

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, September 12, 2013**

Board Chairman Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; Greg Kimman from SHE, Adam Marotz, McGregor Fire Department, and property owners Mary Streeter, Candace Bartel, Elizabeth Seidenkranz, Tom Zack and Jeff and Mary Kay Sudeith.

The September 12, 2013, meeting agenda was approved as amended on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

The minutes from the August 8, 2013 regular board meeting were approved unanimously on a motion by Jerry Pawlak, seconded by Ron Smith.

The minutes from the August 8, 2013 special board meeting were approved unanimously on a motion by Jerry Pawlak, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending August 31, 2013: General Revenue Fund, \$105,347.02; Road & Bridge Fund, \$320,959.44; Fire Fund, 17,412.38; Building Repair Fund, \$92,528.31; Sewer Fund, \$4,791.22; FEMA, \$23,026.86; Road Repair (black topping), \$153,821.56; Parks & Rec Fund, \$55,299.43; and the Lease/purchase Fund, \$22,308.58; for a total in the checking accounts of \$795,494.80. The Road & Bridge CD's total \$350,105.59; Building final payment CD, \$78,794.73; Sewer Fund CD's \$87,948.86; Kirt Properties escrow CD \$4,710.58. Money market interest received in August 2013 was \$233.97. Receipts for the month were \$ 264.80. August disbursements were \$61,992.37. Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the treasurer's report; motion carried unanimously.

Motion made by Jerry Pawlak, seconded by Ron Smith, to approve the September 2013 claims and payroll totaling \$28,973.90, motion carried unanimously.

**Correspondence:** Lake Minnewawa Association (LMA) president's note; LMA Lake Improvement District (LID) vote results; LMA LID Public Hearing; Joe Radinovich Legislative Update; Minnesota Power, Great Northern Transmission update; Minnesota Fall Maintenance Expo info; Lake Country Power Strictly Business Summer 2013 issue; Lake Country Power August 2013 Newsliner; the Mercury; Lake Country Journal Sept/Oct 2013 issue; Letter from Warning Lites (Highway Technologies); MNsure Operations letter; Habitat for Humanity post card; SEH Oktoberfest invitation; State Senator Tom Saxhaug Capitol Update.

**OLD BUSINESS:**

Road Report – Tim Turner reported that they have hauled 1329 yards of gravel; the turn-around for the bus was fixed at the end of 176<sup>th</sup> Place N; blading has been done; maintenance was called in for downed trees on August 29 due to storms; the culverts on Floe Road (490<sup>th</sup> Street) and 170<sup>th</sup> Place has been replaced; they have reclaimed the road edges on Long Point Circle, 170<sup>th</sup> Place and (Dump Rd) 473<sup>rd</sup> Street; cut trees on Floe Rd; Remove tree for bus turn-around on 216<sup>th</sup> Place; Rip Rap is finished on 520<sup>th</sup> Lane, Trader Post and looks good; the dug-out block work is done, Tim talked to Pat Scollard, sentence to serve, who has the local lumberyard companies making a plan for the dugout roofs. Work will probably not get done until spring; They are having problems with the tractor transmission, it is inconsistent, probably a wire, computer issue, will keep an eye on it. New dump truck is built and should be sent to TowMaster, Tim would like to have the hood painted black for reflection issues, the board said to have it done.

Adam Marotz was present to represent the Fire Department. He clarified the layout of the trailer being built for the water pump the Township and Fire Department recently purchased. Storage of the old fire truck was discussed and that the fire department has the truck insured and not township because it is parked outside.

The door to the garage on the gravel pit property needs to be replaced for locking/security purposes.

Road Improvements - Greg Kimman, SEH, presented a draft of the plans for the four areas for the road improvements and estimates for road repairs that were impacted by flooding in 2012. The plans are set for one foot above the highest flooded level. The plans and process of the road work was explained and discussed. Greg also answered questions from residents in the area of the proposed road improvement projects. A public meeting for October 24, at 9 a.m. to inform property owners of the planned road work was discussed. The meeting will be posted in the Township's regular posting locations and run in the Voyager Press for two weeks. Motion was made by Jerry Pawlak, seconded by Ron Smith to set the October 24, 2013, Public Meeting date. Motion passed unanimously.

Ball Field – the dugouts are almost finished, they need the roofs constructed and the field needs to be reseeded or to have sod laid; The Twins Community Fund, Stephanie Johnson, will be contacted by letter or email to inform her that the ball field is about 90% completed and that we would like to set the Dedication for the spring. Jerry Pawlak will contact Wayne Floe of Floe International for donation of materials for the benches in the dugouts

Maintenance Contract – life insurance - The clerk is has not received the cost of the increase of life insurance for the maintenance workers.

Clean-up Day follow-up – the clerk reported that there were 98 sign-ins with approximately 14 additional loads for a total of about 112 loads. Total fees collected were \$359.00.

The Township had requests at the clean-up day for the disposal of fiberglass boats, the supervisors turned them down. Next year we will find out what Jeff Hooper will charge and either charge the residents or post a sign to send the residents to Jeff Hooper for disposal of fiberglass boats.

Katie Nelson – Their road has been viewed by the supervisors. The bus turn-around needs to be improved (enlarged and firmer ground), a few tree stumps ground and to put the class 5 down. They are making good progress of getting the road ready for the township acquisition.

William Pavlik sent the township an email stating concerns for the calcium chloride and the dust with the road work being done in front of his house. The clerk will reply to his email regarding his concerns.

#### **NEW BUSINESS:**

Darrell R Walbon – Interim Use Permit Request; Ron Smith made a motion to approve the Interim Use Permit Request, seconded by Jerry Pawlak; motion carried.

James C. Chamberlin Permit #39855V – the chairman informed the board that he and the clerk responded to the zoning/building permit variance. There were no special concerns for the township and that the Chairman recommended that the county rules and regulations be followed on the requests.

Mary Streeter presented the board with a copy of the Shamrock Township Ordinance Regulating Town Road Rights-of-Way.

The meeting adjourned at 3:35 p.m.

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Candace Kral  
Shamrock Township Clerk

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Charles Quale  
Board Chairman

**MINUTES WERE APPROVED AT THE OCTOBER 10, 2013 REGULAR BOARD MEETING**