

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday April 9, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Clerk Candace Kral; road maintenance employees Tim Turner and Marvin Turner; Bob Beaver, SEH; and eleven Shamrock residents.

Motion by Charles Quale, seconded by Allen Eld, to approved the April 9, 2015 agenda

The minutes from the March 26, 2015, reorganization board meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The treasurer report the following fund balances for the period ending March 31, 2015: General Revenue Fund, \$148,513.54; Road & Bridge Fund \$283,751.39; Sewer Fund, 4,843.99; Road Repair (black topping), \$300,720.53; Fire Fund, 47,272.72; Building Repair Fund, \$113,127.79; Parks & Rec Fund, \$61,416.99; and the Lease/purchase -12,119.35; for a total in the checking accounts of \$947,527.60. The Road & Bridge CDs' total \$186,424.34; Building final payment CD, \$79,764.90; Sewer Fund CDs' \$90,132.05; Money market interest received in March 2015 was \$166.46. Receipts for the month were \$27,650.39. March disbursements were \$27,911.27. Motion made by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion carried unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the April 2015 claims and payroll totaling \$50,251.76; motion carried unanimously.

**Correspondence:** Minnesota Department of Health well test results; Lake Country Power March 2015 Newsline; Riverwood Healthcare & Foundation "Holes fore Hospice" charity event invitation to be held on July 15, 2015; Riverwood Healthcare Center's 2014 Annual Report; USDA Rural Development update;

**OLD BUSINESS:**

The board stated the long term plans, visions and intentions of the gravel pit during both the mining process and when the township is finished mining the property. The reasons and monetary benefits of the township's purchasing the property as a gravel pit were recapped. The board listened to the concerns and thoughts stated by the residents. The contents of a letter written by John Drahota and memo provided by David Muirhead were reviewed and discussed. The township will try to put a condition into the current mining permit stating that upon sale of the property the mining permit is null and void. It was also stated that the township will rent a tree spade and plant trees on the property along County Road 40 to help with the curbside appeal of the property and has ajusted the gravel crush hours stated on the permit application to start time 7:00 a.m. and end time 8:00 p.m.

Road report – Tim Turner reported that they have been grading, sweeping; doing some blacktop hole patching; general truck maintenance, grader slides and lift bushings need to be replaced, sterling dump box needs a piece of sheet metal replace in the front; leaf site maintenance has been done; 6" water pump is ready for use; the maintenance workers attended safety training; center lines on the roads should be repainted and crack sealing should be done; tree spade at Ziegler CAT Rental \$1350.00 per week, it will handle 3"-4" tree truck size. Tim Turner will check with the fire department regarding a truck's use to water the trees after they have been planted. Motion made by Charles

Quale, seconded by Allen Eld, to allow Tim Turner to rent, for one week, the tree spade from Ziegler for \$1,350.00 per week when available. Motion passed unanimously.

Gary Hoffman will start the stripping, stump grinding and cleaning up of the gravel pit property. The board discussed purchasing reclaim bituminous from Gary Hoffman at \$450 per 20 cubic yard load to have for maintenance of township roads. Motion made by Charles Quale, seconded by Allen Eld, to purchase reclaim bituminous up to \$10,000 worth of product from Gary Hoffman. Motion passed unanimously.

202<sup>nd</sup> Project – The contractor contacted SEH about a potential cost savings for waiting to pave the road in conjunction with a separate Aitkin County project that Anderson Brothers was awarded. The paving would not be completed until September. SEH will pursue the cost savings and work with the Township to make a final decision. Motion made by Charles Quale, seconded by Allen Eld, to appoint Ron Smith to make the final decision of the paving on the 202<sup>nd</sup> Place Project based on the cost savings. Motion passed unanimously.

Temporary and permanent easements have been sent out to property owners. They should start coming back to the Township.

498<sup>th</sup> Lane – The plans are complete and SEH is working on the specifications and bidding documents. The two temporary easements have been sent out to the property owners. SEH will get together with Tim and finalize the documents. Construction will be this summer.

Road Vacation/Altercation – snowmobile crossing – the clerk has sent via certified mail to the DNR the hearing notification for the hearing to be held on June 4, 2015 at the town hall at 2:00 p.m. The notification and waiver for the adjacent property owners are ready to be mailed in May. Notification of the hearing will be put in the paper and on the township website in May.

Tennis/Basketball Courts Project – The proposed basketball court was eliminated from the grant application because of the property ownership issue. The Township must have permanent ownership, permanent easement or perpetual lease for any property associated with the grant. The DNR was unable to give the Township any of these items to allow the use of the property within the grant. The Township can build the basketball court on the DNR leased property at its own expense without a grant in the future. This would be included in the design if the grant is successful. The grant could not be applied for in relation to any projects that are on property not owned by the recipient of the grant. On March 31, 2015, the DNR Grant application was submitted for the following three activities: 1. Removal of the deteriorated existing tennis courts; 2. Expansion of the existing aggregate surface parking area; 3. Construction of two new tennis courts. The total estimated cost for the project is \$177,222. The grant request is for the maximum allowed amount of \$88,611.

Ron Smith informed the board the representative from LandLock, a road treatment company, would like to attend a meeting to discuss the road treatment process. It was suggested to have other township representatives and John Welle attend for the presentation or be suggested as a subject for the ACAT meeting. The process should first be approved by Aitkin County before a local presentation.

Motion was made by Allen Eld to pass Resolution 2015-5, Resolution designating legal depository and signature authorization, seconded by Charles Quale. Resolution was approved on the following vote: Charles Quale, aye; Ron Smith, aye; Allen Eld, aye.

Ron Smith talked to Natalie King, Catholic Youth Camp. It was agreed to have a meeting with the camp and the township. The camp has a survey, but will not furnish the information to the township. The township will need to have a land survey completed before the meeting to have the public

accesses marked. The township would like to include Mark Jacobs, DNR; Bob Moore, Trails and Water Ways; and Brian Napstad, County Commissioner District 4. Ron Smith contact the people involved to set up the meeting to take place at the Aitkin County Courthouse the second or third week of the May.

The board was informed of a phone call from Jim Metzen stating concerns of the permit variance request requirements and process.

The annual road view is set for May 7, 2015, 9:00 a.m. starting at the town hall.

Motion made by Charles Quale, seconded by Allen Eld, to raise the deputy clerk's salary to \$16.00 per hour. Motion passed unanimously.

The board discussed the rates paid to the board that are not meetings or education. It was suggested to have an event fee of \$25.00 for the first hour and supervisor hourly rate for each hour after. This fee base would be used for events that are not township meeting such as Big Sandy Lake Association meeting, BASWAMP, clean-up days, etc. The clerk will check with Minnesota Association of Townships.

The township received the Letter to Aitkin County District Court Administrator; Shamrock Township's Proposed Findings of Fact, Conclusions of Law and Order For Judgment; and Shamrock Township's Post-Trial Memorandum of Law in Opposition to Vacation filed by Bob Alsop and the required documents filed by Clasen's attorneys in connection with the pending vacation matter as required by the court.

#### **NEW BUSINESS:**

Motion made by Charles Quale, seconded by Allen Eld, to pay one half of the calcium chloride cost to residents on township maintained roads and to provided dust control to 202<sup>nd</sup> Place, if the paving of the project is postponed until August/September at the township's expense. Motion passed unanimously.

The board was informed that the FCC license renewal is June 2015 and has been applied for via internet.

Concern has been stated regarding clean-up day fees. The clerk contacted Jeff Hooper regarding the rates that the township will be charged for clean-up day. Jeff Hooper stated that even though their street rates have been raised, the rates for the township clean-up day will be the same as the previous year, \$550.00 per 30 yard dumpster.

The board discussed striping and crack sealing for the township roads, Tim Turner will get prices. The striping will remain double yellow lines.

Gary Bollman approached the board with the possibility of a road vacation. The board discussed the location of the request and explained why the board could not support such a request and problems he may have with the DNR. They continued to answer questions and provided Mr. Bollman with information/contacts to assist him in continuing with his building project.

Motion made by Charles Quale, seconded by Allen Eld, for the township to purchase pizzas from Zorbaz for the Board of Appeal and Equalization meeting to be held on April 27. Motion passed unanimously.

The board went viewed the tennis courts for discussion of opening the courts for the current year. Concern was stated regarding township liability of opening the courts. The clerk will contact Kristen McCullough, Minnesota Association of Townships, township insurance provider, to view the courts for insurance purposes. The board will make a decision at the next regular board meeting.

Meeting adjourned 4:15 p.m.

---

Candace Kral  
Clerk

---

Ron Smith  
Board Chairman

**MINUTES WERE APPROVED AT THE May 14, 2015 REGULAR BOARD MEETING**