

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, June 10, 2010**

Board Chairman Charles Quale called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Ron Smith, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, and residents Rich Biernat, Candi Kral, Mr. and Mrs. Easton Floe and Amber Lehman from the *Voyageur Press*.

The minutes from the May 25, 2010, regular board meeting were approved on a motion by Ron Smith, seconded by Nancy Karjalahti.

The treasurer reported the following fund balances for the period ending May 31, 2010: General Revenue Fund, \$(8,818.07); Road & Bridge Fund, \$328,620.18; Fire Fund, \$23,257.34; Building Fund, \$110,369.13; Sewer Fund, \$4,576.75; Parks & Rec Fund, \$31,384.75; and the Lease/purchase Fund, (\$878.53). The Road & Bridge CD's total \$227,015.37; Building final payment CD, \$75,328.13; Sewer Fund CD's \$81,487.78; Kirt Properties escrow CD \$4,626.27. Interest received May 28 was \$416.33; other receipts totaled \$74. Total cash and savings balance on hand as of May 31, 2010 was \$876,969.10. Liabilities are the building bond at \$575,000. Motion by Nancy Karjalahti, seconded by Ron Smith to approve the treasurer's report; motion carried unanimously. Motion by Ron Smith, seconded by Nancy Karjalahti, to approve payment of claims and payroll totaling \$20,672.39, motion carried unanimously. The treasurer reported the Kirk Properties CD will mature and rollover on June 27.

Correspondence: The following were received, a MN DNR poster and information on roadsides for wildlife; training schedule for Board of Appeal and Equalization; thank you letter from Lake Minnewawa Association; request from Spencer Township on cemetery guidelines; notice to renew our membership in the state cooperative purchasing venture; the Lake Country Power annual report; and information on the secretary of state's "vote in honor of a veteran" initiative. The clerk ordered buttons from the secretary of state and they are available at the townhall.

Mrs. Floe expressed concern about the condition and increased traffic on 490<sup>th</sup> Street and asked if the township had plans to pave it. She also asked about the calcium chloride application. Charles Quale said there are no plans to pave the road at this time. He explained the calcium chloride was done in selected areas to aid in road stabilization and was not done for dust control. Nancy Karjalahti abstained from the conversation as she lives on 490<sup>th</sup> Street. Charles Quale suggested contacting the neighbors in the area to see if they would go together and pay for calcium chloride application next year. Ron Smith suggested the traffic counter be put on to get a count on the road.

**OLD BUSINESS:**

Building: The township attorney is working on putting a plan in place to get the maintenance building project finalized. Notice was received that Mensing Construction has filed a claim against the payment bond. The township attorney was notified of the claim. Freeman Electric installed photoelectric units on four of the exterior lights, put an outlet in for the air compressor and replaced a light ballast. The will be contacted to check the air exchange unit.

Road report: Marvin Turner reported that the roads have been bladed, gravel has been put down, the shoulders on 510<sup>th</sup> LN, 492<sup>nd</sup> LN and 482<sup>nd</sup> LN have been pulled, brush was cut and trimming done on 188<sup>th</sup> Ave., trees were cut on 520<sup>th</sup> LN near the public access, the parking area was reshaped and gravel added, tires from clean-up day were picked up except for some that were over the bank, the scrap metal from clean-up day has been picked up, there is a pickup load of trash – permission was given to take it to the transfer point, the sign inventory

has started – a copy was provided for review, calcium chloride has been applied, and the rental mower tractor will be here possibly next week.

It was suggested to pull the shoulders on 490<sup>th</sup> Street.

There was discussion on the need to have the mower for a longer time or a second time later in the year or to contact Sentence to Serve to work on the problem areas. Motion by Nancy Karjalahti, seconded by Ron Smith, to see if we can get a mower after Labor Day; motion carried.

484<sup>th</sup>/486<sup>th</sup> Streets: Charles Quale did not contact Mark Youngren over Memorial Day weekend. Nancy Karjalahti talked with Janet Smude, BSALWMP, and they have funds available to cost share on the project. Charles Quale will try to contact Mr. Youngren before the next meeting.

188<sup>th</sup> Avenue: A proposal was received from Matt Reid, SEH, for the design and construction services for reconstruction of two sections of 188<sup>th</sup> Ave. Discussion was tabled until later in the meeting.

Ball field: The maintenance men took elevations; a gentle slope is needed. Ron Smith moved to place a notice for quotes in the *Voyageur Press* and the *Aitkin Independent Age* for preliminary shaping and leveling of the ball field per drawing and elevations available at the townhall, quotes due by 4 p.m. July 6, seconded by Nancy Karjalahti; motion carried. The motion was amended to include the project to be completed by September 1; amendment carried.

Big Sandy Lodge Tax Abatement Financing: Nancy Karjalahti talked with Don Proulx, Big Sandy Lodge, and Ross Wagner, Aitkin County, Economic Development & Forest Industry Coordinator, in regard to the township doing a tax abatement financing for Big Sandy Lodge like Aitkin County did. Motion by Nancy Karjalahti, seconded by Ron Smith, to go forward with the process for tax abatement financing for Big Sandy Lodge; motion carried. Nancy will contact Ross Wagner for assistance.

Radio System Update: Marvin Turner reported the radio in the grader is not working. The one from the Sterling truck can be used temporarily. Proposals from DSC and Martin Communications were reviewed. Ben Crowson, DSC, will be contacted to attend a future board meeting or schedule a time to meet with one of the supervisors and the maintenance men.

Election Assistance Grant/Building remodeling: Craig Nelson from Morton Builders did not contact us as requested. Motion by Nancy Karjalahti, seconded by Charles Quale, to have Ron Smith contact Craig Nelson, Davey Johnson, and Jeremy Paquette to design a reconstruction of the building; motion carried. The doors need to be replaced first to meet the time frame for the election assistance grant.

Snowplowing policy: A special board meeting was set for July 14 at 7 p.m. to work on the snowplowing policy. The agreement to provide snowplowing on non-maintained township roads was tabled.

## **NEW BUSINESS:**

Jack Brula reviewed recommendations from the recent MAT short course regarding documentation of meetings. He suggested the township purchase a tape (digital) recorder that will interface with a computer so the minutes can be saved to a CD. Estimated cost would be \$150. Motion by Ron Smith, seconded by Nancy Karjalahti, to allow the purchase of a digital recorder; motion carried.

Attendance at the July 1<sup>st</sup> MAT short course at Black Bear was discussed. The clerk and the deputy clerk will attend the clerks' election training session.

484<sup>th</sup> Street: Nancy Karjalahti moved to have the township be the facilitator and cooperate with BSALWMP on the Nelson/Youngren project, seconded by Ron Smith; motion carried. This is pending approval of the project by property owner Mark Youngren.

188<sup>th</sup> Avenue project: The SEH proposal was reviewed. Motion by Ron Smith, seconded by Nancy Karjalahti, to accept the proposal as presented; motion carried.

Meeting adjourned at 9:15 p.m.

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Candace Bartel  
Shamrock Township Clerk

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Charles Quale  
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AT THE  
JUNE 23, 2010 REGULAR BOARD  
MEETING**