

**SHAMROCK TOWNSHIP
Special Board Meeting
Tuesday, October 9, 2012**

Chairperson Ron Smith called the special board meeting to order at 10:00 a.m. Present were Supervisor Charles Quale, Clerk Candace Kral and maintenance employees Tim Turner and Marvin Turner and FEMA representative Jerry Bennett.

The purpose of the meeting was to review the FEMA Project Worksheets prepared by Jerry Bennett. Jerry Bennett explained each part of Category B Project Worksheet, he informed the board that the supervisors rates and time put in during the emergency times of the flood were not counted due to the wording for the pay rate in Resolution 2012-7 Establishing a Policy for the Compensation and Reimbursement of the Town Officers. Ron Smith signed Category B Project Worksheet. Jerry Bennett explained each part of Category A Project Worksheet. It was discovered that some maintenance labor hours were inserted and calculated in to the reimbursement amounts by mistake. Corrections were made to the Project Worksheet. Ron Smith initialed the changes and signed the Project Worksheet. Category C Project Worksheet was explained to the board. A miscalculation was found. Corrections were made to the Project Worksheet. Ron Smith initialed the corrections and signed the Project Worksheet. Jerry Bennett then informed the board that the Project Worksheets will be turned into the State for reimbursement consideration. The Exit Briefing Form was then explained to the board, there are three Project Worksheets to be turned in to the State for FEMA reimbursement assistance. Ron Smith signed the Exit Briefing Form.

Meeting adjourned at 11:00 a.m.

Candace Kral
Shamrock Town Clerk

Ron Smith
Shamrock Town Board Chairman

MINUTES WERE APPROVED AT THE OCTOBER 11, 2012 REGULAR BOARD MEETING