

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, March 29, 2012**

Board Chairperson Nancy Karjalahti called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Ron Smith; Treasurer John Brula; Clerk Candace Bartel, road maintenance employee Marvin Turner, residents Richard Biernat, Jerry Pawlak, Candi Kral, Jamie Muirhead, Dori Ecklund, Jon Hawkinson, Dave Hawkinson and Anna Johnson of Aitkin County Abstract,.

The minutes from the March 8, 2012 regular board meeting were unanimously approved on a motion by Ron Smith, seconded by Charles Quale. Annual meeting minutes were distributed for review only; they will be approved at the 2013 annual meeting.

Correspondence: The following was received: Aitkin Co. safety day information, Lake Minnewawa Assn. spring newsletter, Land Stewardship Project newsletter legislative concerns, MNDH water protection grant info, LTAP MN Roadway Maintenance training day info, Rep. McElfrick newsletters, USDA Rural Development newsletters, SEH newsletter, invitation to the Anderson Bros. annual township forum day

Purchase of 50326 Lily Ave. Property: Nancy Karjalahti received calls from neighboring property owners expressing concerns on Shamrock Township purchasing this property for gravel crushing. The opinion is that they would like to have a fence put up and would also like to have a buffer zone to control the noise and dust control. Charles Quale explained the township's intended use of the property and showed the residents the maps of the property and the areas that would be used for gravel. The township's intent is to leave a buffer on the property lines and along the county road and to put a fence along some of the property lines. Jamie Muirhead, Dori Ecklund, Jon Hawkinson and Dave Hawkinson voiced concerns regarding the gravel crushing. Jon Hawkinson stated his concern about little kids playing, 4-wheelers and guns discharging in the property. John Hawkinson would like a wider buffer than 25 feet or possibly purchasing a portion (300 feet) along their property line. Ron Smith stated that the township needs to keep the site looking clean and neat. The board is willing to discuss necessary steps to keep it restricted to township use only.

Anna Johnson, Aitkin County Abstract, explained the closing documents to finalize the purchase of the Lily Ave. property. Candace Bartel and Nancy Karjalahti signed the closing documents. Anna stated that she would send a copy of the finalized closing documents to the township. The official closing date is March 30, 2012.

Charles Quale made a motion to approve the Incumbency Certificate to authorize the current clerk and chairperson to sign the closing documents and seconded by Ron Smith. The motion passed unanimously.

Charles Quale made a motion to approve the check for \$180,700.86 for the purchase of the property, seconded by Ron Smith. The motion passed unanimously.

Ron Smith made a motion to approve the Resolution 2012-4 for Certificate of Indebtedness, seconded by Charles Quale. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Nancy Karjalahti aye.

Charles Quale made a motion to accept the revised March claims (total for March claims is \$267,089.03) to include the property purchase check in the amount of \$180,700.86, seconded by Ron Smith. Motion passed unanimously.

Reorganization:

The newly elected officers, Jerry Pawlak, Supervisor, and Candace Kral, Clerk, took the Oath of Office.

Certificates of Appreciation were presented to Supervisor Nancy Karjalahti for her 12 years of service and clerk Candace Bartel for her 10 years of service.

Charles Quale is going to connect with Jon Hawkinson to meet on the Lily Ave. property. Charles Quale made a motion to designate Ron Smith be the Chairman for the coming year, seconded by Jerry Pawlak. Motion passed unanimously.

Ron Smith made a motion to designate Charles Quale as Vice Chairman for the coming year, seconded by Jerry Pawlak. Motion passes unanimously.

Candace Kral appointed Candace Bartel for Deputy Clerk. The Board discussed the need for a deputy treasurer.

Motion was made by Jerry Pawlak to set meetings at 9 a.m., seconded by Charles Quale. The motion was discussed. Jerry Pawlak amended his motion to set meetings at 1 p.m., seconded by Charles Quale. Motion passed unanimously. The schedule for the coming year is: April 12, May 10 & 24, June 14 & 28, July 12 & 26, August 9 & 23, September 13, October 11, November 8, December 13, January 10, February 14, March 7 and April 11 at 1:00 p.m. The annual meeting is on March 12 at 8:15 p.m.

Motion was made by Charles Quale, to pass Resolution 2012-5 designating Grand Timber Bank as the legal depository & signature authorization, seconded by Jerry Pawlak. Resolution was approved on the following vote: Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Jerry Pawlak aye.

Motion was made by Jerry Pawlak to pass Resolution 2012-6 on the safe deposit box authorization, seconded by Charles Quale. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Jerry Pawlak aye.

Resolution to set compensation for town officers was postponed to the end of the meeting.

The Board discussed the Township credit card. The clerk will research other credit card companies.

Motion was made by Jerry Pawlak to use Voyageur Press as the township's official paper, seconded by Charles Quale. Motion passed unanimously.

Motion was made by Jerry Pawlak to also publish the township's legal notices in the News Hopper, seconded by Charles Quale. Motion passed unanimously.

Motion was made by Jerry Pawlak to continue to use the existing posting places (Townhall, Wiley's, Sathers and Whispering Pines), seconded by Charles Quale. Motion passed unanimously.

Motion was made by Charles Quale to allow the town officers to attend training sessions and other meetings as needed. Seconded by Jerry Pawlak. Motion passed unanimously.

Town officers completed and signed the annual MN Association for Townships (MAT) form listing town officers and the list of town officers for the county auditor.

The township group life insurance coverage/information was updated.

Motion was made by Charles Quale for the clerk to be a regular notary public with the state, seconded by Jerry Pawlak. Motion passed unanimously.

MAT Spring Short Courses were discussed. Attendance at the MAT Urban short course was discussed.

OLD BUSINESS:

- Road report: Equipment repair work was done - the Sterling air leak, painted tank and steps; parking brake on the loader; change fluids in sweeper; pull wing on road grader. Tennis courts were swept and nets put up. Started sweeping and grading roads. New road signs are here.
- Townhall remodeling: Charles Quale met with Davy Johnson, gave him the revisions. There was discussion on sheet rocking the tin walls. Davy will do the next step and get back to us.
- Annual township election results: For supervisor – Rich Biernat – 26 votes, Jerry Pawlak – 40 votes Nancy Karjalahti (write-ins) 1 vote; For Clerk – Candace Kral 42 votes, Candace Bartel (write-in) 20 votes, Virginia Stephenson (write-in) 1 votes. Total voters 67 – 8.6% voter turnout
- Clean-up day – April 28th, 9a.m. – 2p.m. Tire fees will remain the same as last year. Print ad in Voyager Press and News Hopper. Add No estate/auction sales to ad. Order five dumpsters and have two on backup. Tim Turner will order the dumpsters

NEW BUSINESS:

Scott Turner contacted Marvin Turner and asked what the township is going to do with the stop signs that we are taking out. Scott Turner wanted to know if we would donate them to the Village of Tamarack. Marvin informed him that the signs do not pass the new standards. Scott Turner said that they were better than the ones that they have now. Ron Smith said that they do not have any problems with donating the signs.

Summer port-a-potty – Motion was made by Jerry Pawlak to accept Darlow Excavating's quote to supply the summer port-a-potty, seconded by Charles Quale. Motion passed unanimously. Clerk will call to order delivery.

Discussion on compensation for town officers was tabled to the next meeting.

The meeting adjourned at 3:22 p.m.

MINUTES WERE APPROVED AT THE APRIL 12, 2012 REGULAR BOARD MEETING

Candace Kral
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman