

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, July 11, 2013**

Board Chairperson Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; and residents Candace Bartel, Bob Hager, Mary and Lloyd Law and David Schaaf.

The July 11, 2013 Meeting Agenda was approved as amended on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

The minutes from the June 25, 2013, regular board meeting were approved on a motion by Jerry Pawlak, seconded by Charles Quale; motion carried unanimously.

The treasurer reported the following fund balances for the period ending June 30, 2013: General Revenue Fund, \$112,501.89; Road & Bridge Fund, \$368,819.70; Fire Fund, \$17,582.62; Building Repair Fund, \$92,474.22; Sewer Fund, \$4,788.42; FEMA, 33,266.62; Road Repair (black topping), \$153,731.64; Parks & Rec Fund, \$62,828.52; and the Lease/purchase Fund, \$32,293.19 for a total cash \$878,286.82. The Road & Bridge CD's total \$348,156.39; Building final payment CD, \$78,627.65; Sewer Fund CD's \$87,449.73; Kirt Properties escrow CD \$4,710.58. Money market interest received June 2013 was \$147.60. Receipts for the month \$376,480.73 disbursements for last month were \$34,680.02. Motion made by Ron Smith, seconded by Jerry Pawlak, to approve the treasurer's report; motion carried unanimously. Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the July 2013 claims and payroll totaling \$26,586.08, motion carried unanimously

Correspondence: The Mercury; Lake Minnewawa Association letter to members and information on the Lake Minnewawa Lake Improvement District (LMLID); Ziegler Summer Specials 2013; Lake Country Power June 2013 Newsline; Big Sandy Lake Association Meeting Minutes

Concerns from Residents Not on Agenda:

Residents Bob Hager, Mary and Lloyd Law and David Schaaf presented photo copies of signatures of property owners on 512th Lane and an unofficial petition for a Subordinate Service District to collect special assessment for the application of calcium chloride on 512th Lane for dust control. The board discussed the cost to the property owners to pursue the petition; the possibility of the township not continuing to provide the option of calcium chloride application in the future; and the possibility of other residents counter petitioning. Different solutions for the collection and participation of monies for the application were also discussed. The board will contact and get information from the township attorney regarding Subordinate Service District procedures.

OLD BUSINESS:

Road Report – Tim Turner reported that they have been working on FEMA gravel, blading, mowing shoulders, blacktop patching; ball field is about 90% done, needs a little more black dirt; Tim presented the board with a quote for bases for the ball field, the board instructed him to order them; A quote from Mills Truck Shop for the replacement of the Sterling truck springs was also presented. Motion was made by Jerry Pawlak, seconded by Ron Smith, to take the Sterling truck to Mills Truck Shop to be repaired. Motion passed unanimously. Tim Turner would like to hire Tom Besch as a part-time employee; he has worked with other townships in the past and has a CDL which enables him to drive all township vehicles. Motion was made by Jerry Pawlak,

seconded by Ron Smith, to hire Tom Besch at \$13.63 per hour as a part-time employee conditional to Tom Besch supplying a copy of his CDL and health card to the township. Motion passed unanimously.

Julie Freie – reminder to respond to her email as to the boards road view by her house

51367 190th Place – water problem – was having a problem with the way the water was running and missing the culver, Tim Turner went to the location and reshaped the bottom of the hill/ditch to help the water run through the culvert

Charles Quale spoke with Bob Christensen regarding class 5 that has piled up due to snow plowing, Tim or Marvin will use the loader to spread over the road

Bridge Road – rip rap quotes – Maintenance is still getting quotes; the board authorized Tim Turner to accept the lowest quote to have the FEMA project completed; a written description of the work being done, amount of materials at the location with the rip rap will need to be presented to Erica Herr, of the Army Corps.

Ron Smith informed the board that he told Erica Herr that the washed sand was put in the hole formed by pump during flood at 217th Ave and we had the receipt from Cemstone if she needed it.

Erica Herr – Culvert Bridge (520th) road view/meeting – Ron Smith and Jerry Pawlak attended; the DNR will not do anything with the culvert at present time; the culvert allows current to pass through when current is present; it was suggested that the culvert be cleaned out; the board will have maintenance clean it out if water drops low enough to be accomplished;

Ball Field – Motion was made by Jerry Pawlak, seconded by Ron Smith, to purchase the bases through Douglas. Motion passed unanimously. Maintenance could tell that the ball field was used over the weekend even though it only had lyme on the field; we need more ground cover fabric for the field, it was agreed that ground cover fabric should be put down under the bleacher area to prevent weed growth there as well. Charles Quale spoke with Darlow regarding the building of the dugouts and informed him that they need to be completed by September 1, 2013.

Hand-held Radios – the board discussed the new hand-held radios that the township received, the radios are complicated and not user friendly to use and will not benefit the township as much as previously thought, the clerk and maintenance department discovered that the fire department band can be programmed into the truck radios that we are currently using. Keeping one radio would be good to have in the shop. The clerk informed the board that she spoke with Martin Communications and the radios can be returned with a re-shelving fee. A motion was made by Ron Smith, seconded by Jerry Pawlak to return three of the four radios and the two door brackets and have the truck radios programmed accordingly. Motion passed unanimously.

SEH – Jerry Pawlak questioned if or when we will hear from SEH on the projects that they are working on for the township. The township is getting many calls regarding the surveying that is taking place within the township; the best answer to the residents is “once the surveying is complete and projected recommendations for repairs and prevention of flooding are prepared, the information will be presented to the board, the board will then hold a public hearing”; Ron Smith expects to receive something from SEH by October 1.

The board wants to know what has happened regarding the addition to the maintenance building. The clerk will email Greg Kimman.

NEW BUSINESS:

2012 Population and Household Estimates – the clerk informed the board that the April 1, 2012 population estimate is 1,252; household estimate is 641.

Nancy Claussen – speed limit & garbage emails – the board discussed the emails received requesting more signs and lower speed limits; also she stated concerns about putting garbage by the road for pickup too early. It was stated that the speed limit was set by the MNDOT and the township cannot put in speed bumps because that may be considered a road hazard for that road. The township does not have any ordinances pertaining to garbage, county ordinances, if any, should be followed.

The meeting adjourned at 3:11 p.m.

Candace Kral
Shamrock Township Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE JULY 30, 2013 REGULAR BOARD MEETING