

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday August 10, 2016**

Board Chairman Charles Quale called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral; Maintenance Tim Turner; and three residents.

Motion by Ron Smith, seconded by Allen Eld, to approved the August 10, 2016 agenda; motion carried.

The minutes from the July 14, 2016, regular board meeting were approved on a motion by Allen Eld, seconded by Ron Smith; motion carried.

The minutes from the July 15, 2016, Public Hearing were approved on a motion by Allen Eld, seconded by Ron Smith; motion carried.

The treasurer reported the following fund balances for the period ending July 31, 2016: General Revenue Fund, \$182,119.85; Road & Bridge Fund \$282,586.46; Sewer Fund, 7,570.50; Road Repair (blacktop), \$108,774.63; Cartway, \$2,966.49; Fire Fund, \$9,539.00; Building Repair Fund, \$160,087.58; Parks & Rec Fund, \$61,097.75; and the Lease/purchase \$36,049.78; for a total in the checking accounts of \$850,792.04. The Blacktop Repair CDs' total \$187,063.19; Building final payment CD, \$80,405.06; Sewer Fund CDs' \$90,503.45. Money market interest received in July 2016 was \$136.28. Receipts for the month were \$3,673.00. July disbursements were \$23,423.38. Motion made by Ron Smith, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Allen Eld, seconded by Ron Smith, to approve the August 2016 claims and payroll totaling \$50,526.62; motion passed unanimously.

Correspondence: Governmental Solutions Summer 2016; Lake Country Power July 2016 Newslines; Lakes and Pines FYI Board & Employee Newsletter; Lake Country Power Strictly Business Summer 2016; USDA Rural Development Newsletter July 2016; Lake Minnewawa Association Newsletter Summer 2016; Minnesota Association of Townships District 11 Meeting Notice for August 24 at the Walker Area Community Center; Minnesota Fall Maintenance Expo to be held October 5 & 6 in St. Cloud.

Concerns from residents not on the agenda:

OLD BUSINESS:

Mobilitie LLC – Jerod Hanaman - the board was informed that Mobilitie, LLC was made aware of the Aitkin County Tower Ordinance. And that Jerod Hanaman stated in an email that they are working on a location for the site that they believe will be a little less intrusive based on their most recent review of the initial selection. They have requested to be placed on the September regular board meeting agenda.

Road Report – Tim reported that they obtained 24 yards crushed blacktop (reclaimed) from Darlow Excavating and would like to get more at \$15.00/yard; have put down 460 yards of gravel; 372 yards pit-run on 172nd Place to put a lift in the low area; have been performing clean-up of storm damage - downed trees and washout areas; repaired washout on Ravine Road going down to the access; built a retention dam around the pipe on Sawmill Road and reshaped the ditch; made a berm, at the end of 201st Avenue to keep a driveway from washing, Tim noticed yesterday that someone cut off the berm allowing the water to again go down; have completed repairs to equipment – grader, mower tractor and

leaf blower; received an e-mail from SEH regarding 210th and 211th stating that the survey is complete and will start working on different solutions. Tim suggested getting a new trailer for the mower because Tom Besch has been using his own trailer to transport the mower to the gravel pit to perform lawn maintenance at that location. Charles Quale suggested purchasing a new mower instead – one to keep at the gravel pit and one kept at the maintenance building – rather than transporting the mower. Different mowers were discussed. Tim also checked into and presented to the board the price of a grapple bucket (fusion loader rake w/top clamp) for the wheel loader.

The board scheduled this year's Fall Clean-up Day for September 24. The township will check with Lakes Sanitary to verify that there are no changes regarding fees, mattress, TVs/monitor and other electronics. There was discussion about the county providing a hazardous waste trained employee to be present at the township clean-up day.

Dave Warwick - The Township Board discussed the variance request presented by Dave Warwick. The information provided by Mr. Warwick showed an addition to his garage of adding a second story to the current structure. The board was informed that the footprint and eave overhang would be the same as the current structure. It was noted that the garage door does not face the township road. Mr. Warwick would like to make the pitch of the roof steeper and/or install a metal roof at the time of the construction. The board discussed the location of the current structure in relation to the road right-of-way and the traveled surface of the road. Mr. Warwick will locate his corner stakes for a township supervisor to view to be sure that the structure is not currently on the road right-of-way. Motion made by Ron Smith, seconded by Allen Eld, stating that the board approved the addition of the second story to the garage as long as the garage structure, including the eave overhang, is not on the road right-of-way, does not get any closer to the road right-of-way and that a waiver be signed and filed with the county recorder of Mr. Warwick accepting all responsibility of any damage to the structure caused by the normal maintenance of the township road. Motion carried.

Mr. Warwick stated concern for his driveway and the gradual lifting of the road caused by normal road maintenance and his driveway washouts. It is causing a hump at the end of his driveway making it difficult (bottoming out) for some of their vehicles from entering his driveway. The board gave suggestions, previously provided by the township engineer, for Mr. Warwick to perform at the time of his construction project to help correct his driveway.

188th Avenue- there is no new information

Tree Trimming Form Memo – the board was provided with a memorandum for review for property owners that have trees or shrubs that need trimming to be delivered upon need determined by the township. No changes were requested the memo will be available to the maintenance department and the board for distribution as needed.

Alan Hancock – Cartway Petition – the clerk and chairperson signed the resolution 2016-14 completed by the township attorney. The board received a copy for their information.

The board was provided with the information on the seven properties that currently hold Interim Use Permits granted for Vacation Rentals within the township as requested at the July regular board meeting. The board agreed that these vacation rental properties should also be subject to the proposed Lodging Tax.

Chamber of Commerce – 3% Lodging Tax – the township received a copy of the letter from LHR Hospitality, Big Sandy Lodge, stating their support of the proposed 3% Lodging Tax.

Ball Field Benches – the township has not heard from Wayne Floe and is checking on other sources to make the dug out benches.

NEW BUSINESS:

The board reviewed the variance request for Jeffrey & Charlene Kandt for the remodeling of their residence located at 18708 483rd Street. It was noted that the board had already provided a letter of approval dated June 16, 2016 for this request.

Gayleen Touhey Variance Request - The board discussed variance request by Gayleen Touhey to create two lots that do not meet the requirement of Section 2.05 of Subdivision Regulation Ordinance requiring two standard/Type 1 septic system locations in an area zoned shore land and creating nonconforming lots located at 50557 Long Point Place. The Board has no objections to the requested variance and recommends that all county rules and regulations be followed.

The board regrettably accepted the resignation from Candace Bartel for Deputy Clerk. The board wishes to show their recognition and appreciation for the many years of hard work and dedication she provided to this township. The board acknowledged that the township needs to find a new deputy clerk

Ron Smith received a letter from Christine Stack Director, Mitigation Division FEMA Region V, informing the township of the Aitkin County Modernization Kick-Off Meeting on Wednesday, September 14, 2016, at the McGregor Community Center. The township is invited to attend to participate in the process.

The township received an email from Becky Sovde – Wetland Specialist/Compliance Officer, stating a concern from a citizen regarding some work (ditch/drainage to the lake) being performed by another citizen. Ms. Sovde wanted to know if the town board had approved any work on that area of road ditch/right-of-way. The board stated that no work has been approved in that area. The clerk will inform Becky Sovde.

Ron Smith stated that he had spoken with the township attorney regarding the pole that Mobilitie wants to erect in the township. The attorney conveyed concern regarding the company and their intentions and suggested not to approve it.

The board was provided with a bill from Minnewawa Sportsman for \$270 for trapped beavers along a township road. The beavers were trapped in an area that the township had discussed needing to hire a trapper to eliminate water backing up on the road. Minnewawa Sportsman asked if the township would pay half of the bill. Motion made by Ron Smith, seconded by Allen Eld, to pay \$135 (half) of the \$270 bill for beavers trapped at the dam by the road, (not at the beaver hut). Motion carried. The bill will be included in next month's claims.

The board further discussed the need for a new larger mower and different brands, grades and styles of mowers. The board will do further research on the matter.

Allen Eld spoke with SCI Cable Company stating that it appears that they are going to work on providing service to more township properties.

The rice bog that has been causing problems in Lake Minnewawa recently was mentioned. The DNR gave Lake Minnewawa Association a permit to move it and clean up broken off pieces. John Montour was mentioned for people to contact if they have any issues regarding the bog.

John Brula provided the board with information and cost on a new computer for the treasurer's use. The board approved the purchase of an Apple 13.3" MacBook Pro Laptop Computer and was also instructed to purchase Quick Books Pro, the program currently being used by the treasurer for his bookkeeping for

the new computer. The treasurer will purchase/order the computer and program using the township credit card.

Meeting adjourned 8:20 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE SEPTEMBER 8, 2016, REGULAR BOARD MEETING