

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
August 12, 2010**

Board Chairman Charles Quale called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisor Ron Smith, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Tim Turner, and residents Gary Hamack, Mark Johnson, Barb Anderson, Jerry Pawlak, and Candi Kral, and Amber Lehman representing the *Voyageur Press*. Supervisor Nancy Karjalahti was absent.

The minutes from the July 22, 2010, public hearing were approved on a motion by Ron Smith, seconded by Charles Quale. The minutes from the regular board meeting July 22, 2010, approved on a motion made by Ron Smith, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending July 31, 2010: General Revenue Fund, \$29,609.61; Road & Bridge Fund, \$436,803.14; Fire Fund, \$41,635.74; Building Fund, \$100,001.70; Sewer Fund, \$4,593.84; Parks & Rec Fund, \$35,958.54; and the Lease/purchase Fund, \$41,222.42. The Road & Bridge CD's total \$227,015.37; Building final payment CD, \$75,328.13; Sewer Fund CD's \$81,487.78; Kirt Properties escrow CD \$4,636.07. Interest received July 31 was \$504.19; other receipts totaled \$1,167.50; disbursements were \$67,601.84. Total cash and savings balance on hand as of July 31, 2010 was \$1,078,292.34. Liabilities are the building bond at \$575,000. Motion by Ron Smith, seconded by Charles Quale to approve the treasurer's report; motion carried unanimously. Motion by Ron Smith, seconded by Charles Quale, to approve payment of claims and payroll totaling \$72,621.79, motion carried unanimously.

Correspondence: The following were received: Big Sandy Lake Assn. agenda, LTAP newsletter, Lake Country Power (LCP) ballot, ATV Trail System Open House, MN Fall Maintenance Expo information, LCP *Strictly Business* newsletter, Aitkin Co. Historical Society newsletter, USDA Rural Development newsletter, Horseshoe Lake Assn. thank you for donation, *Clear Insight* newsletter, and the Ziegler Cat magazine. The LCP ballot was discussed; it was decided the township's ballot would not be returned.

Jerry Pawlak stated that he had talked with Sheriff Scott Turner regarding the possibility of a helipad at the old Horseshoe Lake Sportsmen's Club location on County Road 40. Jerry is willing to clear the area; this would need to be plowed in the winter. Need to determine if other areas in the township will be developed for helipad use.

**OLD BUSINESS:**

Road Report: Tim Turner reported normal grading and graveling has been done, washouts have been repaired as needed, a lot of brush has been unloaded at the leaf sites, the turnaround on Wotring Road has been improved, the ditch on 201<sup>st</sup> Avenue (near the Cajun Queen) has been cleaned out, the washout at 202<sup>nd</sup> PL and 501<sup>st</sup> LN was repaired, right-of-way markers were installed on the recently surveyed section of 472<sup>nd</sup> LN, about eight hours was put on the new mower and it works good. Freeman Electric installed the power to the newly installed power-assisted door in the townhall, it was decided to have Freeman Electric install two recessed lights under the canopy and a light near the peak on the front of the townhall building, the lights will be on a photocell, and Freeman Electric will ordering a new circuit breaker for the roof unit in the maintenance building.

188<sup>th</sup> Avenue: Legal notices for the project bids were placed in the *Voyageur Press* and the *Finance and Commerce* publication. Bids will be opened on August 17 at 10 a.m., they will be reviewed by Matt Reid, SEH, and he will present his recommendation at the regular board meeting on August 24.

484<sup>th</sup> Street: (Channel shaping project): Two quotes were received. A decision on the project was tabled to the next meeting. Clarification on the project will need to be made with the property owners.

472<sup>nd</sup> Street: The survey was reviewed. There was discussion on options for handling the water flow. The supervisors will individually look at the surveyed area and further discuss options for relieving the water flow at the next meeting.

218<sup>th</sup> Place: The road view report from July 28 was reviewed. The maintenance men will try to locate the survey stakes. Further discussion was tabled to the next meeting.

Election Assistance Grant/Building remodeling: The reimbursement form and required documentation for the grant were submitted to the state on August 9.

Maintenance Building: The township attorney requested a list of items yet to be completed; this was sent on August 5.

Ball field: A quote for hourly rate on CAT D-8H was received from Roth Construction for \$150/hour and a \$300 mobilization fee. Ron Smith moved to allow Roth Construction 20 hours of CAT work on the ball field, Tim Turner was given authority to approve additional time if needed; seconded by Charles Quale, motion carried. Charles Quale reported the Twins Foundation application for ball field development was due August 8. It may be possible to apply for a grant in the spring.

Cable System: The township attorney's office reported the cable company has been advised that the township is requesting the filing of FCC Form 394. The attorney will make sure Savage Communications provides a replacement bond and insurance as required in the franchise agreement. According to the franchise agreement, the cable company is responsible for the township's legal fees.

Primary Election: The township voter turnout for August 10, 2010 state primary was 205. There were 828 registered voters. (24.8% voter turnout)

Snowplowing Policy: Tabled to the next meeting.

Variance requests follow-up: The county board of adjustment approved the variance request made by Janis Stevens with four conditions. The request by Veronica Chock was approved with two conditions.

## **NEW BUSINESS:**

The used overhead garage doors from the old maintenance/town hall building will be advertised for sale. Bids will be due Monday, August 23. An ad will be placed in the *Voyageur Press*.

Fall clean-up day was set for September 18 from 9 a.m. to 2 p.m. at the town hall site.

Information from the Minnesota Department of Revenue on the Market Value Credit reductions was distributed.

Nancy Karjalahti had requested verification on the location of a public lake access near the Pat and Bev Rath property on Lake Minnewawa. They have requested assistance from BSALWMP to build a rain garden. There is a public access on the SE side of their property.

The review of the road maintenance men's wages was tabled to the next meeting.

Meeting adjourned at 8:25 p.m.

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Candace Bartel  
Shamrock Township Clerk

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Charles Quale  
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AT THE AUGUST 24, 2010 REGULAR BOARD MEETING**