

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, July 9, 2009**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, and Lisa Koehler representing the *Voyageur Press*.

The minutes from the June 25, 2009 regular board meeting were approved on a motion by Nancy Karjalahti, seconded by Charles Quale. Minutes from the July 8, 2009 special board meeting were approved as corrected on a motion by Charles Quale, seconded by Nancy Karjalahti.

The treasurer reported the following fund balances for the period ending June 30, 2009: General Revenue Fund, \$21,520.17; Road & Bridge Fund, \$368,215.20; Fire Fund, \$45,404.30; Building Fund, \$188,172.50; Sewer Fund, \$4,402.27; Parks & Rec Fund, \$23,362.11; and the Lease/purchase Fund, \$40,954.03. The Road & Bridge CD's total \$220,239.92; Sewer Fund CD's \$78,850.43; Kirt Properties escrow CD \$5,564.11. Interest received June 30 was \$584.04, other receipts were \$282,666.96. Total cash and savings balance on hand as of June 30, 2009 was \$996,685.04. Liabilities are the building bond at \$625,000. Motion by Nancy Karjalahti, seconded by Charles Quale to approve the treasurer's report; motion carried. Motion by Nancy Karjalahti, seconded by Charles Quale, to approve payment of claims and payroll totaling \$17,930.26; motion carried. The property tax receipt statement from the county auditor was distributed.

Correspondence: The Big Sandy Lake Association (BSLA) meeting agenda and minutes were distributed. Letters of thank you were received from ANGELS and Lake Minnewawa Association for township contributions. Big Sandy Area Lakes Watershed Management Project (BSALWMP) sent \$335 towards township (cost-share) expenses on a public access project on Lake Minnewawa.

OLD BUSINESS:

Sidewalk/apron quotes: Three quotes were received for the concrete sidewalk/apron project. Charles Quale moved to accept the quote from Dean Masonry & Concrete for \$4722, seconded by Nancy Karjalahti; motion carried.

Building: The board inspected the newly replaced control panel for the make-up air unit in the wash bay in the maintenance building. Ron Smith will consult with the architect as to whether the correct unit was specified and installed. Paying of the repair bill was tabled to the next meeting.

Road Report: Marvin Turner reported the road shoulders have been mowed, Anderson Brothers has started crack sealing needed areas on the blacktopped roads, roads have been graded as needed, a culvert was installed on 216th Place and concrete removed from the right-of-way, a fence was installed between the townhall and the tennis court, and the DNR turned the yard waste sites. Nothing has been done with the fence and flower garden in the right-of-way near the 198th Place public access. Diamond Mowers has another used tractor available; it is out of the price range the board is interested in. Tim Turner will be on vacation June 13 through June 16.

198th Place access (Sheshebe public access): The deadline for moving the fence and flower garden from the northwest side of the right-of-way is July 13. It was noted that property owners on both sides were notified earlier in the year to remove items from the right-of-way. The berm on the northeast side can be moved, trees trimmed, and the area reshaped to allow for parking.

486th Street (Westberg)/484th Street (Nelson): Waiting for the proposed design from Impact 6.

165th Place: (Barrett Road) Elevations were taken. Ron Smith will talk with Steve Hughes concerning the requested drainage at the south end of the road.

Baseball Field: The maintenance men cleared an area for a possible baseball field. After reviewing field sizes, it was suggested to follow the specs for a regulation slow pitch softball field. Allowance for a future septic system location will need to be considered when constructing the ball field.

Parking Lot Blacktopping: Quotes will be requested as soon as project specifications are determined.

Blacktopping Policy: Tabled to the next meeting.

BSLA Annual Meeting: Ron Smith attended and reminded members that the yard waste sites are not for commercial use and care should be taken when dropping off yard waste to ensure that it goes in the right location. Core samples have been taken from Big Sandy for many years to measure water quality. Analysis of recent core samples indicates that Big Sandy is still an impaired lake but not as bad as it has been in the past. BSALWMP is providing an intern to assist in monitoring for invasive species on Big Sandy.

NEW BUSINESS:

Information on changes to the township's insurance coverage through the Minnesota Association of Townships Agency was reviewed. It will be filed with the policy for reference.

Information from the county assessor's office on training for the Local Board of Appeal and Equalization was reviewed. Nancy Karjalahti will attend training at the MAT short course on August 31.

The quarterly meeting of the Aitkin County Association of Townships (ACAT) will be July 16, 2009 at the Waukenabo Community Center. Several board members plan to attend.

Meeting adjourned at 8:25 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AT THE JULY 30, 2009
REGULAR BOARD MEETING**