

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, May 10, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Deputy Clerk Candace Bartel, Matt Reid and Greg Kimman from SEH, resident Jan Schluter and Dora Potts from the Voyageur Press.

The minutes from the April 12, 2012 regular board meeting were unanimously approved as amended on a motion by Jerry Pawlak, seconded by Charles Quale. The meeting minutes from the May 7, 2012 Board of Appeals & Equalization minutes were unanimously approved on a motion by Charles Quale, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending April 30, 2012: General Revenue Fund, \$34,014.96; Road & Bridge Fund, \$168,435.78, Fire Fund, (\$5,221.65); Building Fund, \$69,007.23; Sewer Fund, \$4,712.42; Parks & Rec Fund, \$51,822.60; and the Lease/purchase Fund, (\$9,592.60), Cash Fund \$313,178.74. The Road & Bridge CD's total \$338,309.24; Building final payment CD, \$77,572.81; Sewer Fund CD's \$84,933.65; Kirt Properties escrow CD \$4,686.81. The outstanding balance on the building bond is \$465000.00, Money market interest received April 30 was \$128.02, there were no receipts and disbursements were \$21,745.71. Total cash and savings balance on hand as of April 30 was \$818,681.25 (checking account, \$313,178.74; savings, \$505,502.51) Motion by Charles Quale, seconded by Jerry Pawlak to approve the treasurer's report; motion carried unanimously. Motion by Charles Quale, seconded by Jerry Pawlak, to approve the April claims and payroll totaling \$29,573.98, motion carried unanimously.

Correspondence: Minnesota Department of Health News letter; Interpoll Laboratories, Inc. Information; American Pavement solutions letter; copies of variance requests and conditional use permits from 2011 for Shamrock property owners were received from Aitkin County Planning and Zoning; email from Susan Salo regarding donations to libraries; Lake Minnewawa Association (LMA) meeting minutes: LMA president letter to members; LMA information on the Lake Improvement District for Minnewawa; Lakes & Pines newsletter; McGregor March Wetland Wildlife management information; Big Sandy Water Institute 2012 Summer Schedule; Big Sandy Lake Association agenda; Newsletters from Carolyn McElpatrick; Lake Country Power newsletter; note from LMA informing us that the DNR Officials stocked Lake Minnewawa with 2.3 million walleye; Letter from Kirk Peysar regarding Public Hearing for naming an un-named stream; Minnesota Association of Townships short course information, NORTRAX invite for an exclusive training event on emissions and interim Tier 4 technology; Minnewawa Estates payment for snowplowing.

Matt Reid, SEH engineer, introduced Greg Kimman. Matt Reid will be transferring to SEH Virginia, MN office. Greg Kimman will be transitioning into Matt's current position as the engineer that will be working with the township. Various road projects were discussed.

**OLD BUSINESS:**

▪ Road report: Tim Turner and Marvin Turner have done grading and gravel; pit run has been added to the turn around on 209<sup>th</sup> Place; reshaped the hill by Buzz Howes on 210<sup>th</sup> Place; removed the stump at the intersection of Long Point and 217<sup>th</sup> Avenue; replaced a culvert on 483<sup>rd</sup> Street; ordered culverts from the county; Tim Turner attended Safety Days; pulled the shoulder and reshaped 186<sup>th</sup> Avenue; cleaned out culvert on Floe Road that beavers are plugging; worked on clean-up day; replaced seal in sterling and loader; planted trees in the gravel pit area; and put a load of rock chips on 188<sup>th</sup> Avenue near the old Sheshebe resort.

- Resolution to set compensation for town officers: Motion to accept Resolution 2012-7 was made by Jerry Pawlak, seconded by Charles Quale. The Resolution was further discussed. Jerry Pawlak made a motion to accept Resolution 2012-7 as amended, seconded by Charles Quale. Resolution was approved on the following vote: Ron Smith, aye; Charles Quale, aye; Jerry Pawlak, aye.
- Maintenance Building: memo along with a copy of an Order and Judgment through Aitkin County District Court was received from attorney Kenneth Bayliss. All issues relating to the maintenance building project have been resolved.
- Calcium Chloride Application: clerked emailed the footage to county today, it's about the same as last year
- Shamrock town credit card: Clerk is still waiting to hear from Chase regarding getting a corporate credit card.
- Townhall Remodeling: Charles Quale presented the new plans for the remodeling.
- Clean-up day follow-up: 200 sign ins, \$297 received in fees; Concern was stated about people going thru scrap piles after hours. The board thought that one site worked well. Six dumpsters were used.
- Organizations requesting funding: The clerk will send letters to the organizations that requested funding stating that it was determined at the annual meeting by the residents in attendance that no funding would be donated by the township.
- Savage Communications Inc. performance bond: Jerry Pawlak made a motion to waive the performance bond for another year, seconded by Charles Quale. Motion carried unanimously.
- Ball Field: Charles Quale is working on a grant from the Minnesota Twins. The grant was discussed. Charles Quale stated that the fencing quote is approximately \$20,000.

#### **NEW BUSINESS:**

- Gravel pit tax exempt status form: The clerk has sent in the completed form to the county for tax exemption on the Lily Avenue gravel pit property.
- Lily Ave C.U.P. : The clerk has all the forms needed to apply for the C.U.P. and a copy of an example copy of a previous C.U.P. Permit of the property was discussed on what exactly needed. Charles Quale made a motion to apply for any C.U.P. needed and that Candace Kral and Ron Smith to sign all necessary documents to obtain said permits, seconded by Jerry Pawlak, Motion carried unanimously.
- Anderson Bros. (state pit): Charles Quale informed the board that he met with a representative from Anderson Bros. because they got the bid from the County for McGregor Airport, County Rd. 14 and County Rd 36 projects. They may be willing to swap out our three rock chip piles for Class 5 (about 10,750 yards). They are not interested in our sand pile.
- International League of Cities: the board is not interested in becoming a member.
- Kangas Billboard (Bridge Rd): A complaint was received from Lon Baumgardt regarding the billboard. The township does not have an ordinance regarding billboards. The board will look at it when the board does it annual road view. Ron Smith will contact Mr. Baumgardt.

- Annual Road View: the board will continued the annual road view on May 21, 2012 leaving from the townhall at 8:30 a.m.
- The board reviewed the plans for the town hall remodeling.

The meeting adjourned at 3:00 p.m.

Candace Kral  
Shamrock Township Clerk

Ron Smith  
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE May 24, 2012 REGULAR BOARD MEETING**