

**SHAMROCK TOWNSHIP
SPECIAL BOARD MEETING
Wednesday October 7, 2009, 3:30 p.m.**

Board Chairman Ron Smith called the meeting to order at 3:30 p.m. and led the pledge of allegiance to the flag. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, township attorney Troy Gilchrist, and the following residents: Jan and Dave Schluter, Rich Biernat, Ed and Margaret Walker, Harland and Barb Wicks, and Bob and Barb Greifzu.

The purpose of the meeting was to review the status of the maintenance building and road maintenance issues. Ron Smith and Troy Gilchrist met prior to the beginning of the meeting and drove down 209th Place in section 29.

Troy Gilchrist had talked with architect John Geissler. It was noted that the lien waivers, close-out documents, as-built drawings, and the IC134 form still have not been received from M.G. Carlson Construction. Issues that still need to be remedied are 1) the heat in the bathroom – the circulating pump is missing, the architect said the township should pay for the part and the engineering firm would pay for the installation after everything is finalized on the building; 2) the wash bay floor grates – the architect was going to order them per specs from another supplier, the cost for the replacement grates should come out of the retainage; 3) sensor control unit in the wash bay – it has been replaced at the township's expense because it was damaged by moisture, it needs to be determined if the correct unit was installed, it should be a moisture resistant unit, it is not clear who should pay for this repair.

It needs to be determined what additional expenses should be charged against the retainage. Troy will follow-up with John Geissler on the issues discussed and get back to the board.

The 1991 snowplowing ordinance was reviewed. Troy Gilchrist recommended updating the ordinance and adding an addendum to clarify if the town will plow non-accepted public or platted roads.

The issue of road maintenance on the last section of 209th Place in section 29 was discussed. Residents from Minnewawa Estates stated they have been paying for snowplowing and limited road grading for 28 years. Charles Quale said that the township attorney at that time (*David Warner, Sr.*) recommended the town charge a minimal fee for the road maintenance due to the fact that the board had no interest in accepting the last section of the road due to a narrow part that goes over swamp. Residents have petitioned the board several times to have the last section of road accepted and each petition has been denied. Rich Biernat stated that the residents would bring the road up to specs if they could. He also asked about the town's liability if they no longer snowplow and emergency services were needed by residents or if school bus service was required; the question was not answered. Charles Quale went on to say that this service is an exception to the rule because the board is not willing to take over this section of road and he feels the board does not want to snowplow any road that has not been petitioned for road acceptance. He recommended continuing the snowplowing and grading (two to three times per year) for a minimal fee on this section of road. Troy Gilchrist will draft an agreement between the town and the Minnewawa Estates residents outlining road maintenance on the last section of 209th Place.

A resident on 509th Lane requested snowplowing; the clerk was directed to respond that the town does not plow private drives and the road would need to be brought up to township specifications and accepted for road maintenance for the road to be snowplowed.

The meeting adjourned at 5:22 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

**MINUTES WERE APPROVED AS CORRECTED AT THE
OCTOBER 8, 2009 REGULAR BOARD MEETING**