

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday June 3, 2016**

Board Chairman Charles Quale called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Present were Supervisor Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; Maintenance Tim Turner; Bob Beaver SEH, and seven residents.

Motion by Ron Smith, seconded by Allen Eld, to approved the June 3, 2016 agenda; motion carried.

The minutes from the May 12, 2016, regular board meeting were approved on a motion by Allen Eld, seconded by Charles Quale; motion carried.

The treasurer reported the following fund balances for the period ending May 31, 2016: General Revenue Fund, \$138,806.63; Road & Bridge Fund \$147,012.15; Sewer Fund, 4,855.47; Road Repair (black topping), \$54,504.23; Fire Fund, -\$28,513.48; Building Repair Fund, \$143,536.04; Parks & Rec Fund, \$51,950.04; and the Lease/purchase -\$7,988.79; for a total in the checking accounts of \$504,162.29. The Road & Bridge CDs' \$86,396.37; Blacktop Repair CDs' total \$186,694.68; Building final payment CD, \$80,276.62; Sewer Fund CDs' \$90,432.87. Money market interest received in May 2016 was \$93.11. Receipts for the month were \$19,532.00. April disbursements were \$99,121.64. Motion made by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion carried.

Motion made by Ron Smith, seconded by Alan Eld, to approve the May 2016 claims and payroll totaling \$21,106.03; motion passed unanimously.

**Correspondence:** Lake Country Power May 2016 Newslines; The Aitkin County Family Spring 2016 paper SEH InSight; DNR Fisheries Newsletter

**Concerns from residents not on the agenda:** Katie Nelson thanked the board for the support and donation to the Riverwood Healthcare Foundation.

**OLD BUSINESS:**

Bob Beaver updated the board on the locations he recently viewed: **Traders Post** – there is a pocket or isolated area where water ponds in the ditch and saturates the soil, weakening the roadbed. He has recommended that the township employees improve the ditch so that water would be able to drain. **188<sup>th</sup> Ave.** – this location has poor road drainage in a variety of locations causing ponding in the road and private property. There is a lack of right-of-way, different solution options were discussed and will be further reviewed. **493<sup>rd</sup> Ave. (Sawmill Road)** - there is sediment running through the culvert, across the road and down to the lake. He recommended that the township deepen the current holding pond to allow sediment to settle out prior to the water entering the culvert. **210<sup>th</sup>/211<sup>th</sup> Place** – the issues include getting the roads on the road right-of-way, elevation changes and stormwater runoff. This area will be further reviewed. Tim Turner spoke with Mrs. Grolla, she will work with the township with the use of her property to help to get the project completed. **Bridge Road** – There are a couple issues with this road. The first issue is to raise the elevation of the road from 508<sup>th</sup> Lane to the north (approximately 50900 Bridge Road) including the intersection of Maple Lane (508<sup>th</sup> Lane) and Bridge Road also needs to be raised. The second area is on the far north end where the bituminous pavement is breaking up due to deteriorating subsoil, the subsoil needs to be replaced before the road is repaved. Bob Beaver and the board answered questions from several residents from 508<sup>th</sup> Lane (Maple Lane) that were present and asked questions regarding paving their road. The road, width and right-of-ways, the procedures and what would be needed to be done by the township and the residents were discussed.

Road Report – Tim Turner reported that they have been blading and shaping roads – 1050 yards of gravel has been hauled/used; an approximate price was figured for the work to be done on 220<sup>th</sup> Avenue Workman Township – it includes ¾ mil, 450 yards 2” thick Class 5 as well as equipment and man hours using county and Cemstone prices for a total project cost of \$6,535, ½ to be billed to Workman Township for their part of the road; Viewed problem areas with Bob Beaver; installed “No Dumping” sign on 188<sup>th</sup> Avenue; we have not received “No Turn Around” signs; performed maintenance on equipment - replaced some hoses and battery on the grader; contact the buyer of the 910 road grader, he will pick it up as soon as he has the time; rear window on backhoe tractor was broken out, has been replaced; new air filter for mower tractor; we will be ordering new blade kits; grass is getting long on the shoulder - will start mowing the middle of the month; The board confirmed that the Floe Road will be treated with Calcium Chloride from County 14 to the Floe Edition for road stabilization on the curves

The board was informed that the flag rope broke and the flag was getting tattered, a new rope and flag has been ordered. The old flag will be properly disposed of.

Motion made by Ron Smith, seconded by Allen Eld, to honor the current road maintenance agreement for the work to be completed on 220<sup>th</sup> Avenue with Workman Township; motion carried. The board has agreed on the estimate provided by Tim Turner above in the road report.

Concern of the township’s road weight restrictions policy was discussed. The state removed their weight restrictions before the county did causing confusion for the township roads. It was stated that the County being a more local government has a better knowledge of the condition of the local roads than the state does. Motion made by Ron Smith, seconded by Allen Eld to follow the county road weight restriction, posting the blacktops at 5 tons during said restriction times as per the county restriction guidelines; motion carried. The appropriate signs will be purchased to be posted where necessary.

Alan Hancock – The board was presented with a Petition for a Cartway to Access Landlocked Property together with required proof documents and a deposit check for \$3,000. Mr. Hancock has acquired an easement with most of the property owners involved. The cartway will be for passage through Mr. Sampson’s two properties along Highway 65. There is a road in the location currently with a history of deeded easements that has gotten lost. The cartway is to be placed on the current road. The clerk will contact the attorney to start the necessary steps in the process. Motion made by Ron Smith, seconded by Alan Eld, stating that the Cartway Petition presented by Alan Hancock has been accepted; motion carried.

Gary Bollman spoke with the board regarding the end of 209<sup>th</sup> Place, a non-township maintained road. A neighbor has planted a garden on the road right-of-way and he has trouble driving past it. He has contacted the county sheriff’s office and suggested that he contact the township. The township board informed and explained that the township does not have enforcement ability. The township informed the residents of the difference between a township maintained and a non-township maintained road and the township’s responsibility of both. Mr. Bollman was provided information regarding abandonment and adverse possession of a public road. He was also provided road vacation instructions to petition the township for a road vacation.

Chamber of Commerce Funding - the board was provided with the information from Troy Gilchrist, township attorney, and will discuss it at the June 23<sup>rd</sup> regular board meeting.

Pedestrians on Township Roads – the Department of Transportation informed Allen Eld that it is an issue all over and will contact Explore Minnesota to see if they will put anything in their advertising regarding this issue.

The board discussed the request of a “caution – children at play” sign to be placed on 207<sup>th</sup> Avenue. It is an issue that is on many roads. It was stated that there are bushes that block the view and that it is grandchildren that are only around periodically. The township will check into the price of the signs and table the issue until another board meeting.

Employee Short/Long Term Disability – tabled until a fall board meeting

**NEW BUSINESS:**

The board was provided with a memo from the Aitkin County Planning and Zoning stating that they have moved their permitting process online.

Joe Larson – Variance request – Ron Smith explained to the board the work that will be performed at his cabin – the work will involve a high water variance request and will not involve a township road. The Board has no issue with the pending variance request and recommend all county rules and regulations be followed

The variance notifications received for Todd Plaisted and Wayne Floe are all high water variance requests and will not involve a township road. The Board has no issue with the variance requests. Joesph and Tanya Tschida - the board viewed the area of this variance request during the annual road view and provided them with a letter.

The board discussed the construction for the benches for the ball field dugouts. Wayne Floe has not responded to the previous letter regarding the donation of the benches. The clerk will write a letter to inquire if the cost is too much for the donation that the township could pay for the materials if Floe International could construct the benches. The township would like an answer by the July 14 regular board meeting.

The board reviewed the conditional use permit application by Leslie Metzen for vacation rental of a private home.

The board was provided with a letter from Lake Minnewawa Association for a donation request for \$1,200. The board has already done the township donations for the year.

Meeting adjourned 12:08 p.m.

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Candace Kral  
Clerk

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Allen Eld  
Board Vice-Chairman

**MINUTES WERE APPROVED AT THE JUNE 23, 2016, REGULAR BOARD MEETING**