

**SHAMROCK TOWNSHIP
SPECIAL BOARD MEETING
Wednesday April 15, 2009, 2:35 p.m.**

Board Chairman Ron Smith called the meeting to order at 2:35 p.m. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employees Tim Turner and Marvin Turner, John Geissler, dsgw Architects, and township attorney Troy Gilchrist.

The purpose of the meeting was to determine what needs to be done to finalize the completion of the new maintenance building.

John Geissler reviewed the status of the items yet to be completed. It was noted that no response was received from M.G. Carlson Construction in reply to the March 10, 2009 letter written by John.

Troy Gilchrist will notify M.G. Carlson that they have seven days to respond to the items listed in the March 10 letter. Following the contract/general conditions, if the contractor doesn't complete the project a deductive change order will be issued for the cost of correction on the yet-to-be-completed/corrected items.

M.G. Carlson needs to provide an IC134 form, the as-built drawings and a G-706 form in addition to the completion of the unfinished construction items.

Motion by Charles Quale, seconded by Nancy Karjalahti, to have Troy Gilchrist take the steps necessary to compete the contract on the project; motion carried.

The meeting adjourned at 3:30 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

MINUTES WERE APPROVED AT THE MAY 14, 2009 REGULAR BOARD MEETING