

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday October 9, 2014**

Board Chairman Jerry Pawlak called the meeting to order at 6 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner and twelve Shamrock residents/property owners.

Motion by Charles Quale, seconded by Ron Smith, to approved the October 9, 2014 agenda with addition to “new business”.

The minutes from the September 11, 2014, regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith; motion carried unanimously.

The treasurer reported the following fund balances for the period ending September 30, 2014: General Revenue Fund, \$131,639.10; Road & Bridge Fund 361,939.21; Fire Fund, \$21,489.29; Building Repair Fund, \$108,012.65; Sewer Fund, 4,838.46; Road Repair (black topping), \$255,298.46; Parks & Rec Fund, \$53,463.76; and the Lease/purchase Fund, \$25,047.29; for a total in the checking accounts of \$961,728.22. The Road & Bridge CDs' total \$186,013.10; Building final payment CD, \$79,446.80; Sewer Fund CDs' \$89,933.35; CD #37543 matured August 25 and was deposited into Road & Bridge Fund. Money market interest received in September 2014 was \$170.48. Receipts for the month were \$457.00. September disbursements were \$26,560.34. Motion made by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion carried unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the October 2014 claims and payroll totaling \$40,627.08, motion carried unanimously.

**Correspondence:** USDA Rural Development News Release; Lake Country Power August 2014 Newline; Big Sandy Lake Foundation Social Event; The Mercury; Mark Pawelski AIS Inspection update; Aitkin County Historical Society Depot Highlights Newsletter

**Gravel Crushing Bids** – the township received three bids in response to the advertisement to have gravel crushed in the township gravel pit. Estimates are as follows: Rocon Paving - \$106,925.00; Hammerlund Construction, Inc. - \$103,950.00; and Hoffman Gravel and Excavating - \$98,910.00. The board discussed the bids. Motion made by Charles Quale, seconded by Ron Smith to accept the gravel crushing bid provided by Hoffman Gravel and Excavating, Inc. on the condition that a Certificate of Insurance is provided to Shamrock Township; motion passed unanimously.

**Fire Arm Discharge** – Scott Turner, Aitkin County Sherriff, and Amber Peterson, DNR, were present to provide information regarding the rules and regulations of discharging a firearm within the county/township. It was stated that you can discharge a firearm on your own property as long as it is discharge in a safe manner. A main change made to the Minnesota Hunting and Trapping regulations is the word changes from [“take a wild animal with” to “discharge” a firearm within 500 feet of a building occupied by a human or livestock.... ] If it is believed that someone is discharging a firearm in an unsafe manner, it then becomes “reckless discharge of a firearm”, you are then encouraged to call the sheriff's department. Many times fire arm discharge issues are due to lack of education. The sheriff's department/game warden wants to be informed at the time of possible reckless discharge of a firearm so that the issue can be responded to immediately.

The posting of the township gravel pit property for no trespassing was discussed. The township will be putting the “No Trespassing” signs around the property lines for the gravel pit on Lily Avenue and recording the date of posting for township records.

Scott Turner stated that the department has a new boat and water deputy. The county has hired a K-9 unit that has already shown success.

**Concerns from Residents not on Agenda:**

Lori Jurgensen presented the board with a survey and plans to build a breezeway connecting her house and garage. Motion made by Ron Smith, seconded by Charles Quale, to approved Lori Jurgensen's home addition as presented to the board. Motion passed unanimously.

The board reviewed plans provided by David Jezierski on 211<sup>th</sup> Place for a road right-of-way variance request to build a pole building on his property. Motion made by Ron Smith, seconded by Charles Quale, to approved the building of the pole building as presented to the board; motion carried.

Motion made by Ron Smith, seconded by Charles Quale, to approved the relocation of the driveway for Carl Jensen at 51915 191<sup>st</sup> Place as presented to the board; motion carried.

**OLD BUSINESS:**

Road report – Tim Turner reported they have graveled and bladed approximately 700 yards; about 890 yards Class 5 remaining; have mixed 200 yards winter maintenance salt/sand; replaced culvert on 472<sup>nd</sup> Lane (Duck pass); worked clean-up day, stated that the township has approx 150 tires as a result of the clean-up day; they have completed transmission oil and filter changes and other maintenance in the trucks; cleaned ditch along Floe Rd between Wild Oaks and Karjalahti's property; hauled the dirt back to the pit for binder; the no trespassing signs at the gravel pit will be posted next week; the new posting box for the Willey's Bait Shop location will be installed next week; the board gave Tim Turner approval to hire, if needed, a contractor to dig the ditches on Floe Rd, hauling the clay to the township gravel pit for use in the class 5 gravel crush.

Logging – Motion by Charles Quale, seconded by Ron Smith, to run an ad in the newspapers for Logging, consisting of clear cut on the property behind the tennis court described as Tract 2 is located in the NW ¼ of the NE ¼ of section 16, T49N, R23W (Shamrock Township, Aitkin County) and optional select cut for red oak and paper birch on the township gravel pit property described as Tract 1 is located in the SE ¼ of the NW ¼ of section 11, T49N, R23W (Shamrock Township, Aitkin County) to be opened at the November Regular Board Meeting. Motion passed unanimously. The clerk will have the logging ad for quotes run in both the Voyager Press and the Aitkin Age for the next two weeks.

Ray Gustafson/Public Access Property – to complete the paperwork, petition, resolution for the property swap and the recording of the properties by Troy Gilchrist, the properties' legal descriptions are required. The properties also need to be staked for Bob Moore to be able to view both the current and new locations of the public access. Motion made by Charles Quale, seconded by Ron Smith, to hire Bob Beaver, SEH, to provide and stake the surveys of the properties involved in the Ray Gustafson/Public Access property swap. Motion passed unanimously.

Julie Freie – the board was presented with an email from Julie Freie regarding the standing water on the road by her driveway. The board discussed different possible solutions to fix the water issue. That area of the road has very little right of way for the township to work within and a very high water table for working with drainage. The board would like to be sure that their fix will be able to remain and continue to be used as further road improvement/maintenance is completed. Tim Turner will find out the water table level in the area. The board will further discuss the issue at the November regular board meeting.

John Clasen Road Vacation – Peter Clements presented the board with his and his neighbors' concerns regarding the road vacation requested by John Clasen. The board discussed the road vacation. The clerk informed the board of the information she obtained from the township attorney regarding the township's rights/responsibility relating to this issue. The board does not see any hardship to cause the road to be vacated. Motion made by Ron Smith, seconded by Charles Quale, to be represented by the township attorney, becoming a party to the action against the requested road vacation by John Clasen. Motion passed unanimously. The clerk will contact the attorney.

Clean-up Day – was held on September 13. There were 97 sign-ins, with approximately 13 additional loads for a total of about 110 loads; Road maintenance men Tim Turner, Marvin Turner and Tom Besch, Supervisors Ron Smith, Chuck Quale and Jerry Pawlak were assisted by Bill Reed, Bruce Johnson and Kathy Serfling. We had five dumpsters that were filled. Appliances and scrap metal has been picked up by Crow Wing Recycling. Total fees collected were \$457.00. It was stated that there were people that are not residents of Shamrock Township using the services, addresses over 5200 is out of the township. The board will discuss charging a non-residential fee for out of township residents/property owners before the spring clean-up day.

Jim Metzen – road right-of-way variance request – rebuilding a garage – The board discussed the variance request by Jim Metzen to rebuild his garage. The board discussed Mr. Metzen's request and stated that they have already deviated from their standard road right-of-way of at least 20 feet due to hardship caused by available property space. The board reconfirmed their previous motion at the September regular board meeting to approve a road right-of-way variance request of 10 feet to the garage eaves not 4 feet as has been requested.

Tennis Courts – the condition of the tennis courts were discussed. One of the courts was closed by a supervisor due to safety issues. The tennis season is almost over. The condition of the remaining court will be viewed in the spring by the board before the court is opened. The board discussed building a new set of tennis courts and that the recreation fund was cut at the last annual meeting causing there to be not enough money to rebuild. The board will request the recreation fund be increased at the next annual meeting. It could easily be two years before new tennis courts would be ready and playable. There was also mention of building a basketball court at the same time.

The board discussed doing an annual recreational equipment/area view along with the annual road view.

## **NEW BUSINESS:**

Appoint Election Judges – the board was presented with a list of election judges. The following were appointed to serve as election judges at the general election on November 4, Jack Brula, Richard Cox, Richard Biernat, Judy Haussner, Barb Griefzu, Kathy LaBerge, Karin Cox, Lois Meacham, Loise Ortel, Jan Schluter, Ellsa Sorenson, Candace Kral and Candace Bartel on a motion by Charles Quale, seconded by Ron Smith; motion carried.

November Regular Board Meeting – the board discussed changing the date of the November meeting due to a supervisor conflict, the date will remain November 13 at 1:00 p.m. no change made.

Computer/CTAS – the clerk informed the board that the township computer's operating system will not support the CTASv8 that is being developed by the state auditor. The computer's operating system can be updated but is not always reliable. Motion was made by Charles Quale, seconded by Ron Smith, to spend up to \$500 on a new computer/laptop for the township clerk's use; motion carried.

Bill Reed asked the board if there was going produce a letter or other information to himself or Mr. Walbon's attorney, Shari Larson, regarding the road easement issue on 190<sup>th</sup> Place. Mr. Reed was informed that Mr. Walbon's attorney was going to be provided with a copy of the approved September

Regular Board Meeting minutes and that no other written information would be provided by the township at this time.

The board was presented with a letter and pictures requesting the board's approval of the installment of a concrete approach for Dave and Gail Anderson at 20788 508<sup>th</sup> Lane near to the township road with. Ron Smith viewed the property for Mr. Paquette and explained his view to the rest of the board. It was also mentioned that the contractor does not need a permit, they are requesting the board's approval out of consideration to the township. A motion was made by Ron Smith, seconded by Charles Quale, to approved the request of a concrete approach with the understanding that the township is not responsible for any damage caused to the approach by the regular maintenance of the road within the right-of-way, or of any changes/reconstruction within the road right-of-way that need to be made due to future road improvements made to the road; motion carried.

Concerns of commercial use of the yard waste sites were discussed. It appears that there needs to be some form of monitoring to the sites. The board will discuss the yard waste site regulations and possible signage at the January regular board meeting.

Sharon Lake at Grand Timber Bank is working to obtain a credit card for the township use.

The medical insurance with BlueCross BlueShield is up for renewal and we are looking at other options.

Meeting adjourned 8:45 p.m.

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Candace Kral  
Shamrock Township Clerk

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Ron Smith  
Vice Chairman

**MINUTES WERE APPROVED AT THE NOVEMBER 13, 2014 REGULAR BOARD MEETING**