

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, June 12, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance man Marvin Turner, residents Rich Biernat and Pat Daine, Jay Smedburg representing Kirt Properties, Rod Kern from Hegman-Kern Excavating and Mike Heaser from the *Voyageur Press*.

The minutes from the May 29, 2008 regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending May 31, 2008: General Revenue Fund, (\$7,850.42); Road & Bridge Fund, \$344,526.16; Fire Fund, \$29,437.48; Building Fund, \$179,928.05; Sewer Fund, \$23,826.88; Parks & Rec Fund, \$12,616.90; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$112,664.45; Sewer Fund CD \$52,646.94. Interest received May 30 was \$1,094.99, other receipts totaled \$617.00; disbursements were \$18,516.11. Total cash and savings balance on hand as of May 31 was \$747,796.44. Motion by Ron Smith, seconded by Charles Quale to approve the treasurer's report; motion carried. Motion by Charles Quale, seconded by Ron Smith to approve payment of claims and payroll in the amount of \$22,525.41; motion carried.

Correspondence: The Big Sandy Lake Association meeting minutes, agenda and newsletter were distributed; the *Session Weekly*, Mille Lacs Energy Cooperative newsletter, and meeting information for Housing Action Readiness Day for the Iron Range communities were received and will be filed for reference.

OLD BUSINESS:

197th Avenue: Jay Smedburg reported that five bids were received for the road construction project. The bid has been awarded to Hegman-Kern Excavating from Palisade for \$20,382.00. An additional \$1500 will be used to remove trees and the building. Rod Kern stated that he is comfortable with the road design and estimated that it will take seven to eight days to do the work. The performance bond will be in the contractor's name. It was noted that the lady slippers (a concern was previously voiced about disturbing them) are out of the construction area. The old road must remain open and passable during construction. Charles Quale moved to require the performance bond and cash deposit due to the clerk by June 24 based on \$21,882.00; the performance bond will be 125% and the cash deposit will be 25% of the \$21,882.00 figure; the road will be built to the design by Westbrook Professional Services, Inc., seconded by Ron Smith; motion carried.

Road Report: Marvin Turner reported the roads have been graded, the scrap steel from clean-up day has been picked up and remaining trash was taken to the transfer station, calcium chloride was applied on June 5, six tanker loads were used, storm damaged trees were removed from roads and chipped. Authorization was given to repair/replace the two-way radio in the loader and to order pipe for the roof drain on the east side of the new building. The maintenance men checked the tennis court and found no concrete under the blacktop surface. The DNR is will not be turning the leaf sites and the township equipment will not roll it as needed; quotes will be requested from area contractors with bulldozers to do the work. Ron Smith reported that Tom Anderson is not selling fill from his borrow pit; Ron will contact Jason Paquette on availability from his pit. Fill may need to be taken from the township's inventory.

Public Accesses: Nancy Karjalahti reported that BSALWMP will coordinate the repairs to the Prairie River public access by Trudy Bunge's property; Mitch from IMPACT 6 will do the engineering.

Nancy reported that Janet Smude, Aitkin Co. Soil & Water, indicated that there are grasses and plants that can be planted near the bridge to help stabilize the shoreline.

Building: Letters were sent from the township attorney to the general contractor and the architect regarding the progress in completing the building; no response has been received. The architect had requested a list of punch list items that have been completed and a list of warranty items; these needs to be compiled and sent. The township was served with a mechanics lien; this was referred to the township attorney. One subcontractor has requested copies of photos taken during construction. The possibility of board members and employees being subpoenaed to testify in court cases was discussed. A billing error in the Lake Country Power bill was discussed; Charles Quale will get clarification and report at the next meeting. A bill was received from Lakes Gas Co.; the township will pay the fees from March 27, 2008 but not the other fees listed. Those need to be billed to the general contractor.

Fire Department: The fire department could not get into the old building during the recent power outage (there was no fire). It was suggested to provide a combination lock box for key access.

ROPE Study: A letter was received from Steve Clark, ROPE Study Project Manager, in response to the township's letter of concern for the Big Sandy Lake proposed operating plan.

Tennis courts: Bruce Ewert from Anderson Brothers will attend the next board meeting to evaluate the needed repairs. Once the specifications are received a quote will be requested from Anderson Brothers and Rocon Paving.

First Aid Kits: The representative from Zee Medical came on May 30 and provided the needed kits. Additional kits for the vehicles have been ordered.

VISA Bill: Approval was given to pay the VISA bill at the June 26th meeting.

NEW BUSINESS:

Nancy Karjalahti attended the recent BSALWMP meeting. A representative from Kennecott Mining presented information on their testing. Twenty-nine sites are being tested in the BSALWMP area. The mining company will be providing BSALWMP with water testing results and other information. The areas being tested are near Tamarack.

The county highway department has advertised for bids for rip rap and slope stabilization for the Long Point Place bridge shoreline. Bids will be opened June 30th.

Meeting adjourned at 8:30 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE
JUNE 26, 2008 REGULAR BOARD MEETING**