

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, July 30, 2013**

Board Chairperson Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Greg Kimman and Brian Bergstrom from SEH and residents Candace Bartel and Bob Greifzu.

The July 30, 2013 meeting agenda was approved on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

A correction was made to the minutes from the July 11, 2013 regular board meeting; Erica Herr is with the MN DNR. The minutes were approved as corrected on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

Correspondence: Tamarack Hey Day Invitation, Saturday, August 3; Lake Country Power July 2013 Newslines; Minnesota LTAP Technology Exchange; Lakes & Pines Board and Employee Newsletter; Brock White Construction Materials Summer 2013 Update; LMA letter to members; Riverwood Foundation Riverwood Healthcare Center Summer 2013 Foundation Focus; Riverwood Healthcare Center Healthy Living August 2013 Newsletter; USDA Rural Development Newsletter; Bremer Bank, business system upgrade information; Aitkin County Historical Society Depot Highlights Newsletter, Fall 2013; LMA July 29 Letter to members; LMA Summer BBQ and Fundraiser memo; Invitation to Information Session on Revised State Mineral Lease Process from the DNR; Great Northern News; and MAT District 11 meeting notice.

OLD BUSINESS:

Road Report – Tim Turner reported road shoulder mowing has begun; review of equipment safety was done with new employee, Tom Besch; a culvert has been ordered to replace one on 490th Street (Floe Road); the Sterling dump truck is at Mills Truck Shop in Baxter for repairs; riprap work on the end of 209th PL has been completed; quotes have been received for riprap for the Traders Post area; FEMA gravel and regular maintenance gravel has been hauled; roads have been graded; routine equipment maintenance has been done; bases for the ball field have been purchased, they will be installed once the grass is better established; the ridge mulcher has arrived and has been tested out on 170th PL; Tim will be getting a quote on a pump trailer; three handheld radios were returned to Martin Communications, the McGregor fire and ambulance radio channels will be programmed into all the equipment radios; a tree on 510th Lane is dead and leaning towards the road, Tim will check with the property owner for permission to remove it.

Road Improvements - Greg Kimman, SEH, presented copies of the surveys of sections of Long Point Place, 202nd PL, and 201st Avenue for the road improvements. He has requested estimates for road repairs. These are areas that were impacted by flooding in 2012. Public hearings will be held to inform property owners of the planned road work.

Maintenance Building, Office Addition – Brian Bergstrom, SEH, presented a preliminary drawing for an addition to the maintenance building for a meeting room, offices, and emergency service vehicles. After receiving estimates to remodel the current townhall, the board would rather invest in an addition to the maintenance building rather than spend money on the old building. This is a long range project and plans will be presented to the residents at the annual meeting in March. After further discussion, Jerry Pawlak moved to have SEH prepare a

more detailed floor plan and cost estimate for a building addition to the maintenance building, allowing \$1000 for the plan, seconded by Ron Smith; motion carried.

The air compressor in the old shop needs a new pump. Tim was directed to check on the cost of a pump compared to replacing the compressor and to purchase whatever is the best option.

512th Lane – Subordinate Service District – It was noted that per statute 365A.03 “A function or service to be provided may include a function or service that the town ordinarily provides throughout the town only to the extent that there is an increase in the level of the function or service provided in the service district over that provided throughout the town.” Estimated fees for establishing a subordinate service district will be presented at the next meeting. Representatives from 512th Lane will be at the next meeting to further discuss their request.

Maintenance Employee Contract – A special board meeting was scheduled for Thursday, August 8, at noon to review and update the maintenance employee contract.

John Brula explained the transfer procedure for the building loan payments from Grand Timber Bank to Bremer Bank. There is an issue with the payment being made on the correct date. To make the payment for the February 1, 2014 due date the bank will need to process it on January 31, 2014.

NEW BUSINESS:

Gabe Emerson/Big Sandy Stop LLC – CUP – the conditional use permit was reviewed. Ron Smith made a motion to approve the conditional use permit, seconded by Jerry Pawlak; motion carried.

Fall Clean-up Day will be Saturday, September 7, from 9 a.m. to 2 p.m. The clerk will check on items to be allowed by Jeff’s Roll-Off. Tire prices will be \$2.00 for up to 19” tires; \$7.00 for 20” to 24” tires, and \$30.00 for truck and tractor tires. No off-road equipment or skidder tires or rims will be accepted.

A new road is being built near Sheshebe 3rd Block 24; the property owner is concerned that the road is going through a wetland area. The property owner was directed to contact Aitkin County Soil and Water with their concern.

Area contractors were sent notification on the increase in liability insurance coverage now required by townships. Any new quotes will be required to provide the increased coverage amount to be accepted. Concern was voiced that the small contractors may be forced out of making bids/quotes on township projects because they cannot afford to buy the increased insurance coverage.

Signs will be placed at the yard waste sites stating they are not for commercial use. Tim reported several contractor dump trucks filled with brush were dumping recently.

The meeting adjourned at 3:11 p.m.

Candace Bartel
Shamrock Township Deputy Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE REGULAR BOARD MEETING ON AUGUST 8, 2013