

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday July 9, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Clerk Candace Kral; road maintenance employee Tim Turner; and two Shamrock residents.

Motion by Charles Quale, seconded by Allen Eld, to approved the July 9, 2015 agenda; motion carried unanimously.

The minutes from the June 11, 2015, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried unanimously.

The treasurer report the following fund balances for the period ending June 30, 2015: General Revenue Fund, \$157,529.59; Road & Bridge Fund \$435,726.03; Sewer Fund, 4,847.42; Road Repair (black topping), \$302,655.71; Fire Fund, \$79,842.27; Building Repair Fund, \$129,779.99; Parks & Rec Fund, \$55,512.77; and the Lease/purchase \$32,657.23; for a total in the checking accounts of \$1,198,551.01. The Road & Bridge CDs' total \$86,181.13; Building final payment CD, \$79,892.52; Sewer Fund CDs' \$90,204.58; CDs 38080 and 37545 for gravel were cashed in on June 12 and the money put into Road and Bridge. Money market interest received in June 2015 was \$153.093. The township received the property taxes from the county. The county put 74% of road and bridge fund budget in and only 1.1% of the blacktop repair fund budget. John Brula is trying to contact the county auditor to have the error corrected. Receipts and interest for the month were \$484,071.30. June disbursements were \$71,439.89. Motion made by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion carried unanimously.

In regards to paying the claim submitted by Sir Lines-a-Lot, the claim was not paid for the full amount of the invoice. The board has questions on the \$500.00 mobilization charge and has not been able to get ahold of the company for an explanation. A letter will be sent with the partial payment for them to contact Allen Eld for discussion of the questionable fee. Motion made by Charles Quale, seconded by Allen Eld, to approve the June 2015 claims and payroll totaling \$26,148.05; motion carried unanimously.

**Correspondence:** Email from Mark Pawelski, LMA - informing everyone that the new harvester is in the water; Boyer Trucks Duluth Superior promotion flyers; update emails from Kennecott regarding the exploration in Tamarack; Lakes Are Music Festival schedule; Aitkin Area Chamber of Commerce Eblast; Riverwood Healthcare Center Healthy Living July 2015 issue; Lake Country Power Newline June 2015 issue; Aitkin County association of Townships meeting minutes and financial report; Letters from Blue Cross Blue Shield and USAble Insurance stating that the contract between the two companies is expiring and the billing and all contracts will then be directly through USAble.

**Concerns from residents not on the agenda:**

John Bautch presented the board with a water run-off issue he and his neighbor are having on 483<sup>rd</sup> Street. He stated that they have continued to repair the damage in the past. The run-off is washing out their shared driveway and has gotten worse in recent years. Mr. Bautch requested that the board look at the situation and see if they can help him correct the problem. The board discussed possible solutions. The board will perform a road view on July 15<sup>th</sup> at 9:00 a.m. then discuss it further at the next regular board meeting.

## **OLD BUSINESS:**

Road report – Tim reported that they have been grading, have used approximately 400 years of gravel; clean the ditch and culvert in Tower Pines; they have mowed a first pass all of the roads/shoulders; have fixed washouts; are waiting for One Calls to clean the ditches on 520<sup>th</sup> Lane and 472<sup>nd</sup> Lane; calcium chloride has been applied, Tim had the company apply the product a little heavier this year to provide a better coating; they have been performing equipment maintenance and obtained new loader information; the pickup tires need to be replaced, the board instructed Tim to replace tires. The benches in the ball field dugout still need to be installed. The ball field is being used more and more. Charles Quale will contact Wayne Floe regarding the benches, find out if he will still provide.

202<sup>nd</sup> Place Project – The last conversation Bob Beaver had with the contractor, Anderson Brothers, stated that they have the reclaiming and paving scheduled for late August or early September. Bob is anticipating right after Labor Day and will keep us informed of any schedule updates he receives.  
498th Lane Street Project - The Contracts has been executed from Rocon Paving. Bob Beaver will send the contracts to the Township for execution next week. The insurance coverage Rocon has on the project is \$2,000,000. The next step in the construction process is to ask for a schedule from Rocon and hold a pre-construction meeting. He will get these activities completed the week of July 13th.

Tennis Courts – the township received a letter from the DNR informing us that we did not receive the grant that was applied for in May for the reconstruction of the tennis courts. The board discussed hiring someone to clean up (remove stumps and fill holes) and level or smooth out the area logged for the placement of the new tennis courts. Tim Turner will contact local contractors to get pricing.

Road Vacation/Altercation - the clerk informed the board that we received the Judge's order regarding John Clasen's road vacation request; he was denied. Bob Aslop then filed a Notice and Petition for Costs and Disbursement in the amount of \$556.50 for costs and fees.

Snowmobile Crossing – Resolution 2015-14 Order of the Alteration and Vacation of Portage Street has been filed with both the auditor and in records at the county. The property swap is complete

Catholic Youth Camp (CYC) – Ron Smith informed the board of the walk-through that he, the clerk and Brian Napstad, County Commissioner performed with the representatives of the CYC on June 15. Ron presented the board with an enlarged map of the area. The board discussed different options for resolutions that were presented during the walk-through. Ron Smith will contact Bob Moore, DNR, regarding the possible solutions and the DNR's view. Motion made by Allen Eld, seconded by Charles Quale, to accept the Notes; motion passed unanimously.

Maintenance Contract – the board scheduled a special meeting to be held on August 6, 2015, 9:00 a.m. to discuss the maintenance contract.

FEMA Discovery Report – the board was presented with a report provided to the township following the meeting that was held in May 2015. Ron Smith gave an overview of the meeting and the report as it applied to Shamrock Township.

## **NEW BUSINESS:**

The board reviewed the variance request by Lawrence & Marsha Doten requesting a change from the required 75 foot ordinary high water level setback. This request was heard by the Board of Adjustment

on Wednesday, July 1, 2015. The board has no issues with the variance as requested as it has no impact on the township road.

WCCO TV's "Going to the Lake" will be at Big Sandy Lodge/McGregor area July 9<sup>th</sup> and 10<sup>th</sup>.

Big Sandy Lake Association is in need of a meeting place due to a funeral at their usual location for Friday morning. Ron Smith recommended the town hall. The board agreed to allow the use of the town hall for the one time meeting need.

The purchase of a new larger front-end loader was discussed, the benefits of the new larger equipment to be used with the township gravel pit. Tim Turner presented the board with brochures and estimated prices. A 3-yard size bucket would be good for loading the new larger trucks and can still be hauled with our current equipment. Tim will do further research and get a more detailed price with the options for what would be most beneficial for the township's needs and present it to the board at the next regular board meeting. Improvements to the garage on the gravel pit property were also discussed.

Allen Eld informed the board of a couple possible obstacles on 188<sup>th</sup> Ave that may be a problem for the winter road maintenance. It was recommended that maintenance view the two areas for their opinions so that none of the township equipment will be damage due to them.

The higher branches on the trees on Bridge Road are becoming very overgrown and may need to be tended to in the near future.

The purchase other beneficial equipment, such as a 3 point disc mower as an attachment for the loader, and the possible replacement of current equipment in the future was also discussed.

The Trader's Post road, down the hill, the culvert should not need to be replaced for ten years or better due to the bridge inspections always being in the low to mid 80s percentile. The Trader's Post road should be raised, not wait for the replacement of the culvert to do so.

Meeting adjourned 2:58 p.m.

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Candace Kral  
Clerk

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Ron Smith  
Board Chairman

**MINUTES WERE APPROVED AT THE AUGUST 13, 2015 REGULAR BOARD MEETING**