

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, October 8, 2009**

Board Chairman Ron Smith called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Nancy Karjalahti and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, and residents Craig Karjalahti and Rich Biernat.

The minutes from the September 24, 2009 regular board meeting were approved as corrected on a motion by Charles Quale, seconded by Nancy Karjalahti. The minutes from the October 7, 2009 special board meeting were approved as corrected on a motion by Nancy Karjalahti, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending September 30, 2009: General Revenue Fund, \$12,185.53; Road & Bridge Fund, \$283,706.20; Fire Fund, \$45,318.45; Building Fund, \$186,046.39; Sewer Fund, \$4,416.68; Parks & Rec Fund, \$22,682.95; and the Lease/purchase Fund, \$25,634.35. The Road & Bridge CD's total \$223,180.50; Sewer Fund CD's \$79,953.78; Kirt Properties escrow CD \$5,600.24. Interest received September 30 was \$660.47, other receipts were \$727.00. Total cash and savings balance on hand as of September 30, 2009 was \$888,725.07. Liabilities are the building bond at \$625,000. Motion by Nancy Karjalahti, seconded by Charles Quale to approve the treasurer's report; motion carried. Motion by Nancy Karjalahti, seconded by Charles Quale, to approve payment of claims and payroll totaling \$35,702.01; motion carried.

Correspondence: Information was received from the Minnesota Association of Townships Agency regarding changes to the township's insurance coverage; the Big Sandy Lake Association agenda and minutes were distributed; and a phone system update notice was received from Ziegler CAT in Brainerd.

OLD BUSINESS:

Building: In addition to the items discussed at the October 7th special board meeting, it should be noted that the ceiling above the suspended ceiling tiles in the breakroom is showing some rust. The township attorney and architect will be notified.

Road report: Marvin Turner reported that time was spent preparing the parking lot and building approaches for blacktopping, measurements were taken for the proposed ditch on 165th Place (Barrett Road), and normal blading and gravel work was done.

198th Place access (Sheshebe public access): DeMars' flower beds that were in the road right-of-way have been moved.

486th Street (Westberg)/484th Street (Nelson): The revised designs for both projects were presented. The designs need to be discussed with the property owners and the project engineer from IMPACT6.

165th Place: (Barrett Road): The application for the proposed water/wetland project was submitted to Lonnie Thomas.

188th Avenue survey: Ron Smith received the requested quote from AET for borings. Ron will contact Braun Intertec for a quote on borings.

Snowplowing policy: The township attorney is updating the ordinance.

Parking Lot Blacktopping: Waiting for Rocon to do the work.

Resolution 2009-5: Charles Quale moved by resolution to authorize application for a grant from the Office of the Secretary of State of Minnesota for Federal funds to improve access to the township's polling place for persons with disabilities and to follow the required guidelines if the grant is received, seconded by Nancy Karjalahti; motion carried unanimously. Nancy Karjalahti will complete and submit the application.

It was agreed that the bike and hiking trail funding application should be worked on so it is ready for submission next year.

NEW BUSINESS:

The increase in health insurance rates for the full-time employees was reviewed. A meeting will be scheduled with the insurance agent, Ron Smith and the employees to look at plan options.

Nancy Karjalahti moved to change the November regular meeting date from November 12 to November 5, seconded by Ron Smith; motion carried.

Meeting adjourned at 8:27 p.m.

Candace Bartel
Shamrock Township Clerk

Ronald Smith
Shamrock Township Board Chairman

**THE MINUTES WERE APPROVED AT THE OCTOBER 22, 2009
REGULAR BOARD MEETING.**