

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, August 14, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisor Ron Smith, Treasurer John Brula, Clerk Candace Bartel, and road maintenance employee Marvin Turner; Rich Biernat, resident; and Mike Heaser from the *Voyageur Press*. Supervisor Charles Quale arrived at 7:20 p.m.

The minutes from the July 24, 2008 regular board meeting were approved on a motion by Ron Smith, seconded by Nancy Karjalahti. Ron Smith moved to approve the minutes from the July 31, 2008 special board meeting, seconded by Nancy Karjalahti; motion carried.

The treasurer reported the following fund balances for the period ending July 31, 2008: General Revenue Fund, \$16,458.64; Road & Bridge Fund, \$478,658.87; Fire Fund, \$46,893.22; Building Fund, \$208,417.16; Sewer Fund, \$26,497.01; Parks & Rec Fund, \$19,185.38; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$112,664.45; Sewer Fund CD \$52,646.94. Interest received July 31 was \$1,524.73, other receipts totaled \$414.75; disbursements were \$17,732.95. Total cash and savings balance on hand as of July 31 was \$961,421.67. Motion by Ron Smith, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried. Motion by Ron Smith, seconded by Nancy Karjalahti to approve payment of claims and payroll in the amount of \$49,649.23; motion carried.

Correspondence: Copies of the Big Sandy Lake Association meeting agenda, minutes and newsletter and the 70-Mile Trail newsletter were distributed; a letter was received from Senator Norm Coleman in response to the township's letter regarding the proposed plans for water level management in Big Sandy Lake; information was received on a class action suit relating to the instrument panel cluster in the Chevrolet pickup (this was replaced in the township pickup under the warranty); notice was received that Sweeney Brothers Tractor Company has been sold to Nuss Truck and Equipment; Wells Fargo provided information on specialty vehicle group financing; the Advocates Against Domestic Abuse newsletter and the Mille Lacs Energy Coop newsletter were received.

OLD BUSINESS:

Building: The installation of the propane tanks has not been resolved; the mechanical engineer has been corresponding with the subcontractors on this issue. The sealer on the stoops appears to be flaking, the architect will be notified. The correct size trench grates have been delivered. The air exchange unit still needs to be adjusted. Training is still needed on the electric boiler.

Propane quotes from five suppliers were reviewed. Motion by Ron Smith, seconded by Charles Quale, to purchase propane from Ferrell Gas at \$2.09⁹ per gallon; motion carried.

Road Report: 410 yards of gravel were spread and normal grading was done; the corner on 490th Street was finished, seeded and mulched; driveway approaches on 209th Place off Bridge Road were finished; culverts were installed; a drain pipe and a catch basin were installed on the east side of the new building for roof drainage; ditches were sprayed for thistles where needed; a new well pump was installed; the ditch on 210th Place was re-cleaned; repairs were made on the guard rail on Bridge Road; stumps were removed on 498th Lane; a drainage problem at the intersection of 201st Avenue and Lake Avenue was repaired.

197th Avenue: Waiting for information from the township attorney on updates to the performance bond.

198th Place(public access in sec. 21): Nancy Karjalahti reported that BSLAWMP has funding available; the township can apply to have this area re-surveyed. Nancy will contact surveyor Terry Betley.

486th Street (Westberg property); 484th Street (Nelson property): Waiting to hear from Steve Hughes, Aitkin County Soil & Water, for his proposal for these areas.

197th Avenue/198th Place (Tower Pines public access): A letter will be sent to the contractor requesting repair of the damages areas.

481st Lane: A letter will be sent to Nancy Zimmerman outlining the steps to be taken for the township to accept a portion of 481st Lane.

Township road design standards were discussed. Further discussion was tabled to the next meeting.

James Krebs, 508th Lane, sent a garage plan design for board review. It was noted this is a county zoning issue. Ron Smith will contact Mr. Krebs.

Yard Waste Sites: Quotes from two area contractors for yard waste site work will be given to the DNR Forestry. The DNR will no longer be able to turn the compost sites but will assist with the cost to hire the work done.

Tennis Courts: The courts were resurfaced on August 6-7. Positive comments have been received from those using the courts.

Cable TV: Charles Quale reported he had supplied the cable TV company with a list of lines in need of repair and that the repair work has been done.

Townline Road Agreements: Motion by Ron Smith, seconded by Charles Quale to extend the existing townline road agreements with Workman Township for another three years; motion carried.

CD's: After reviewing the certificate of deposit interest rates, Treasurer John Brula recommended to renew the CD's for six months instead of for three months as was directed last month. The board approved the six month renewal.

Public Access: Impact 6 will be engineering the improvements needed at the public access near 51384 187th Avenue (Trudy Bunge); no information has been received. It was noted that the Tamarack Sno-Flyers will be making a donation towards this project.

NEW BUSINESS:

Election Judges: The following were appointed to serve as election judges at the September 9 primary election, pending attending required election judge training,: Judy Haussner, Barb Griefzu, Jan Schluter, Kathy Laberge, Jack Brula, Richard Cox, Susan Pretzel, Midge Wilson, Teddy Engstrom and Candace Bartel. Ellsa Sorenson, Jerry Smith and Louise Orttel were appointed as alternate election judges. Five judges will work on each shift.

CUP: Tony Bodway had submitted a redesign on a conditional use permit for a 19-lot residential subdivision. The board recommended following the established county ordinances and considering the input by adjacent property owners.

The clerk reported the 2009 tax levels approved at the 2008 March annual election are due to the county auditor by September 1, 2008. The clerk will send the report.

There was some discussion on possible cluster sewer system sites. No decisions were made.

Nancy Karjalahti attended the August 9 public hearing on the county shoreland ordinance. The county board will read the changes at their August 19 board meeting.

Nancy Karjalahti attended a meeting of the Total Maximum Daily Load (TMDL) study on August 7. Aitkin County Soil and Water, MPCA and Barr Engineering are conducting a two-year study to identify excess nutrients in area lakes.

Meeting adjourned at 8:50 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE
AUGUST 28, 2008 REGULAR BOARD MEETING.**