

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday June 12, 2014**

Board Chairman Jerry Pawlak called the meeting to order at 6 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; road maintenance employees Tim Turner and Marvin Turner and twelve Shamrock residents/property owners.

Motion by Ron Smith, seconded by Charles Quale, to approved the June 12, 2014 agenda with addition to "new business".

The minutes from the May 8, 2014, regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith; motion carried unanimously.

The treasurer reported the following fund balances for the period ending May 30, 2014: General Revenue Fund, \$91,534.98; Road & Bridge Fund 181,937.34; Fire Fund, \$-10,438.05; Building Repair Fund, \$99,606.35; Sewer Fund, 4,833.26; FEMA, \$-2,161.17; Road Repair (black topping), \$199,777.85; Parks & Rec Fund, \$48,152.18; and the Lease/purchase Fund, -\$10,680.13; for a total in the checking accounts of \$602,562.61. The Road & Bridge CD's total \$303,428.03; Building final payment CD, \$79,288.22 Sewer Fund CD's \$89,456.22; Kirt Properties escrow CD \$4,722.22. Money market interest received in May 2014 was \$174.99. Receipts for the month were \$496.00. May disbursements were \$20,069.46. Motion made by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion carried unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the June 2014 claims and payroll totaling \$38,835.69, motion carried unanimously.

**Correspondence:** Lakes Sanitary notice; Aitkin County Land Department public meeting notice; Rep Joe Radinovich Legislative Updates; Minnesota Department of Health Drinking Water Protection Report Results; Lake Country Power Strictly Business summer newsletter; Aitkin County Association of Townships meeting minutes; Aitkin County All Hazard Mitigation Public Meeting notice

**Concerns from Residents not on Agenda:**

Justin Stadden stated that he is applying for a variance request to place a septic mound one foot off the property line. He had emailed information including an explanation and drawings prior to the meeting which were provided to the board. He is required to update the septic system as part of the purchase of the property which doesn't leave adequate room for upgrades or improvements to the property. The board informed Mr. Stadden that the variance request could cause the township a hardship maintaining the road and requested Mr. Stadden to have the septic system staked. A supervisor will then perform a road view to determine if the request will be granted.

Stacy Horsman presented the board with a request for a liquor license. Motion by Ron Smith, seconded by Charles Quale, to pass Resolution 2014-11 Issuance of Liquor License; motion passed unanimously.

**OLD BUSINESS:**

Road Report – Tim Turner reported that they have hauled 1100 yards class five mainly on 184<sup>th</sup> Avenue, 476<sup>th</sup> Street, 498<sup>th</sup> Lane and Long Point Place; 489<sup>th</sup> Lane, the Hillcrest road, they pulled the shoulders reclaiming the gravel; long point place graveled from the blacktop to the intersection at the circle; 184<sup>th</sup> Avenue graveled from 6 to the dump road, 476<sup>th</sup> Avenue graveled from 188<sup>th</sup> Avenue to

476<sup>th</sup> Lane; ; the grader oil tests are in, the test were good; all the blacktops were swept; calcium chloride is done; steel dumpster is just about loaded, there will be a little pile that will be left for fall; Hammerlund Construction will be in the DNR pit to crush sometime this year; for the boards information, the forester was at the gravel pit property and said that there is good usable material per acre out there and would be well worth it for a logger to go in to cut;

Annual Road View – completed May 29 – the clerk reported to the residents/property owners that the board completed their annual road view on May 29, the board viewed roads that were in need of repair or are areas of concern

202<sup>nd</sup> Project – bids – several property owners were present to state their concerns regarding the road improvements consisting of a lift that is to be installed in front of their properties. Ray Gustafson presented the board with a map that shows the water levels from 1927 – 1987. Concerns gaining access to their driveways, parking areas and houses were also stated. There were worries that the water flow and drainage caused by the road being raised would flood their properties needlessly. Ray Gustafson relayed to the board that there are approximately fourteen lots directly affected by the proposed lift. The residents wanted the board to inform them of what exactly the proposed road project consists of and the reasons for it. The board explained to the people present the purpose for the proposed road project and lift is to ensure access throughout the road to all property owners at all times even during high water. The project is a resurfacing of the road from Highway 14 to approximately 594<sup>th</sup> Lane and that the lift is design to ensure access through the area at times of high water for all property owners. The board reviewed the project plans to the best of their ability with the property owners. Bob Beaver, Short Elliott Hendrickson (SEH), the township engineer, will be contacted to meet with a supervisor and the property owners at the site of the proposed lift to explain the project, discuss their concerns, how their properties will be affected and any possible solutions that may be required. The clerk will contact the interested parties to inform them of the date and time of said meeting. The board viewed the bids from Rocon Paving and Anderson Brothers and the recommendation letter from Bob Beaver. The board will wait to make a motion of acceptance of a bid until after the meeting with the engineer and property owners.

Gravel Pit – Survey – the board viewed the survey that was completed by Marvin Kohout, the “No Trespassing” will be ordered and put up accordingly on the boarder of the property

Brent Hutchens – Retaining Wall – Mr. Hutchens has not contacted Ron Smith to set a meeting time, the clerk will sent Brent Hutchens another email giving Ron Smith’s phone number

Ball Field – ball team – the board viewed an email received from Jeremy Paquette stating that there will not be any league teams using the field this season. He would like to discuss with the board ideas to try to come up with some incentives for the kids to join in order to re-establish a Shamrock team for next year.

Employee Contract - Severance Fund – Sick/Vacation – has been postponed until the August 2014 regular board meeting

Kirk Properties CD – Tim Turner will contact Kern Excavating to repair 197<sup>th</sup> Avenue, the CD will be cashed in on its maturity date later this month and the money will be used to pay for the repairs, any remaining balance will be returned to Kirk Properties (Bell America Mortgage, Inc.)

Report - Aitkin County Summit - Charles Quale and Candace Bartel attended and reported that the summit was mostly an informational program. Approximate 50 – 60 people attended. They presented a lot of what public health does for the county and wanted feedback of what the attending felt were the most important issues to be addressed. The group concluded that drug and alcohol use in teens, nutrition and other senior needs, and identification and treatment of mental health issues were top issues.

Variance Request - Lloyd Gath and Kevin Bock variance requests were approved at the May 8, 2014 regular board meeting. The documents from the county were consistent with the information provided to the board previously.

**NEW BUSINESS:**

Boat Launch Monitoring – the board was informed that there may be grants available for monitoring the boat launches on the area lakes, the information will be passed on to the lake associations in case they are interested.

The board reviewed the Interim Use Permit requests and the property locations for Sandy K Berwald, Jackpine Investment LLC and Anthony Robinette, Big Sandy Cabin Rental LLC use permits to operate vacation /private home rentals for up to 8 occupants.

Hillcrest road – Jerry Pawlak spoke with Paul, he agreed to let the township cut into the hill providing the township make him a new driveway off the curve to the top; the township can have all the dirt that is taken out; he would like the trees to be stacked and left for him. There was discussion of the job being quoted out for a local contractor and the cost effectiveness of tying it into the resurfacing of the 202<sup>nd</sup> Place project.

Tim Turner requested permission, and was granted, to purchase reclaim material from Rod Kern to have on hand for road stabilization of problem areas/hills throughout the township.

At 8:34 p.m. motion was made by Jerry Pawlak, seconded by Ron Smith, to continue the regular board meeting to Thursday, June 19, 2014, at 3:00 p.m.

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Candace Kral  
Shamrock Township Clerk

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Jerry Pawlak  
Board Chairman

**MINUTES WERE APPROVED AT THE JULY 10, 2014 REGULAR BOARD MEETING**