

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday September 10, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Bob Beaver, SEH, and four Shamrock residents.

Motion by Charles Quale, seconded by Allen Eld, to approved the September 10, 2015 agenda; motion carried.

The minutes from the August 9, 2015, Regular Board Meeting were approved on a motion by Allen Eld, seconded by Charles Quale; motion carried.

The treasurer reported the following fund balances for the period ending August 31, 2015: General Revenue Fund, \$152,966.91; Road & Bridge Fund \$379,264.23; Sewer Fund, 4,849.03; Road Repair (black topping), \$302,756.50; Fire Fund, \$79,363.81; Building Repair Fund, \$129,823.21; Parks & Rec Fund, \$53,008.84; and the Lease/purchase \$25,742.10; for a total in the checking accounts of \$1,127,774.63. The Road & Bridge CDs' total \$86,251.39; Building final payment CD, \$80,020.35; Sewer Fund CDs' \$90,277.99. Money market interest received in August 2015 was \$194.87. Receipts for the month were \$0. August disbursements were \$49,915.43. Motion made by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion carried.

Motion made by Charles Quale, seconded by Allen Eld, to approve the September 2015 claims and payroll totaling \$120,306.66; motion passed unanimously.

The board reviewed and approved the letter to be sent to Sir Lines-A-Lot along with the claim stating the board's decision to pay \$250 instead of the \$500 that will billed to the township.

Correspondence: Lake Country Power July 2015 Newsline; Lakes & Pines FYI Board and Employee Newsletter; notice from Mark Pawelski, LMA; notice from Mark Pawelski, LMA, Zebra Mussel testing in Lake Minnewawa; Aitkin County Historical Society newsletter; MAT District 11 Meeting

Concerns from residents not on the agenda:

Barb Evans and Dan Barr informed the board that the property owners in the area have been paying for all road (184th Place) maintenance in the past and requested assistance from the township for current road repair. The board explained to them that their road is a "dedicated to the public road" and is not a Township maintained road. And if they were interested, they were given the requirement for the road to be brought up to township road specifications for the Township to then accept the road as a Township road and maintain it.

OLD BUSINESS:

Road report – Tim reported that they put 960 yards of materials hauled by the township and 1400 yards hauled by Rocon from 498th Lane to 490th Street (Floer Rd.) raising the low areas along with 1300 yards of gravel; the concrete planks in the Indian Portage access been reset and leveled; the access down by Hillcrest has been fixed from washout; they have been doing a lot of road washout repairs do to the current heavy rains;

Tim took Bob Beaver to view the 210th Place/498th Lane washout areas for suggestions of possible solutions, short term and permanent, to divert or slow the flow of water down. The different possible solutions were discussed. It was determined that a temporary fix needs to be done this fall. Gordon Howe informed the board that the property owners on this road have been stating an interest in having the road blacktopped. Mr. Howe was informed that the board is getting the roads in that area (210th Place, 498th Lane and 211th Place) surveyed for the reshaping/re-alignment of the road and ditches where the road is off from the platted road. The re-alignment of the road would enable better maintenance service and relieve the washout problems in the area. The water issues need to be addressed and corrected before the road is blacktopped. The township will have to get a quote from Rocon.

A yield sign by the Cajun Queen was requested. Bob Beaver will check on it.

202nd Place Project – Bob Beaver will let us know when he Anderson Bros. gives him a start date and schedule.

202nd Place and 496th Lane was discussed the water will be directed away from the driveways when it is blacktopped. The board received two emails regarding 202nd Place and 507th Lane that is having a washout issue. 507th Lane is not a township maintained road. The township has given the property owners suggestion of what they could do with their road/driveways that would help prevent the washouts that have not been utilized. The board discussed different solutions including water easements and cost-sharing that could be done to help alleviate the water washing out their road/driveways. It was also stated that the road is not township maintained and private property is involved.

498th Lane Street Project is completed. Rocon, Inc. showed good work ethics and has done a good job.

483rd Street – Tim Turner talked to the surveyor regarding the stakes that were found and received a copy of the survey from the county. The township will divert the water down the access.

188th Ave – Standing Water – The Township has not heard anything new from the property owners.

506th Lane (Snell's Addition) Ron Smith informed the board that Dave Claussen contacted him regarding driveway washout issues. The board recalls vacating the road in the past. The folder was retrieve for verification. Mr. Claussen and Mr. Berg entered into an Easement Agreement in November of 2007, which took responsibility of the road maintenance away from the township. A letter will be sent to Mr. Claussen informing him of the boards discussion along with a copy of the agreement for his reference.

Ron Smith informed the board that Bruce Folke is putting up a headwall six inches off the lot line. Ron suggestion to Bruce that he contact their neighbor and the County to ensure that everything is done properly.

Purchase of Loader – The board made a motion to purchase the 930M CAT Loader at the Special Board Meeting held September 10, 9:00 a.m. There was discussion of the possibility of paying half down at the time of delivery and financing the other half of purchase for one year.

Gravel Pit Garage – Tim Turner will check with some contractors for the work to be done on the garage and new door.

Tennis Courts – The board viewed the Tennis Court Usage Forms that have been signed by the people using the tennis courts. It was stated that the survey form is not always being signed by tennis players.

NEW BUSINESS:

The board reviewed the variance request by Jeff Heinz and Joan Padronos-Heinz requesting a change from the required 30 foot bluff setback to a setback distance of 0 feet to construct a deck onto an existing residence. This request was heard by the Board of Adjustment on Wednesday, September 2, 2015. The board has no issues with the variance as requested as it has no impact on the township road.

Discovery Willow Watershed Action Discovery Flood Risk Meeting is being held on September 22 at the McGregor Community Center. Ron Smith will attend.

The board discussed an email from a resident regarding seeing a commercial truck dumping tree stumps at one of the leaf sites and will check into it.

Meeting adjourned 3:30 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE OCTOBER 8, 2015, REGULAR BOARD MEETING