

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday March 23, 2017**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; Nicole Eld, McGregor Chamber of Commerce and one resident.

Motion by Ron Smith, seconded by Allen Eld, to approve the March 23, 2017 agenda; motion carried.

The minutes from the, March 9, 2017, Regular Board Meeting were approved on a motion by Allen Eld, seconded by Ron Smith; motion carried.

Correspondence: The Mercury; Minnesota LTAP Technology Exchange March 2017; Harddrives and Oldcastle Materials Memo to customers; Aitkin County Association of Townships quarterly meeting information and minutes; Knudson Tree Experts Inc. of introduction and proposal for services; thank you card from Katie Nelson thanking the township for their past and continued support for the Riverwood Foundation

Concerns from residents not on the agenda: Jerry Weiskoff currently collects the money from the property owners in his area and requested that the township either pay the full amount or have it included in the taxes. He was informed that the only areas that the township does at its own expense are areas for road stabilization. The township does not apply calcium chloride for dust control purposes. The board also informed him that he can get the clerk the mailing addresses or email addresses and she would send out notices and applications to the property owners.

Reorganization:

Ron Smith made a motion, seconded by Charles Quale, to designate Allen Eld be the Chairman for the coming year. Motion passed unanimously.

Charles Quale made a motion, seconded by Allen Eld, to designate Ron Smith as Vice-Chairman for the coming year. Motion passed unanimously.

Charles Quale moved to set the meeting schedule for the 2017/2018 year at 1:00 p.m. unless otherwise stated as follows: May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14, January 11, February 8, March 8, March 22 and April 12, seconded by Ron Smith; Motion passed unanimously. It was stated that the annual meeting is on March 14 at 8:15 p.m.

It was stated that annually the treasurer signs, together with the bank, Agreement for Custody of Pledged Securities for the securities of the townships monies. Motion made by Ron Smith to pass Resolution 2017-4, Designating Grand Timber Bank as the Legal Depository & Signature Authorization, seconded by Charles Quale. Motion passed unanimously.

Motion was made by Charles Quale to pass Resolution 2017-5 on the safe deposit box authorization, seconded by Ron Smith. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Allen Eld, aye.

The salaries of the board were discussed. It was noted that the clerk and treasurer salaries were raised last year. The board determined that it will leave the salaries and compensations for the board the same as last year. Motion made by Ron Smith to pass Resolution 2017-6, Establishing a Policy for the

Compensation and Reimbursement of Towns Officers, seconded by Allen Eld. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Allen Eld, aye.

Motion was made by Charles Quale to pass Resolution 2017-7, Allowing a Supervisor to Work as an Employee, seconded by Ron Smith. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Allen Eld, aye.

Motion was made by Charles Quale to pass Resolution 2017-8 Authorizing Contract with Interested Officer for Ron Smith, seconded by Allen Eld. Resolution was approved on the following vote: Charles Quale, aye; Allen Eld, aye.

Motion was made by Ron Smith to pass Resolution 2017-9 Authorizing Contract with Interested Officer for Charles Quale, seconded by Allen Eld. Resolution was approved on the following vote: Ron Smith, aye; Allen Eld, aye.

Motion was made by Ron Smith to pass Resolution 2017-10 Authorizing Contract with Interested Officer for Allen Eld, seconded by Charles Quale. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye

Motion was made by Charles Quale to designate Aitkin Independent Age as the township's official newspaper, and to run all ads and notices in the Voyageur Press, seconded by Ron Smith. Motion passed unanimously.

Motion was made by Ron Smith to continue to use the existing posting places (Town Hall, Wiley's, Sather's and Whispering Pines), seconded by Charles Quale. Motion passed unanimously.

Motion was made by Charles Quale to allow the town officers and the deputy clerk to attend training sessions and other meetings as needed, seconded by Ron Smith. Motion passed unanimously.

OLD BUSINESS:

Lodging Tax Ordinance – The board summarized the Resolution 2017-3 – Resolution Authorizing the Imposition of a Local Lodging Tax approved by the electors at the Annual Meeting on March 14. They were also provided with Ordinance 2017-1 An Ordinance Imposing a Tax on Lodging and Resolution 2017-12 Resolution Approving Summary Language for Publication of an Ordinance Imposing a Tax on Lodging both furnished by the township attorney. Said ordinance and resolution were examined and discussed. Motion made by Ron Smith, seconded by Charles Quale, to approved Ordinance 2017-3 (as presented), as prepared by the township attorney and recommended by the electors at the Annual Meeting on March 14, 2017; Concern was stated whether the individuals or corporations renting homes will be paying the tax as well, the board would like to have assurance that the tax would also be paid by such rentals. Motion carried. Motion made by Charles Quale, seconded by Ron Smith, to approved Resolution 2017-12; Motion carried.

The board discussed the replacement of the Sterling. It was stated the township should take into consideration that it took 10-12 months when the last truck was ordered. The board feels that the truck should be set up the same as the one purchased in 2015 for the ease of the employees driving and handling the trucks. Motion made by Charles Quale, seconded by Ron Smith, to move forward on ordering a new truck. Motion passed unanimously. Tim Turner will follow up on obtaining the information for ordering the truck and provide the information to the board.

188th Avenue – the board will further discuss once they have more information from Bob Beave SEH.

Phone and Internet Service the clerk had spoken with a couple representatives from Frontier and was quoted a new package special providing the same phone service we now receive for \$39.99 per month with at least a one year commitment. Internet with Frontier has a faster internet service (15m static) for \$134.98 per month. SCI will not bring cable to the town hall so they are not an option. Excede's package is for internet only at \$49.99 (12 GB/month) for the first year and \$59.99 after that for a 3 year contract. John Brula will contact John Dover from Frontier to inform him of the quality of internet service and the township's seriousness of cancelling Frontier's internet service and present the information to the board at the April meeting

Bartz Road Vacation – the board was informed that the township received the required escrow deposit from Jeffrey Bartz. The board was presented with Resolution 2017-11 – Resolution issuing an Order Setting Forth Initial Description and Setting Hearing Date Regarding the Proposed Vacation of a Portion of Oak Ridge Drive. The board reviewed said resolution and discussed available dates. It was stated that the first available date of April 10 would be time tight for the Bartzs to serve interested parties as stated by state statutes. It was suggested to set the hearing date according to Mr. Bartz's ability to serve documents properly. The board decided on either April 10, 2017 at 3:00 pm or May 1, 2017 at 3:00 pm. The clerk will contact Mr. Bartz to assess the best date for him and then inform the board. Motion made by Ron Smith, seconded by Charles Quale, to approved Resolution 2017-11; motion carried. Motion made by Ron Smith, seconded by Charles Quale, to allow Allen Eld to sign Resolution 2017-11 upon the confirmation of the hearing date; motion carried.

NEW BUSINESS:

Calcium Chloride –. Motion made by Charles Quale, seconded by Ron Smith, to cost share (50/50) with the residents for the application of calcium chloride on township maintained roads. Motion passed unanimously.

Worting Road – Shamrock Township and Workman Township has road maintenance contracts for the maintenance of roads that are in both townships. These contracts have the townships sharing in the maintenance of these shared roads. Shamrock Township as well as Workman Township coordinates with the Aitkin County Engineer's Office regarding application of liquid calcium chloride (CaCl) for dust control on township gravel roads. In the past Workman Township has had calcium chloride applied to your road for dust control and then has billed Shamrock Township for the cost. The board stated concern that the township is paying the full cost for CaCl to 512th Lane. Shamrock Township's policy is to share cost with the property owners. The board feels that it is not right that this process with Workman Township has us paying the full amount for some property owners. The clerk will contact Workman Township to ensure that they know of our policy regarding the application and paying of CaCl.

Ron Smith has been approach by residents who live off of 490th Street (Floer Road) in Floer Edition that wants 490th Street to be CaCl from Lake Ave all the way to the Floer Edition. It was stated that the township does most of that portion of the road already for road stabilization on the hills and curves.

Annual road view is set for April 10, 2017, at 8:00 am starting at the town hall.

Donations tabled until the April 13 regular board meeting.

McGregor Community Education - Softball/Baseball Clinic - the board was presented with an email request from Lisa Kruze, McGregor Community Education , to use the ball field for four weeks for their Softball/Baseball Clinic, Saturday April 29 through May 20. Motion made by Ron Smith, seconded by Charles Quale, to allow the use of the ball field by McGregor Community Education for their Softball/Baseball Clinic; motion carried

In recollecting that the board had at one time talked about the township having a fire station, Charles Quale informed the board that he spoke with Dustin Bobendryer regarding his lots on the corner of Lake Avenue and 490th Street. Dustin informed him that he is no longer going to build on said lot and will be selling instead. It was suggested that the board think about the purchase of the land for future use, it would be a good central location.

Meeting adjourned at 3:09 pm

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE MAY 11, 2017, REGULAR BOARD MEETING