

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday June 11, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Clerk Candace Kral; road maintenance employee Tim Turner; Bob Beaver, SEH; and one Shamrock resident.

Motion by Charles Quale, seconded by Allen Eld, to approved the June 11, 2015 agenda; motion carried unanimously.

The minutes from the May 14, 2015, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The minutes from the May 21, 2015, Special Board Meeting were approved on a motion by Ron Smith, seconded by Allen Eld; motion carried unanimously.

The minutes from the June 4, 2015, Public Hearing were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The treasurer report the following fund balances for the period ending May 31, 2015: General Revenue Fund, \$108,096.31; Road & Bridge Fund \$170,734.45; Sewer Fund, 4,845.45; Road Repair (black topping), \$300,811.30; Fire Fund, 46,781.95; Building Repair Fund, \$113,153.96; Parks & Rec Fund, \$53,462.44; and the Lease/purchase -12,119.35; for a total in the checking accounts of \$785,766.51. The Road & Bridge CDs' total \$186,574.34; Building final payment CD, \$79,892.52; Sewer Fund CDs' \$90,204.58; Money market interest received in May 2015 was \$132.73. Receipts for the month were \$657.00. May disbursements were \$117,084.41. Motion made by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion carried unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the June 2015 claims and payroll totaling \$71,439.89; motion carried unanimously.

Correspondence: The Noncom Scoop Environmental Health Division; Lake Country Power May 2015 Newsliner; Aitkin Area Chamber of Commerce email/events; MAT Membership Cards; Minnesota State Demographer memo township 2014 estimates for household – 635 and population – 1,238;

OLD BUSINESS:

Road report – Tim reported that they have finished the clean-up day items, we have a small pile of scrap left, Crow Wing Recycling picked up two dumpsters of scrap metal; they cleaned up a bunch of garbage that was dumped in the leaf site off of Highway 6 and hauled it directly to Hooper; they have been grading and shaping the roads; have hauled 1300 yards of gravel; all of the gravel is hauled out of the state pit now, there is some sand and rock chips left in the state pit; 350 yards of clay was hauled out of the state pit; have used about 50 yards crushed blacktop; The line painting on 188th Ave. has been done and needs to be redone on a curve where the lines are a couple feet off of center; they have been working on patching the cracks in the tennis courts.

The purchase and installation of a new larger garage door and a new service door in the garage/building at the gravel pit was discussed, it is difficult to open and the equipment barley fits through the current door.

Calcium Chloride – has not been applied yet. We have been told that they are out of product and are waiting for it to arrive; it is on a barge on Lake Superior. We should get the calcium chloride applied to the roads next week, maybe Tuesday.

Gravel Pit: The gravel crush is done, approximately 28,000 cubic yards of product was produced, there is also crushed rock and clean sand. The gravel pit was cleaned up nicely and the berm was put into place by Gary Hoffman before he left. Motion made by Charles Quale, seconded by Allen Eld, to withdrawal all Firewood Permits granted to people for use in the Gravel Pit property referred to as Track 2 on the firewood permits; located in SE ¼ of the NW ¼ of section 11 T49N (Shamrock Township, Aitkin County). Motion passed unanimously. Firewood permits for Tract 1 (in section 16) located along-side the tennis courts will continue to be honored.

A fire number sign for the gravel pit property will be ordered and installed on the property for emergency reference.

It was mentioned that maybe the township should think about purchasing a larger frontend loader for use in the gravel pit.

The sterling is using about a gallon of oil a day, it is not leaking oil, and maintenance is looking for the problem.

202nd Place Project – the steps of laying the pavement and the aprons for the snowmobile crossing and the finalization of the project were discussed;

498th Lane Project – Bob Beaver, SEH, presented the board with two bids. Bids on the referenced project were opened at 10:00 a.m., Tuesday, June 9, 2015. The project includes reconstructing approximately 800 feet of 498th Lane. Activities on the project include improving drainage, widening the road to a uniform width, additional class five and turf restoration. We had five potential prime contractors on the plan holders list. Two contractors submitted bids. The bids received are summarized with the Engineer's estimate as follows:

Contractor	Total Bid
Rocon Paving	\$97,983.75
R & R Landscaping	\$101,664.90
Engineer's Estimate	\$97,097.50

Rocon Paving has previously completed work in the Township and is a responsible bidder. SEH recommended that the Township award the contract to Rocon Paving in their Total Bid amount of \$97,983.75.

The board discussed the bids received and SEH's recommendation. Motion made by Charles Quale, seconded by Allen Eld, to award the 498th Lane Project to Rocon Paving in the amount of \$97,983.75. Motion passed unanimously.

Tim Turner informed the board that Darryl Fredrickson wanted the board to know that he is carrying \$2,000,000 Certificate of Insurance and has a D3, 4, 6 and 8, and has a big Samsung backhoe excavator and belly dump truck.

Road Vacation/Altercation - Snowmobile Crossing – Resolution 2015-14. The clerk presented the board with Resolution No. 2015-14 Order of the Alteration and Vacation of Portage Street. The resolution is the final step of the property swap of Portage Road with Ray Gustafson for the snowmobile crossing on 202nd Place. Once the resolution is passed the clerk will have it filed with the County Recorder and the County Auditor as required by Minnesota Statutes 164.07, Subd. 11. Motion made by Charles Quale, seconded by Allen Eld, to passed Resolution 2015-14 Order of the Alteration and Vacation of Portage Street; motion passed unanimously.

Tennis Courts - there is no new information regarding the DNR grant that the township applied for earlier this year. The maintenance workers have started filling and patching the cracks on the tennis courts. The board viewed the surface of the repaired areas. The patching looks good. After further discussion, the board stated that maintenance is to continue patching the court nearest County Road 14 and then open that court. The second court will remain closed until further notice.

Clasen Road Vacation – the township has received no new information regarding the judge’s decision.

Catholic Youth Camp (CYC) – Ron Smith reviewed with the board that at the meeting with the CYC, Brian Napstad, County Commissioner, suggested that Ron Smith, Tom Peterson (of the CYC) and himself walk the public areas that are located within the grounds of the camp. Tom says that he knows approximately where the areas are and would point out the areas to the others. By walking the areas the township could get a better idea of the areas and what would work best for all parties interested. The board further discussed the meeting they had with the CYC representatives regarding the public road and accesses in the camp area. The board agreed to have Ron schedule the walk-through with Brian and the Tom, the clerk with attend also.

Riverwood Healthcare donation – security system – The clerk informed the board of a request via email regarding the donation to Riverwood Healthcare to use money on security system. After speaking with Ron Smith, an email was sent giving the same response as was given to the ANGELS previously, thus stating that the township would prefer to have the monies go to the people rather than building improvements.

The downed tree on 187th has been removed from along the side of the road as requested in a letter sent last month.

NEW BUSINESS:

Playground Lease – the board was presented with the playground lease from the DNR. It was noted that the rental fee was raised from \$548.70 per year to \$777.00 per year for the next ten years.

Ron Smith and Allen Eld attended the FEMA Discovery Meeting on May 27. The main discussion was to look at FEMA’s maps. They also wanted to know all of the areas/road that were flooded in the 2012 floods. Ron also informed them that they are basing their damage for the county on the town of Aitkin and that Shamrock Township has a higher assess value. And Shamrock Township was hit very hard by the flooding. It sounds like there is still money for FEMA to spend in the area. Shamrock may have a chance to get more money for road repairs/improvements needed due to the flooding. There will probably be another meeting with FEMA in September. Mitigation for wetlands was also discussed.

Maintenance Contract – the board was presented, for their review, with a copy of the current maintenance contract and other information regarding vacation pay, sick pay and comp earned from another city’s maintenance contract. Shamrock maintenance contract is to be renewed August 2015.

Mailbox – the board was informed that the mail gets wet in the mailbox when it rains. Tim Turner stated that there are no rusted-out areas or holes, in the top of the box. It may be the wearing of the rubber seal around the opening and water is getting through that way.

Thea Porisch e-mail requesting information regarding any regulations the township has in relation to house rentals, the clerk with respond to inform her that the township has none of its regulations and request her to following all county rules and regulations.

The board received a copy of the email from Stefanie Bolks, Wild Oaks, stating where the township should use the extra 400 feet of calcium chloride they paid for. The email also stated their frustration with the township's decision to honor the requested of a few property owners within the association and asked that their response be placed on record and in our files.

The board reviewed the variance request from the required 75 foot ordinary high water level setback by Ronald & Cheryl Flatted. This request was heard by the Board of Adjustment on Wednesday, June 3, 2015.

Ron stated that Tim and Marvin removed the beaver dam on Mudd Lake that was causing flooding on the road at that point. He then received a call from Gary Vorlicky who was upset that the beaver dam was removed because it dropped the water very quickly and sucks out the buffalo fish and dog fish into Lake Minnewawa. Mr. Vorlicky requested to speak with the town board and the Minnewawa Sportsman Club regarding this issue. Ron suggested that he attend a board meeting for discussion. He also suggested that he contact the game warden regarding the removal of beaver dams.

During the last half annual road view that the board performed on June 2, the board noticed a street sign that someone put up reading "Dad's Road" that should be removed (Half House Road). On 218th Place (Snell Road) there is a guard rail post that is broken off that should be repaired. 197th Ave there is a culvert that needs to be cleaned out.

John Brula asked the board if they would like to cash in the two Gravel Crush CDs. The total of the two CDs pays for most of the gravel crush that the township just performed. After discussion by the board, the agreed to cash in the gravel crush CDs. The board will then look at the finances at the beginning of the year to see if it is feasible to purchase new CDs.

Meeting adjourned 2:58 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE JULY 9, 2015 REGULAR BOARD MEETING