

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, May 14, 2009 7 p.m.**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, and road maintenance employee Marvin Turner.

The minutes from the April 9, 2009 regular board meeting were approved on a motion by Nancy Karjalahti, seconded by Charles Quale. The minutes from the April 15, 2009 special board meeting were approved on a motion by Nancy Karjalahti, seconded by Charles Quale. Minutes from the April 24 Board of Appeal and Equalization were approved on a motion by Nancy Karjalahti, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending April 30, 2009: General Revenue Fund, \$(11,030.21); Road & Bridge Fund, \$221,376.30; Fire Fund, \$27,718.61; Building Fund, \$188,662.99; Sewer Fund, \$4,308.48; Parks & Rec Fund, \$15,302.67; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$220,239.92; Sewer Fund CD's \$78,850.43; Kirt Properties escrow CD \$5,564.11. Interest received April 30 was \$611.61, other receipts were \$7571.23. Total cash and savings balance on hand as of April 20, 2009 was \$750,993.30. Liabilities are the building bond at \$625,000. Motion by Charles Quale, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried. Motion by Charles Quale, seconded by Nancy Karjalahti to approve payment of claims and payroll totaling \$19,380.30; motion carried

Correspondence: Big Sandy Lake Association newsletter, agenda and meeting minutes were distributed. The Lakes & Pines newsletter, Springsted newsletter, information on the Census, 70-mile Trail update and Equaris wastewater management information was received and will be filed for reference.

OLD BUSINESS:

Building: The ceiling is being repainted by employees of M.G. Carlson Construction. The roof vent was caulked and access panels were installed in the vents. The large floor grates still need to be replaced and the insulation around the roof vents needs to be checked.

Road Report: Marvin Turner reported grading has been done, blacktopped roads have been swept and some patching has been done. Leaf site maintenance has been done.

Motion by Nancy Karjalahti, seconded by Charles Quale, to accept Anderson Brothers proposal to crack seal the blacktopped roads as outlined in their quote of \$4,180.40; motion carried.

Motion by Charles Quale to accept the quote from Traffic Marking Service, Inc. to strip the blacktopped roads at \$13.00 per gallon of yellow reflective paint, *seconded by Nancy Karjalahti*; motion carried.

Gravel Pit: The township will be allowed to do another gravel crush. Crushing will be done in the pit for the Hwy 65 project. It was noted that a resident took gravel from the township pile for use on his driveway. He will be billed for five cubic yards of gravel and notified that the pile is not for public use.

198th Place access (Sheshebe public access): Tabled to May 28th meeting.

486th Street (Westberg)/484th Street (Nelson): The bill from Impact 6 for the survey and design was received. Payment was tabled until the design is received.

165th Place: Dick Salo requested the township extend the ditch at the end of the road to the south. Ron Smith will check with Steve Hughes, Aitkin Co. Soil and Water, on this issue.

Town Road View: The summary of the town road view was distributed.

Blacktopping Policy: Tabled to the May 28th meeting.

Walk way between buildings: It was suggested to blacktop part of the parking area and do the walkway at the same time. A quote will be requested from the company doing the blacktop work on Highway 65 to include aprons on the new building.

Organizations requesting funding: Tabled to the end of the meeting.

Clean-up Day: Need to restrict the acceptance of building/construction materials. Township site needed more volunteer help. Letters will be sent to non-township residents who dropped off items.

189th Avenue access (near T. Bunge): BSALWMP provided a cost estimate for toe stabilization. The cost share was authorized.

NEW BUSINESS:

A complaint was received about junk being dumped on property at 18940 490th Street. It will be referred to the county zoning office.

Ziegler has a used tractor with a flail mower available for purchase. Motion by Charles Quale, seconded by Ron Smith, to allow the purchase up to \$30,000 if the maintenance men and Nancy Karjalahti inspect it and feel it's a good buy; motion carried.

LMA will purchase concrete planks for the Indian Portage. Authorization was given for the maintenance men to pick up the planks in Isle and install them. A load of riprap will also be needed.

The redesign of a planned unit development requested by James Loughrey was reviewed. Culvert guidelines will be outlined in the response.

A conditional use permit to operate a temporary asphalt plant in the DNR pit was requested by Hardrives, Inc. There was no objection to this request.

Requests for funding received at the annual meeting were reviewed. Nancy Karjalahti moved to donate \$1,500 to ANGELS, \$1000 to Big Sandy Water Institute, \$1000 to Horseshoe Lake Association and \$1000 to Lake Minnewawa Association, seconded by Charles Quale; motion carried.

Meeting adjourned at 9:15 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AS CORRECTED AT THE
MAY 28, 2009 REGULAR BOARD MEETING**