

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, April 12, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral, road maintenance employees Marvin Turner and Tim Turner, residents Nancy Karjalahti, Jerry and Cheryl Jurek, Richard Biernat arrived later in the meeting.

The minutes from the March 29, 2012 regular board meeting were unanimously approved as amended on a motion by Charles Quale, seconded by Jerry Pawlak.

The treasurer reported the following fund balances for the period ending March 31, 2012: General Revenue Fund, \$39,663.30; Road & Bridge Fund, \$184,069.48, Fire Fund, (\$4,957.05); Building Fund, \$68,981.95; Sewer Fund, \$4,710.69; Parks & Rec Fund, \$51,920.66; and the Lease/purchase Fund, (\$9,592.60). The Road & Bridge CD's total \$338,309.24; Building final payment CD, \$77,572.81; Sewer Fund CD's \$84,933.65; Kirt Properties escrow CD \$4,686.81. Money market interest received March 31 was \$202.20 and disbursements were \$267,089.03. (Total cash and savings balance on hand as of March 31 was \$840,298.94.) Motion by Charles Quale, seconded by Jerry Pawlak to approve the treasurer's report; motion carried unanimously. Motion by Ron Smith, seconded by Jerry Pawlak, to approve payment of claims and payroll totaling \$21,745.71; motion carried unanimously.

**Correspondence:** Aitkin County Highway Department 2012 culvert price list; information from the Aitkin County Assessor regarding Board of Appeal and Equalization meeting; Big Sandy Lake Association agenda; newsletters from Representative Carolyn McElfrick, Big Sandy Area Lakes Watershed Management Project newsletter; letter from Lake Country Power rate meeting times; letter from Gov. Dayton to the Honorable Kurt Zellers regarding the picture identification for voters; newsletter from Lake Minnewawa Association President Gregory Pfeifer to the LMA members, and the open house invitation for Riverwood Hospital expansion project

**Concerns from residents not on agenda:**

Cheryl Jurek stated her concerns for donations that the township gives to requesting agencies. She doesn't think that the township should use tax dollars to the agencies requesting money. John Brula stated that the citizens at the annual meeting voted no to requests for donations.

Jerry Jurek questioned the proposed Bridge Road extension to the "Y" as referenced in the road plan presented at the annual meeting. Jerry stated that he felt that 498<sup>th</sup> LN could use the blacktop more because it has more residents, is a school bus route and a business on the end. Jerry felt that 498<sup>th</sup> LN should have priority for black topping over Bridge Road. Charles Quale explained the guidelines for blacktopping now require any new blacktopping project to end at an intersection. Ron Smith and Charles Quale informed them that when the road is black topped that the proposal states how it will be done.

Nancy Karjalahti informed the board that she would like to get a window and kitchen cabinets from the house on Lily Avenue property recently purchased since the township is planning on demolishing the house. Ron Smith stated that Nancy is not the only person to ask about the kitchen cabinets. Charles Quale has been asked about moving the house, but the house is put together in sections, they don't think that it can be moved. Charles said that the board should go look at the property and decide as a board what should be done with the house. The board would like a couple of months to make their decision. Nancy reminded the board that the septic

system needs to be removed/closed in a timely manner. The house and related topics will be discussed further at the next meeting.

Nancy also stated that in looking at the schedule she noticed that there are not any regular board meeting times in the evening. The board had discussed meeting times and dates and set the annual schedule at the March 29 meeting.

#### **OLD BUSINESS:**

Road Report: All the new signs have been installed in section 1-12; they have been blading roads and have started hauling gravel; one calls were made for stump removal on 200<sup>th</sup> Ave., Long Point and 217<sup>th</sup> Ave. The plows and sander were put away. Called for quotes on road stripping (for approx. 7 miles of blacktopping). The culvert on 483<sup>rd</sup> St. needs to be changed. Permission was given to order grass seed and fertilizer for the ball field; it was suggested to order high traffic grass seed. Tim Turner was given permission to order culverts as needed. The use of matting on heaves and other road problems was discussed. Trees can be ordered from the DNR or the Aitkin Co. Land Department for the buffer zone on the Lily Ave. property for the gravel pit. Tim discussed a drainage issue with a resident on 498<sup>th</sup> LN, the resident will put a trench across his driveway and Tim will take some of the crown off the road; if water continues to run across the road, the crown will be put back. Permission was given to remove the large pines near Lake Avenue in front of the townhall; they are dead or dying. Pit run will be used out of the DNR pit this year. The leaf sites will need to be turned soon, the DNR will check into possibly doing it. If the DNR is not able to do the work, Tim was authorized to get quotes from area contractors for a CAT to do the work.

The board discussed the past and current salaries and meeting pay rates of the board. The board approved the monthly salaries as follows: supervisors, \$175 per month; clerk \$900; and the treasurer \$300. Meeting rates will be as follows: meetings up to four hours in length, \$75 per meeting; meetings four to eight hours in length, \$125 per meeting; meetings over eight hours in length, \$150 per meeting; regular road views, \$25 per view. Annual road view will be treated as a four to eight hour meeting. Motion was made by Charles Quale, seconded by Jerry Pawlak, to approve the new salaries and meeting rates for the elected officials; motion passed unanimously. Motion was made by Jerry Pawlak, seconded by Charles Quale, to pay the deputy clerk \$15.00 per hour. Motion passed unanimously.

Motion was made by Charles Quale, seconded by Jerry Pawlak, to approve Resolution 2012-8 authorizing contract of town officer, clerk Candace Kral, to clean township offices. Resolution was approved on the following vote: Ron Smith, aye; Charles Quale, aye; Jerry Pawlak, aye.

The clerk presented the board with information on a couple of options for the township credit card. Motion was made by Jerry Pawlak, seconded by Charles Quale, to apply to Chase Credit Card for the township credit card. Motion passed unanimously.

The clerk informed the board that the town officers need to get a copy of their current drivers license and social security card to Grand Timber Bank for the township accounts.

Charles Quale has a revised plan for the townhall remodeling. He spoke with Davy Johnson and the board needs to decide who will to do the electrical, plumbing and heating. They discussed other specifics of the office remodeling. The board discussed options for the specific construction jobs needed. Charles will to talk to Jack Haussner on plumbing and heating.

Tim Turner ordered five dumpsters with one on hold for clean-up day, April 28. There was discussion on whether or not there should be a dumpster put on the Lily property to clean up and demolish the house.

Organizations requesting funding was tabled.

The SCI (cable company) performance bond was tabled.

**NEW BUSINESS:**

Information was received from the Aitkin County Engineer's office on this year's calcium chloride application; the rate is the same as last year. A motion was made by Charles Quale, seconded by Jerry Pawlak, to follow the county's policy for the calcium chloride pricing to the residents; (cost to residents is \$90/400 feet), motion passed unanimously. Applications need to be received by May 7 so the clerk can have the information to the county by May 11. A motion was made by Jerry Pawlak, seconded by Charles Quale, to apply calcium chloride on certain township roads for road stabilization in the same areas as last year; motion passed unanimously.

The board discussed road work that needed to be done on various roads in the township. Permission was given to Tim Turner and Charles Quale to talk with the contractor working on the county blacktopping project about trading the township's B1 for class five.

The board will review the township officer life insurance plan next year.

The town officers will attend the Minnesota Association of Township's Urban Short Course in Ostego and the Aitkin County Association of Township's meeting in McGregor on Thursday, **April 19**.

Ron Smith was contacted by Jim Berg, the chairman of Workman Township, to build a posting box for both townships to use at Sather's store. The board will check at the short course as to if it is legal for two townships to share a posting box.

Ron Smith was contacted by John Montour with concerns about the rip-rap along the shore near the public landing at Duck Pass. The issue was discussed and the board decided that the issue is on private property and not township property.

A full road view will be done to familiarize the new officers with the township roads on April 30, 2012 at 8:30 a.m. Meeting at the Shamrock townhall.

Charles Quale has not heard from Jon Hawkinson in regards to viewing the Lily Ave. property.

Candace Kral  
Shamrock Township Clerk

Ron Smith  
Shamrock Township Board Chairmen

**MINUTES WERE APPROVED AT THE MAY 10, 2012 MEETING AS CORRECTED**