

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, May 9, 2013**

Board Chairperson Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner and Marvin Turner; Dora Potts, Voyager Press and residents Mary Streeter, Dave Warwick and Nancy Karjalahti.

Jerry Pawlak requested that mail box posts be added to the Agenda. The Agenda for the meeting was approved with the requested change on a motion by Jerry Pawlak, seconded by Ron Smith, motion carried unanimously.

The minutes from the April 11, 2013, regular board meeting were approved on a motion by Jerry Pawlak, seconded by Ron Smith, motion carried unanimously.

The minutes from the April 25, 2013, continued regular board meeting were approved on a motion by Jerry Pawlak, seconded by Ron Smith, motion carried unanimously.

The minutes from the April 29, 2013, board of Appeal and Equalization meeting were approved on a motion by Jerry Pawlak, seconded by Ron Smith, motion carried unanimously.

The treasurer reported the following fund balances for the period ending April 30, 2013: General Revenue Fund, \$65,969.77; Road & Bridge Fund, \$239,561.64; Fire Fund, \$43,903.83; Building Repair Fund, \$84,230.88; Sewer Fund, \$4,779.32; FEMA, 33,249.12; Road Repair (black topping), \$99,042.73; Parks & Rec Fund, \$55,416.71; and the Lease/purchase Fund, (\$11,652.66) for a total cash \$614,501.34. The Road & Bridge CD's total \$346,273.18; Building final payment CD, \$78,460.92; Sewer Fund CD's \$86,967.72; Kirt Properties escrow CD \$4,706.71. Money market interest received March 2013 was \$177.44; gas tax, \$18,672.71. Receipts for the month \$191.22 disbursements for last month were \$20,969.43. Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the treasurer's report; motion carried unanimously. Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the April 2013 claims and payroll totaling \$78,757.15, motion carried unanimously.

Correspondence: Aitkin County Historical Society Depot Highlights Newsletter; Greg Pfeifer, Red Cross Blood Drive information; Lake Minnewawa Association newsletter; Lakes and Pines Board and Employee Newsletter; Riverwood Healthcare Center's Newsletter; Lake Country Power Newslines newsletter; The Noncom Scoop newsletter; Cemstone Aggregates Group products and prices; Lake Country Power 2012 Annual Report and ballot; Lake Country Power Strictly Business newsletter; email from Colleen Klatke regarding the clarification of the use of social media for elected officials and stating that the final vote was on May 8.

Concerns from Residents Not on Agenda: none

Road Report – Tim Turner reported that they have been snow plowing the roads; in the last couple of weeks they have been grading; did some blacktop patching; been researching for a new plow truck; has received quotes from local contractors for hauling gravel/dirt within the township for projects during the summer

SEH - the township received the signed contract from Greg Kimman, SEH, for the engineering of the currently discussed road projects, Charles Quale signed for the township and a copy was returned to SEH. Dave Warwick presented plans/drawings for the desired addition to his garage. The plans and estimated costs for various alternatives and possible problems for the township road that the addition may cause were discussed. The board informed him that he will still need to go through a variance process with the county and that the county has the final decision of granting the variance. Dave Warwick also requested that the road height be lowered to the level that it was originally years ago due to the fact that they are having problems driving in and out of his driveway. The road has been raised due to erosion, grading etc. Charles Quale stated

that this is an engineering question and the township would have to have an engineer view the road before a decision could be made regarding his concern.

Ball Field – the clerk informed the board that she has heard compliments on how the field is looking; Charles Quale spoke with Pat Scollard, Sentence to Serve will make the dugouts as soon as the board decides what style is desired. The building of a concession stand for use with by the ball teams for fund raising was suggested.

CYC (Catholic Youth Camp) survey – nothing new to report

Calcium Chloride – the clerk informed the board that the footage would be turn in to the county today; approximately 28,500 feet has been requested by the residential, the board has decided to spray the same footage amount of calcium chloride for road stabilization as last year.

Hand-held Radios – the clerk presented the board with the cost provided by Martin Communications of the new radios without a keypad; the clerk is still waiting to hear from Scott Turner for a cost through their distributor.

Donation requests will be postponed to the end of the meeting.

NEW BUSINESS:

Mark L. Pignatello variance request was discussed, the board acknowledged that the request was from the required setback of the ordinary high water level and would not affect the township roads.

The township received the McGregor Fire Department 2014 statement. The board explained the costs to the residents. John Brula sent an e-mail to the fire department after looking at last year's budget report questioning total reported expenditures and their formula for figuring budget amounts.

The board was presented with the costs of providing a port-a-potty by Kangas and Darlow. A motion was made by Ron Smith, seconded by Jerry Pawlak, to contract with Kangas to provide the port-a-potty at the town hall. Motion passed unanimously

The board set the annual road view date for Tuesday May 21.

Mail Box Posts – the board discussed the possibility of the township installing new mail box posts (swing posts) for residents on township roads. More information will be acquired (total amount of mail boxes on township roads) and further researched for labor/materials cost (materials approximately \$40.00 per post) and feasibility to the township.

The board discussed the requests received for donations from various organizations. A motion was made by Ron Smith, Seconded by Jerry Pawlak, to approve the township to donation funds as follows: Angels - \$1,750; Big Sandy Watery Institute - \$2,500; Lake Minnewawa \$1,000; McGregor Area First Responders - \$250; Riverwood Foundation - \$1,500; for a total of \$7,000. Motion carried unanimously.

The meeting adjourned at 3:27 p.m.

Candace Kral
Shamrock Township Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE MAY 23, 2013 REGULAR BOARD MEETING