

**Shamrock Township
Annual Meeting
Tuesday, March 10, 2014**

The annual meeting held in the Town of Shamrock, County of Aitkin, State of Minnesota, was called to order by Clerk Candace Kral at 8:15 p.m. Eighteen residents and five guests were in attendance. The clerk led the Pledge of Allegiance. Bob Sannes was selected as moderator on a motion by Richard Biernat, seconded by Bob Sannes. The meeting agenda was accepted.

March 11, 2014 Annual Meeting Minutes were read by the clerk. A motion by Bob Greifzu, seconded by Richard Biernat to approve the annual minutes from the March 11, 2014; motion carried.

Treasurer John Brula read the treasurer's annual report. The treasurer's annual report was approved on a motion by Candace Bartel, seconded by Nancy Karjalahti; motion carried.

The following agencies sent requests for donations from the township: Advocates Against Domestic Abuse; Aitkin Co. Historical Society; ANGELS; Crisis Line & Referral Service – requesting \$250; First Call 211; McGregor Area Library; Riverwood Foundation; Seven County Senior Federation and Support Within Reach. Lisa Cruze, Big Sandy Water Institute, was addressed the residents with the purpose and benefits of the Big Sandy Water Institute to the area residents/property owners. Lisa Cruze stated that the Institute is run solely on donation and requested for township monetary support. Motion made by Bob Greifzu, seconded by Jack Johnson, for the township to donate \$2,500 to the Big Sandy Water Institute; motion carried. Motion by Jim Hawley, seconded by Bob Greifzu, was made that the Board of Supervisors review the remainder of the requests and acts upon them individually at the board's discretion either for or against the request, motion carried.

One Hundred Ten people voted in the annual election. The results were as follows: Treasurer: John Brula 94, write-in 0; Supervisor: Jerry Pawlak 41, Richard Biernat 11, Allen Eld 41, John H. Clasen 17, write-in 0. The clerk will follow procedure and schedule the tie-breaker between Jerry Pawlak and Allen Eld.

The annual road report summarizing the work done by the road maintenance employees was read by the clerk.

Bob Beaver, SEH, summarized to residents and answered questions regarding the current road projects that SEH is working with the township to complete.

202nd Place: The Township started the construction project last year with culvert replacements and raising the grade approximately one foot in the area that flooded in 2012. This construction season we will reclaim (grind up the existing bituminous and base) the entire section of pavement. Final grading will be completed and the bituminous pavement will be placed. The snowmobile crossing near the Gustafson property will be constructed out of concrete to better wear with the snowmobile traffic. Restoration will include final drainage grading and turf establishment on disturbed areas. This project will be completed in 2015. The residents were informed that the platted public access is not in the same place that is currently being used for the snowmobile crossing. It was explained that a property swap would be needed to keep the public access in its current location. A resolution together with a statement from Mr. Gustafson

stating his cooperation was provided to the residents, and read by the clerk, giving the township permission to proceed with a property swap. Motion made by Bob Greifzu, seconded by Candace Bartel, to accept Resolution 2015-4 Resolution Authorizing the Town Board to Initiate the Town Road Alteration and Vacation Procedure. Motion carried. Motion made by Richard Beirnat, seconded by Bob Greifzu, to approve Resolution 2015-4 Resolution Authorizing the Town Board to Initiate the Town Road Alteration and Vacation Procedure. Motion passed unanimously.

498th Lane: The main issue with the existing road is the erosion and washing of the road edges. The project includes reconstruction 498th from 202nd Place approximately 800 feet to the west. The road will be reconstructed a little bit wider with ditches on both sides. The ditches will be constructed with a geo-grid and rock base. This will help limit the erosion on the steep grade areas. The final surface of the road for this project will be class five aggregate. The Township will look at bituminous pavement in the future. The Township will publicly bid the project and construction will be completed in 2015.

The application of calcium chloride for dust control on gravel roads notification process was explained to residents.

James Lundberg and Wendy Jurek present information to the township regarding Members Cooperative Credit Union. The credit union's history and basic business practices were presented to the residents and the benefits of the township using their services.

Nancy Karjalahti stated that Grand Timber Bank

The Township generated two preliminary floor plans/layouts for the addition and presented them to the residents for their review. The residents were informed that the building could be constructed with a stick build and metal siding or a concrete block building. The township is not at the point of moving into the final design stage or construction at this time. There will be public meetings prior to any final decisions being made. The Township is currently budgeting for the project in the future.

Tennis Courts / Basketball Court - The Township has been talking about relocating the tennis courts in conjunction with the future building addition. With the existing condition of the tennis courts deteriorating, the Township started to review relocating the courts to the north prior to the building expansion. A plan was distributed showing the location of the relocation and new construction. The concept of a two tennis court complex with a basketball court was discussed. The preliminary cost for the removal of the existing tennis courts, gravel parking lot expansion, construction of a two tennis court system and construction of one basketball court is \$220,000. The Township is exploring a grant from the DNR that would fund up to \$100,000 with a 50% share of the project cost. The grant application is due on March 31, 2015. If funded by the DNR, the Township would have two years to complete the project. A letter from a property owner was also distributed stating her concern for the condition of the tennis courts and desire for new courts to be built.

The taxable market value and net tax capacity report from the Aitkin county auditor was distributed for review. For the assessment year 2013/tax year payable 2014 the township's total taxable market valuation is \$392,702,800 and the net tax capacity is \$3,983,109.

The clerk informed the residents that the payment for 2013 was \$52,944.85 for fire protection; the 2014 payment will be \$58,895.76; the 2015 payment will be \$63,613.57. It was noted that the township also provides housing and utilities to have fire department trucks located at the townhall.

The minutes from the Board of Audit/Budget meeting were read by the clerk. A motion by Brian Napstad, seconded by Bob Greifzu, to approve the funds as listed; motion passed unanimously.

Revenue fund:	\$ 100,000	Road & Bridge fund:	\$285,000
Building Repair fund:	\$ 30,000	Fire fund:	\$ 60,000
Sewer fund:	0	Park/Recreation fund:	\$ 5,000
Lease/Purchase Loan		Blacktop repair fund	<u>\$100,000</u>
Repayment fund:	\$ 80,000		

The total levy for 2015 will be \$660,000

The clerk stated that the township could not have an appreciation celebration for the township in the event an occasion should arise (such as the 2012 flooding circumstances) without authorization by the citizens at the annual meeting. Motion by Bob Greifzu, seconded by Rich Biernat, to give the township an allowance of \$2,500 at the discretion of the board for appreciation celebration if an occasion should arise in the future; motion passed unanimously.

Motion made by Ron Smith; seconded by Bob Greifzu; to allow public funds to be used in construction of the roadway in-slope and adjoining driveway on private property adjacent with landowner permission; motion carried.

A motion made by Bob Greifzu, seconded by Barbara Greifzu, to set the voting hours for the March 10, 2015, annual township election as 2 p.m. to 8 p.m. at the townhall; motion carried. Charles Quale moved to set the time for the March 10, 2015, annual meeting at 8:15 p.m. or immediately following the Board of Canvass and the meeting to be held at the townhall; seconded by Ron Smith; motion carried.

The rates for publishing legal notices were reviewed. Jerry Pawlak moved to designate the Voyageur Press as the official newspaper for township legal notices, seconded by Barbara Greifzu; motion carried. The posting locations for township notices were reviewed. The township will continue with current posting locations. Notices are posted at the townhall, Sather's store, Willey's Bait Shop, and Whispering Pines.

The Board of Equalization and Appeal will be held on Monday, April 28, at 9 a.m. at the townhall.

The spring clean-up day is scheduled for Saturday, May 3, from 9 a.m. to 2 p.m. at the townhall only.

Brian Napstad asked for an update on the gravel pit property that the township purchased in 2012. Ron Smith informed the residents that the property had been posted and that the board will need to have some of the property logged. Berms and sound barriers have been erected/planted. The township will need to do a gravel crush out of the township pit soon.

Commendations were given to the maintenance men for the great job they have been doing and their good attitude. Motion by Jim Hawley; seconded by Bob Greifzu, to give a verbal pat on the back to commend our township road crew for the exceptional job they have been doing; motion carried unanimously.

It was suggested that the board consider posting (on the website) an unofficial copy of meeting minutes with a disclaimer stating that the minutes are "Unofficial and Have Not Been Approved" so that the community can get the information sooner.

Charles Quale wanted to thank Wayne Floe, Floe International, Inc., who is donating the benches for the dugouts of the new ball field and that Aitkin County Sentence-to-Serve who has been installing the roofs on the dugouts. The ball field is almost complete, if you have any suggestions for naming the ball field, let the board know. The township together with the Twins Community Organization would like to have dedication ceremony for the ball field this year. Jeremy Paquette has volunteered his time to work on getting a little league ball team for this year, to coach and to help with the ongoing maintenance of the field.

Meeting adjourned at 9:57 p.m. on a motion by Bob Greifzu, seconded by Barbara Greifzu.

Candace Kral

Shamrock Township Clerk

Bob Sannes

Moderator

MINUTES WERE APPROVED AT THE MARCH 14, 2017, ANNUAL MEETING