

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, June 26, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, residents Rich Biernat and Sue Westburg, and Bruce Ewert from Anderson Brothers Construction.

The minutes from the June 12, 2008 regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale.

Correspondence: Information on the July 17 Aitkin County Association of Townships (ACAT) meeting was distributed. State Auditor Rebecca Otto will be the guest speaker.

**OLD BUSINESS:**

Tennis courts: Bruce Ewert, Anderson Brothers Construction, explained their proposal for repair to the courts. The courts were inspected by those in attendance. Motion was made by Charles Quale to accept the proposal in the amount of \$9325.00 for repair and re-coloring of the tennis courts, seconded by Ron Smith; motion carried. Work will be done in mid-July. The township will be notified prior to the start date so 'court closed' notices can be posted.

486<sup>th</sup> Street: Sue Westberg requested the township repair the culvert near her property (19620 486<sup>th</sup> Street). Drainage is filling her holding tanks. After discussing the problem, a road view was scheduled for July 8 at 4 p.m. A drainage issue near the ~~Don~~ **Bob** Nelson property on ~~194<sup>th</sup> Place~~ **484<sup>th</sup> Street** will also be inspected at that time.

Road Report: The maintenance men have removed a beaver dam on Mud Lake, installed a Clemson leveler on the Floe Road, removed a frost boil & worked on curves on the Floe Road, removed trees and stumps on 182<sup>nd</sup> Avenue and 476<sup>th</sup> Lane, moved and cut trees from wind and storm damage, worked on the slopes around the building, put 325 yards of pit run and 490 yards of class 5 on 209<sup>th</sup> Place in Section 5, 80 yards of spoil was used for black dirt around the building, the rental mower should be here on June 30. Ron Smith will contact Steve Hughes, Aitkin Co. Soil & Water, and Aitkin County Environmental Services regarding an issue on 197<sup>th</sup> Avenue where a property owner has hired construction work that has damaged the township road and infringed on a dedicated to the public access. It was stated that these areas need to be put back to the original condition.

197<sup>th</sup> Avenue: A cash deposit of \$5,470.50 was received from Kirt Properties on June 24. A letter from Pate Bonding, Inc. indicating that Hegman Kern had applied for a performance bond was also received. The cash deposit will be placed in a CD (Kirt Properties escrow CD).

198<sup>th</sup> Place Access: It was reported that trees and a fence are now in the right-of-way. This will be inspected at the July 8<sup>th</sup> road view.

Building: The clerk reported that the punch list and warranty list requested by the architect were faxed to him on June 16, 2008. The following things have been worked on: the concrete approach was poured on the west side, an electrical inspection was done, pipe insulation was done, glass was put in the office door, fill around the building is partially complete, some painting has been done, and a representative from Gartner did a walk through on the controls with the maintenance men. The additional amount billed by Lake Country Power will be paid by the township and MG Carlson will be billed for the amounts due when they were responsible for the building.

## **NEW BUSINESS:**

A request for funding in the amount of \$3000 to be used towards the purchase of a truck to haul weeds was received from the Lake Minnewawa Association. It was noted that the township supports the weed harvest by providing a dump site for the weeds and other assistance. The request was tabled to the next meeting.

The townline road agreements with Workman Township need to be renewed this year. Charles Quale moved to send forms for renewal to Workman Township for signature, seconded by Ron Smith; motion carried.

A policy/procedure is needed for notification from the sheriff's department in case they need to notify the township of a dangerous situation requiring action by the township. A chain of command list needs to be given to the sheriff's department.

The IRS mileage rate has increased to 58.5¢/mile effective July 1 through the end of the year.

Notice was received from the insurance carrier that a property valuation will be scheduled in the near future.

The Minnesota Association of Townships (MAT) short course (training session) scheduled for August 1 in Grand Rapids was discussed. Pre-registration is due by July 14.

Charles Quale reported concern about low hanging cable TV wires. The company has been notified to no avail. The low hanging wires present a problem for township road maintenance equipment and other contractor equipment. This will be discussed further at the next meeting.

Meeting adjourned at 8:43 p.m.

Candace Bartel  
Shamrock Township Clerk

Nancy Karjalahti  
Shamrock Township Board Chairperson

**THESE MINUTES WERE APPROVED AS CORRECTED AT THE  
JULY 10, 2008 REGULAR BOARD MEETING.**