

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday March 3, 2016**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Treasurer, John Brula; Clerk, Candace Kral; road maintenance employee Tim Turner; and Brian Koski, Septic Check.

Motion by Allen Eld, seconded by Charles Quale, to approve the March 3, 2016 agenda; motion carried.

The minutes from the February 11, 2016, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried.

The minutes from the February 18, 2016, Board of Audit/Budget Meeting were approved on a motion by Allen Eld, seconded by Charles Quale; motion carried.

The treasurer reported the following fund balances for the period ending January 31, 2016: General Revenue Fund, \$181,355.38; Road & Bridge Fund \$167,700.89; Sewer Fund, 4,853.20; Road Repair (black topping), \$54,478.67; Fire Fund, \$42,203.37; Building Repair Fund, \$143,388.64; Parks & Rec Fund, \$54,170.00; and the Lease/purchase (\$9,270.76); for a total in the checking accounts of \$638,879.39. The Road & Bridge CDs' \$86,396.37; Blacktop Repair CDs' total \$100,000.00; Building final payment CD, \$80,276.62; Sewer Fund CDs' \$90,429.87. Money market interest received in February 2016 was \$108.22. Receipts for the month were \$28,819.43. February disbursements were \$93,461.76. Motion made by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion carried.

Motion made by Charles Quale, seconded by Allen Eld, to approve the February 2016 claims and payroll totaling \$43,273.55; motion passed unanimously.

Correspondence: Anderson Brothers invitation to Township & City Forum to be held in Nisswa March 29; Lake Country Power February 2016 Newline; Douglas Sports Equipment 2015 catalog; Mark Pawelski email regarding MN fishing opener looking for fishing host volunteers; Minnesota Department of Health memo stating revisions to the Total Coliform Rule; Ziegler CAT thank you letter for the purchase of the CAT 930M loader and the Premier Warranty; e-mail from Jim Hawley regarding trees that he removed or is going to remove along the road; e-mail from Jay Laursen inquiring of any progress of the CYC public land issue

OLD BUSINESS:

Brian Koski, Septic Check, informed the board of what to look for in sites for acquisition when determining where cluster septic systems may be necessary in the future. He explained the benefits of using smaller systems verses larger systems, types of systems, procedures and amount of land/area that would be required for such systems.

The board decided to wait on a decision regarding the acquisition of Indian Portage Lots 12 thru 15 Blk 25.

Tim Turner informed the board that SEH is surveying the end of the Hillcrest road (498th Lane), the board agreed to have the entire area (211th Place and 210th Place) surveyed.

Road report – Tim Turner reported that they have been scraping and sanding, ice blades have been used on all roads; plowing of slush; work on burning brush piles at leaf site; steamed culvert on 180th Ave.; trimmed trees on Bridge Road.

Tim presented the board with information for a service plan for the 940M CAT loader based on the township's expected hours of use. Motion made by Charles Quale, seconded by Allen Eld, to purchase a

contract for \$2,362 with Ziegler for 3 years or 750 hours for maintenance service of the 940M CAT loader; motion carried.

Tim researched the MNBid policy for selling the older loader – Online Auction – items less than \$4,000 they charge 10%, items over \$4,000 they charge 8%, maximum administration fee of \$1,000. Different methods of selling the loader were discussed. The board will verify the proper procedure for the selling of an asset with MAT.

The board discussed the trees in the right-of-way on the Eagle Nest Road that were previously marked for removal. The township has not heard anything from the residents in the area. Maintenance will remove the trees.

NEW BUSINESS:

Motion by Charles Quale, seconded by Allen Eld, to sign Resolution 2016-4, Issuance of 3.2 Percent Malt Liquor License; motion passed unanimously.

The board discussed the 2016/2017 Fire Department Reports stating the fair share levy amounts for fire protection. They noted that Shamrock Township pays over ½ of the fire departments budget amount and that the reports did not state the actual amount that the City of McGregor pays. Motion made by Charles Quale, seconded by Allen Eld, to approve the continuation of the Sub-Station Agreement for another year; motion carried.

The board reviewed the tentative agenda for the annual meeting and the road report to be presented at the annual meeting on March 8.

The board was informed that the Legal Short Course presented by MAT is to be held on April 21 in Burnsville, MN. The board decided that they will not be attending as a group but members may go individually if they wish. It was also stated that the township does not reimburse for overnight accommodations.

The Board of Appeal and Equalization has been scheduled for April 25 at the Shamrock Town Hall at 9:00 a.m.

The board reviewed the request by Todd & Bernadette Noard for a variance from the 75 foot ordinary high water level setback to construct a residence addition located 51448 206th Place. The Board has no objections to the requested permit and recommends that the county rules and regulations be followed.

The board reviewed the request by Gordon & Jacquelyn Howe for a variance from the 75 foot ordinary high water level setback to construct a residence addition located at 49569 210th Place. The Board has no objections to the requested permit and recommends that the county rules and regulations be followed.

Meeting adjourned 2:18 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 24, 2016, REGULAR BOARD MEETING