

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, May 29, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance man Tim Turner, Aitkin County Engineer John Welle and resident Rich Biernat.

The minutes from the May 8, 2008 regular board meeting were approved as corrected on a motion by Charles Quale, seconded by Ron Smith.

Correspondence: The Aitkin County Historical Society newsletter, a thank letter you from ANGELS, and the *Session Weekly* were received and will be filed for reference.

OLD BUSINESS:

Bridge: John Welle had met with Ron Smith, Tim Turner and Marvin Turner to assess the shoreline damage near the new bridge on Long Point Place. The damage was done by high winds and high water level in May. He has requested funding from the state bridge fund to pay for the repairs. John stated he feels it is the county engineer's office responsibility to repair the damage; they will coordinate the repair project. A special requirement of the repair contract will address potential damage to the new road surface near the bridge. The estimated cost is between \$30,000 and \$40,000. Ron Smith made a motion to support the county engineer in efforts to correct the shoreline damage near the new bridge, seconded by Charles Quale; motion carried. John said the replacement of the Prairie River bridge on Lake Avenue (County Road 14) has been delayed due to lack of funding.

197th Avenue: The board reviewed a letter from SEH engineer Matthew Reid regarding the final road design for the 197th Avenue project. He recommended approving the final plans with a change of a culvert size from 12 to 18 inches. Jay Smedburg had contacted the clerk indicating he was waiting for additional contractor bids. He will bring the signed road design, required cash deposit and bond to the June 12th board meeting.

Road Report: Tim Turner reported the roads have been bladed, blacktops have been patched and swept, drain pipe and a catch basin were installed on the west side of the new building for roof drainage, work was done on a beaver problem on 490th Street, sections were marked for calcium chloride application, the appliances from clean-up day have been hauled away, and the Lake Minnewawa clean-up day site has been cleaned up. The electrician worked on the new building; it was noted that there are four exterior lights that stay on all the time. The inside lights and outlets have been fixed and the light fixtures in the bathroom and secure storage room have been changed. Ron Smith will check on getting fill from a borrow pit on Bear Country Road for work to be done on Long Point Place and 209th Place. There was discussion on the cost sharing of calcium chloride application on certain roads; this will be reviewed next spring. Also discussed was contract maintenance of non-township roads. Calcium chloride will be applied late in the week of June 2 or early in the week of June 9.

Public Accesses: BSALWMP will work with the township repairs to the Prairie River public access by Trudy Bunge's property. They will pay up to \$7500 on the project. Geo-mat may be used to patch some of the areas. Motion by Ron Smith, seconded by Charles Quale, to facilitate the project with BSALWMP; motion carried.

Nancy Karjalahti talked with Mitch from IMPACK 6 regarding the exposed culvert on the Beach Road access; he suggested marking the culvert. It was reported that one of the docks has been removed from the Ravine Road access.

BSALWMP reimbursed the township \$200 for costs associated with concrete disposal from work done last year on Lake Minnewawa public access sites.

ROPE Study: A letter was received from Representative Loren Solberg in response to the letter sent by the township regarding the ROPE study which will affect the water level in Big Sandy Lake. He stated the project proposal is still in the planning stages.

Building: Ron Smith talked with John Geissler, architect for the building project, regarding the status of the project. John has requested a list of the work yet to be completed and a list of warranty items. John said the completion of the paperwork will come from the general contractor when everything is complete. John will check on the exterior lights and the heat in the bathroom and he will talk with the township attorney regarding the project. It was noted that the one year warranty on most things started March 26, 2008. The site work has still not been done. No more payments will be made until the project is complete. A pre-lien notice was received from one of the subcontractors. Letters drafted by the attorney to be sent to the general contractor and the architect were reviewed. Motion by Charles Quale, seconded by Nancy Karjalahti, to send the letter to the architect as written; motion carried. Motion by Charles Quale, seconded by Nancy Karjalahti, to send the letter to the general contractor with revisions; motion carried. A decision on floor mats for the new building was tabled until the building is complete. Motion by Ron Smith, seconded by Charles Quale, to approve the purchase of oil containment bases and a flammable storage cabinet; motion carried. Ron Smith will meet with a representative from Zee Medical on May 30 to order first aid kits for the new building and the vehicles. A bid for cleaning a section of the new building was received. A decision will be made when the building is complete.

Tennis courts: Tim Turner will check to see if there is a concrete base under the courts. Clarification on what needs to be done and specifications need to be defined. Nancy Karjalahti will request a representative from Anderson Brothers attend the next board meeting.

NEW BUSINESS:

The DNR Shoreland Rules Update newsletter was distributed.

Meeting adjourned at 9:12 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE
JUNE 12, 2008 REGULAR BOARD MEETING**