

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, August 9, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral, Marvin Turner, road maintenance employee; Dora Potts, Voyageur Press; Greg Kimman, SEH engineer; residents Mark Griffiths, Candace Bartel, Rich Biernat.

The minutes from the July 26, 2012, regular board meeting were unanimously approved on a motion by Jerry Pawlak, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending July 31, 2012: General Revenue Fund, \$78,083.60; Road & Bridge Fund, \$285,198.58, Fire Fund, \$21,515.00; Building Fund, \$77,136.46; Sewer Fund, \$4,717.84; FEMA, (\$6,972.66); Road Repair, \$53,308.92; Parks & Rec Fund, \$61,473.29; and the Lease/purchase Fund, \$22,376.98, Cash Fund \$1,105,117.02. The Road & Bridge CD's total \$340,340.20; Building final payment CD, \$77,793.89; Sewer Fund CD's \$85,492.38; Kirt Properties escrow CD \$4,692.54. Money market interest received July 31 was \$237.15, Receipts for the month were \$920.75 and disbursements were \$33,613.90. Total cash and savings balance on hand as of July 31 was \$1,105,117.02 (checking account, \$596,838.01; savings, \$508,279.01) Motion by Jerry Pawlak, seconded by Charles Quale to approve the treasurer's report; motion carried unanimously. Motion made by Charles Quale, seconded by Jerry Pawlak to approve the revised June 2012 claims and payroll totaling \$33,522.92, motion carried unanimously. Motion by Charles Quale, seconded by Jerry Pawlak, to approve the July claims and payroll totaling \$33,613.90 motion carried unanimously.

Correspondence: Scott Turner e-mail and Flood Update; LMA (Lake Minnewawa Association) members notice from the club president; LMA July Meeting Minutes; LMA Annual Meeting Reminder; Minnesota Department of Natural Resources Lake Survey Report; Big Sandy Lake Foundation Fundraiser notice; Arrowhead Regional Development Commission meeting notice; Aitkin County Historical Society 2012 Calendar of Events; Big Sandy Lake Association August Meeting Agenda; Lake Country Power Summer Bulletin; Blue Cross Blue Shield Group Leader Bulletin

Road report: Marvin Turner reported that they have been blading roads, have hauled/used 130 yards of gravel; fixed John Leko's driveway where the pump was set on 217th Ave; started mowing, one pass of township roads about two-thirds done; the air-conditioner went out on road grader, the condenser has a hole in it, options for repair are being researched; new bakes and wheel bearings were put in the pickup, they discovered that the pickup frame is cracked behind front wheels. The pickup will be taken to a certified welder to be repaired. The road maintenance employees will check on new pickup options. Two new tractor tires were ordered; Jerry Pawlak picked them up. The flood debris clean-up site at town hall ended on August 10, and clean-up of site will be done August 13. Garbage and plastic bags with flood debris have been dumped at leaf site; this needs to be cleaned up. The new water pump will be picked up next week. Pipes for the gate were picked up. The sweeper needs a new broom.

Ron Smith received a call from Greg Bristol on Duck Pass with a concern about the turn-around by his property and 4-wheelers running up and down the road. The board stated that class 1 ATV's are allowed to run on township roads. The maintenance trucks turn around partially on private property and would like to block off beyond the turn around. The road in question is a platted road. Ron will talk to Mr. Bristol regarding the board's discussion.

FEMA – no meeting date has been set.

Mark Griffiths – 51788 Long Point Place – sent a letter stating that the culvert that was installed to help drain the pond is making the water from the pond run through his property; flooding and causing property damage

every time it rains. The board informed him that at one time the pond had natural drainage; he believes that a previous owner filled the drainage. Different solutions were discussed. The board will view the area with the township engineer on August 22, 2012, at 10:00 a.m. and propose a drainage plan for the pond that will work for the property owner as well.

Greg Kimman – stated that he can help with FEMA documentation if the township needs it. He presented the township with an “Agreement for Professional Services” that authorizes and describes the scope, schedule and payment conditions for consulting work on the flood recovery for road repairs and improvement. The agreement and different roads in need of repair were discussed. Jerry Pawlak made a motion, seconded by Charles Quale, for Short Elliot Hendrickson, Inc. to proceed with the engineering, motion carried unanimously. Ron Smith signed the agreement.

- Townhall Remodeling: Two quotes for heating and plumbing and two for general contracting work were received. All quotes were received after the advertised deadline. No quotes will be accepted at this time. Subject tabled until next meeting.
- Ball Field: Charles Quale has sent in the application for the Twins Grant. He also sent in an application for Operation Round-up but was told that they like to give to organizations rather than governmental entities.
- Lily Ave. house: Marin Turner spoke with a representative from MPCA regarding the removal of the fuel/oil tanks that are on the property and was informed that they are small enough to just dig out.
- Martin Communication, Inc.: the radio replacement is just about done. They are waiting for parts for the antenna.
- Shop Help Employee – Austin Nelson has been hired. He has provided the clerk with all the necessary documentation and will be starting on Monday, August 13.

NEW BUSINESS:

- Zee Med stopped by to check on the medicine cabinets. Ron Smith had them refill the medicine cabinets.

Fall Clean-up Day has been set for September 8, 2012, 9:00 a.m. – 2:00 p.m. at the townhall site only.

An e-mail was received from Troy Gilchrist, township attorney, in response to Ron Smith’s inquiries for the board’s review.

The board requested Greg Kimman draft a plan to fix the continuing road issue on 188th Ave. Ideas were discussed.

Point North project was discussed. It was decided that the township should have the work completed this year. The board will review at the next regular board meeting.

The meeting adjourned at 2:45 p.m.

Candace Kral
Shamrock Township Clerk

Ron Smith
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE AUGUST 23, 2012 REGULAR BOARD MEETING