

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, June 11, 2009**

Board Chairman Ron Smith called the meeting to order at 7:05 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner and resident Bill Reed.

The minutes from the May 28, 2009 regular board meeting were approved on a motion by Nancy Karjalahti, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending May 31, 2009: General Revenue Fund, \$(14,945.02); Road & Bridge Fund, \$218,323.39; Fire Fund, \$27,635.14; Building Fund, \$187,047.09; Sewer Fund, \$4,313.69; Parks & Rec Fund, \$14,929.55; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$220,239.92; Sewer Fund CD's \$78,850.43; Kirt Properties escrow CD \$5,564.11. Interest received May 29 was \$553.32, other receipts were \$9,927.08. Total cash and savings balance on hand as of May 31, 2009 was \$741,958.30. Liabilities are the building bond at \$625,000. Motion by Nancy Karjalahti, seconded by Charles Quale to approve the treasurer's report; motion carried. Motion by Charles Quale, seconded by Nancy Karjalahti, to approve payment of claims and payroll totaling \$28,444.26; motion carried.

Correspondence: ACAT meeting information, the Big Sandy Lake Association newsletter, meeting agenda and minutes were distributed. The USBank newsletter was received and will be filed for reference.

**OLD BUSINESS:**

Building: A bill from Gartner Refrigeration for service on the control panel for the make-up air unit was reviewed. The warranty was denied. The bill will be sent to the architect and township attorney for review.

Road Report: Marvin Turner reported routine grading has been done, 240 yards of gravel has been spread. The sand pile was moved from the DNR pit to the township maintenance shop site. A "Children at Play" sign was installed on the Traders Post loop. We are waiting to hear from Hardrives regarding crushing gravel in the DNR pit. Riprap will be available from the pit after other government agencies have had a chance to use it.

Tom Doyle, Diamond Mowers, called at 7:20 to discuss the rental of a tractor/mower for mowing road ditches. Motion by Charles Quale, seconded by Nancy Karjalahti, to rent a tractor/mower from Diamond Mowers for one week (40 hours) at \$2000; motion carried. Tom will contact Tim Turner with information on a rental unit with option to buy.

Gravel Crush: Charles Quale and Tim Turner talked with Amber at DNR forestry regarding the new gravel lease. The guidelines have changed, it will be a pay as used for gravel we have crushed instead of pay at the time of crushing. Turner Township has requested to include 3000 cubic yards class 5 for them when we crush. The gravel crush was tabled to the next meeting. Jim Dixson, Turner Township supervisor, will be invited to attend the meeting.

198<sup>th</sup> Place access (Sheshebe public access): Motion by Nancy Karjalahti, seconded by Charles Quale, to approve the letter drafted by the township attorney to be sent to Mr. DeMars regarding items in the road right-of-way; motion carried.

486<sup>th</sup> Street (Westberg)/484<sup>th</sup> Street (Nelson): Nicole Sternquist, Impact 6, is working on the design for 486<sup>th</sup> Street. The design for 484<sup>th</sup> Street is pending.

165<sup>th</sup> Place: (Barrett Road) Elevations need to be taken.

Walk way between buildings/parking lot paving: Specifications for a concrete apron and sidewalks were revised. Motion by Nancy Karjalahti, seconded by Charles Quale, to approve the specifications and advertise for quotes; motion carried.

Propane: After reviewing the quotes received on propane prices for the coming year Nancy Karjalahti moved to accept the price from Ferrell Gas, seconded by Charles Quale; motion carried.

Blacktopping Policy: The draft policy was reviewed. Nordland Township's guidelines were reviewed. Policy revisions were made and will be reviewed at the next meeting.

#### **NEW BUSINESS:**

The Minnesota Association of Townships (MAT) Short Course will be at Black Bear Casino on July 31. Reservations will be made for Nancy Karjalahti and Candace Bartel to attend.

Approval was given to renew the township's membership in the state Cooperative Purchasing Venture.

A special board meeting to review the employee work agreement was scheduled for Wednesday, July 8, at 7 p.m.

Price quotes on a riding lawnmower with snowblower were reviewed. Quotes will be solicited for a mower with a broom attachment and reviewed at the next meeting.

503<sup>rd</sup> Street was designated as a haul road for MnDot equipment working on State Highway 65.

Meeting adjourned at 9:45 p.m.

Candace Bartel  
Shamrock Township Clerk

Ronald Smith  
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AT THE JUNE 25, 2009  
REGULAR BOARD MEETING**