

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, July 24, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, and road maintenance employee Tim Turner.

The minutes from the July 10, 2008 regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith. Ron Smith moved to approve the minutes from the July 17, 2008 special board meeting, seconded by Charles Quale; motion carried.

Correspondence: The 2007 report from the state Demographic Center lists the township population estimate as 1,260 and the household estimate as 612; Representative James Oberstar responded to the township's letter of concern regarding water levels in Big Sandy; information was received from the State Auditor's office regarding the "Best Practices Review", from Lake Country Power on energy grants, and on Ziegler Auction Services; the Lakes & Pines newsletter was received.

Bev Rath, Lake Minnewawa Association (LMA) President, presented a letter requesting funding for control of aquatic vegetation and organisms in Lake Minnewawa under MN§103G.625. She noted that LMA is a 501c3 organization and provided a copy of their DNR permit to remove weeds from the lake. LMA supports the township by providing space for the spring clean-up. The township provides a location for the dumping of harvested lake weeds and moves the weeds as needed. Charles Quale moved to donate \$500, seconded by Ron Smith, after discussion the motion was amended by Quale and seconded by Smith to donate \$1000 to match the amount donated to Horseshoe Lake Association; motion carried, Quale, aye; Smith, aye; Karjalahti abstained due to a conflict.

**OLD BUSINESS:**

Building: The following work has been done: after 5:30 p.m. today the concrete approaches and all but one stoop were sealed; Lakes Gas removed the above ground tank on July 23, Gartner will work on air exchange unit on July 25, Nathan Carlson worked on punchlist items on July 21, McGregor Glass inspected caulking on aluminum doors on July 22, Rapids Plumbing will be contacting the architect and general contractor with concerns, Jack Olson Construction will be putting reclaimed blacktop in front of the large doors instead of Class 5. The board agreed that there is no need to paint the duct insulation.

Road Report: 130 yards of gravel were spread, 190 yards of pit run was put on the Floe Road (490<sup>th</sup> St.), downed trees were removed and chipped as needed, washouts were repaired, roads were graded, additional work was done on 490<sup>th</sup> Street, and mowing of ditches was discussed, other options will be explored for next year. Ron Smith will check with John Welle, Aitkin Co. engineer, about stand-pipe options for use in several areas. Two culverts will be repaired/replaced on 490<sup>th</sup> Street, drive way approaches will be repaired on 209<sup>th</sup> Place in Sec. 5, water problems will be addressed on 201<sup>st</sup> Avenue and 472<sup>nd</sup> Street. Landscaping was done outside the buildings. Grass seed and hay will be needed for fall seeding around the buildings.

Deer Park Road: Washout was reported on the new road; this is on a privately maintained section of road.

197<sup>th</sup> Avenue: A faxed copy of the performance bond on Hegman-Kern Excavating was received. It will be sent to the township attorney for review.

198<sup>th</sup> Place(public access in sec. 21): A copy of the survey done for Aitkin County was reviewed. The widest area, if cleared, for a turnaround when launching boats is 80 feet; this is not enough room for an easy turnaround. Ron Smith will contact Terry Bentley, surveyor, to re-install the right-of-way markers. A letter will be sent to property owners regarding landscaping in the right-of-way and possible clearing of the right-of-way to allow for parking.

486<sup>th</sup> Street (Westberg property): Ron Smith and Steve Hughes, Aitkin Soil & Water, inspected the problem area on July 24<sup>th</sup>. It may be possible to put in a catch basin near the road. The pipe to the lake needs to be replaced.

197<sup>th</sup> Avenue/198<sup>th</sup> Place (Tower Pines public access): Ron Smith and Steve Hughes inspected this area on July 24<sup>th</sup>. It was suggested to put in water-directional dams. A letter should be sent to the contractor listing damage done to the ditch and culvert and requesting repairs be done.

484<sup>th</sup> Street (Nelson property): Ron Smith and Steve Hughes inspected this area on July 24<sup>th</sup>. Ron will contact Steve Hughes to request engineering designs for the 484<sup>th</sup> Street project and the 486<sup>th</sup> Street project.

481<sup>st</sup> Lane: Current road specifications will be obtained from the county engineer. This will be further discussed at the next meeting.

483<sup>rd</sup> Street: A retaining wall has been built in the road right-of-way at 18308. There is concern about the snowplow hitting it. It is in violation of the road right-of-way ordinance. The property owner will be notified.

Yard Waste Sites: The DNR forestry will be contacted regarding the cost involved in hiring someone to turn the waste sites. Ron Smith will get quotes from Ekelund Excavating and Darlow.

Tennis Courts: Anderson Brothers plans to start the repair work on August 4, depending on the weather.

ACAT Meeting: Charles Quale, Ron Smith, John Brula and Candace Bartel attended the July 17<sup>th</sup> meeting at the Waukenabo townhall. Information was shared on the cooperative purchasing venture offered through the materials management division of the Minnesota Department of Administration. Motion by Ron Smith, seconded by Charles Quale, to apply for membership in the cooperative purchasing venture; motion carried.

Key Access for Fire Department: A key storage lockbox was purchased to provide the McGregor Fire Department access to the building in case of a power outage.

## **NEW BUSINESS:**

An inquiry was received regarding the status of Owaissa Road in Sec. 21. This is a platted, dedicated to the public access to Lake Minnewawa. It appears that two properties are using it as an access to their driveways.

The clerk was directed to obtain quotes for propane for the two 1,000 gallon tanks for the maintenance building.

A request for issuance of a liquor license was received from Jacque Saari, doing business as Whispering Pines. Ron Smith moved by resolution to approve the liquor license requested by Jacque Saari, seconded by Charles Quale; motion carried on the following vote, Smith, aye; Quale, aye; Karjalahti, aye.

A representative from Safety Resources did an insurance evaluation of the buildings, vehicles, and road equipment on July 22, 2008. The evaluation will be forwarded to the Minnesota Association of Townships office. They will make any adjustments in the valuation/premiums.

A request for approval of a fireworks display was received from the county auditor's office. Motion by Ron Smith, seconded by Charles Quale, to allow the clerk to sign the approval for fireworks displays when requested through the county auditor's office; motion carried.

Fall clean-up day was set for Saturday, September 20, from 9 a.m. to 2 p.m. at the townhall site.

The treasurer reported four certificates of deposit will mature on August 13. He was instructed to renew them for three months.

Meeting adjourned at 9:20 p.m.

Candace Bartel  
Shamrock Township Clerk

Nancy Karjalahti  
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE  
AUGUST 14, 2008 REGULAR BOARD MEETING.**