be limited.

The R-TEA aggregate was discussed. Nancy Karjalahti will check with Steve Hughes at Aitkin Co. Soil and Water and Lonnie Thomas, DNR hydrologist, for guidance on use of the product. Nicole from Impact 6 will be providing Nancy with information in the near future. This will be further discussed at the next regular board meeting.

No new information was available on the gravel pit/gravel crush.

Troy Gilchrist, township attorney, is waiting to hear from the attorneys preparing the quiet title on property on 506th Lane.

The public accesses on Lake Minnewawa were discussed. It may be possible to work with Lake Minnewawa Association (LMA) on improving several accesses. Nancy Karjalahti will check with

LMA on feasible projects. Improving parking for the 198th Place access, riprap on Indian Portage access and improving the Duck Pass access were mentioned.

Big Sandy Area Lakes Watershed Management Project (BSALWMP) notified Daniel and Susan Westberg and Bob and Margaret Nelson that BSALWMP would be working with Shamrock Township to survey and design a plan to help with managing water flow through their properties. The survey and design work are a cost share between the township and BSALWMP and there will be no financial commitment from the property owners. The clerk was directed to write a letter to the Westberg's and Nelson's restating that they will not be financially obligated by giving their consent to the survey and design work.

Aitkin County Sheriff Scott Turner will be asked to attend a board meeting in April to give an update on the federally mandated changes for the township's radio system.

Building: The final walk-through inspection of the maintenance building was scheduled for Thursday, March 5, at 2 p.m.

Fire Department: Renewal of the substation agreement, the agreement for fire service and the township's fair share portion of the fire department budget were discussed. Renewal forms and bill should be coming from the McGregor Volunteer Fire Department/City of McGregor.

NEW BUSINESS:

Eagle Nests Townhome Association is requesting an amendment to their conditional use permit from the Aitkin County Planning Commission to increase the number of mooring spaces from nine to sixteen. No action was taken.

The following were appointed to serve as election judges at the annual township election on Tuesday, March 10, 2009, from 2 p.m. to 8 p.m.: Judy Haussner, Richard Cox, and Louise Orttel with Kathy Laberge as alternate.

Treasurer John Brula explained Grand Timber Bank's request to the township to release pledged securities on the township's bank accounts. Motion by Ron Smith, seconded by Charles Quale, to allow the release of pledged securities as requested by Grand Timber Bank; motion carried.

A survey from the Census Bureau on soup kitchens, shelters for the homeless and mobile food vans was completed by the clerk. A Census Bureau boundary and annexation survey was also completed by the clerk with assistance from the road maintenance employees.

Two laminated wooden conference tables were recently donated to the townhall by the Rice Lake National Wildlife Refuge. A thank you letter will be sent.

The meeting adjourned at 8:21 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE MARCH 5, 2009
REGULAR BOARD MEETING**