

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, October 10, 2013**

Board Chairman Charles Quale called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral; road maintenance employee Tim Turner; residents Vernon Awes, Paul and Mary Juckel, Shirley Groff, Helen and Marvin Rix, Candace Bartel, Al Eld and Jan Schuller.

The October 10, 2013, meeting agenda was approved as amended on a motion by Jerry Pawlak, seconded by Ron Smith; motion carried unanimously.

The minutes from the September 12, 2013 regular board meeting were approved unanimously on a motion by Jerry Pawlak, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending September 30, 2013: General Revenue Fund, \$101,752.49; Road & Bridge Fund, \$306,020.01; Fire Fund, 17,209.93; Building Repair Fund, \$95,555.17; Sewer Fund, \$4,792.61; FEMA, \$14,314.95; Road Repair (black topping), \$153,866.21; Parks & Rec Fund, \$54,284.38; and the Lease/purchase Fund, \$22,315.06; for a total in the checking accounts of \$767,110.81. The Road & Bridge CD's total \$350,105.59; Building final payment CD, \$78,794.73; Sewer Fund CD's \$87,948.86; Kirt Properties escrow CD \$4,714.46. Money market interest received in September 2013 was \$230.91. Receipts for the month were \$359.00. September disbursements were \$28,973.90. Motion made by Ron Smith, seconded by Jerry Pawlak, to approve the treasurer's report; motion carried unanimously.

Motion made by Ron Smith, seconded by Jerry Pawlak, to approve the October 2013 claims and payroll totaling \$53,448.02, motion carried unanimously.

**Correspondence:** ACAT Meeting Minutes and Agenda; BCBS Group Leader Bulletin; Delta Dental Health Care Reform change info; Lake Country Power Sept 2013 Newsline; Joe Radinovich Legislative Update; MDH public water supply systems grant info; Aitkin County Historical Society event info; Cemstone cold mix pricing; Riverwood Healthcare Center Healthy Living October 2013 issue

**OLD BUSINESS:**

Road Report – Tim Turner reported that they have hauled 950 yards of gravel; got blacktop milling that he used on the hills by Prairie River, would like to get more down; fixed the turn-around end of 217<sup>th</sup> Place; all clean-up day debris is cleaned up except tires, which will be picked up when we get a truck load; cleaned the ditch along 170<sup>th</sup> Place; have done shoulder mowing and widening; some tree removal due to wind; request removal of tree for the bus at the end of Hillcrest road, the land owner is okay with it; the new truck is at Towmaster for the plow and box; the water pump is at Al's welding for the trailer; to sod the ball field would cost approximately \$500.00; we need to order salt this month to prepare for the winter

Motion was made by Ron Smith, seconded by Jerry Pawlak, to certify that the mileage miles to be reported to Aitkin County Engineer that has been maintained and open to the traveling public at least eight months for the year of 2013 is 52.053. Motion passed unanimously.

Road Improvements – Public Meeting- SEH Representative, Greg Kimman – It was acknowledged that Greg Kimman was not present at the meeting. Residents were present to express concerns and

questions regarding the proposed improvements along Long Point Place. The board encouraged the residents to attend the Public Meeting on October 24, 2013, at 9:00 a.m. to share their concerns and suggestions with the SEH representative that will be present. The residents were informed that the SEH representative will be better qualified to answer their questions.

Ball Field – Sentence-to-Serve should be here next week to start on the dugout roofs; The outfield will be sprayed for broadleaf and then reseeded; the dedication should be in the spring of 2014; interest in obtaining participation in the dedication from some Twins players was discussed.

The leaves at both leaf sites need to be rolled and pushed back. Ron Smith is working on the sites being tended before winter.

Maintenance Contract – life insurance – the board was informed that \$50,000 life insurance benefit for the maintenance department will cost \$37.50 per month. A motion was made by Jerry Pawlak, seconded by Ron Smith, to increase the life insurance benefit for the full time employees to \$50,000. Motion passed unanimously.

A motion was made by Jerry Pawlak, seconded by Ron Smith, to increase the hourly wage of the labor/seasonal worker to \$15.00 per hour, effective January 1, 2014. Motion passed unanimously.

The board reviewed the email from Brent Hutchens regarding the retaining wall that was damaged in the spring. It was stated that the supervisors had viewed the retaining wall back in June and that the wall is in the right-of-way. A letter accompanied by a copy of the Shamrock Township Ordinance Regulating Town Road Rights-of-Way and citing the Minnesota Statute regarding right-of-way use would be sent to Mr. Hutchens.

#### **NEW BUSINESS:**

The board reviewed an anonymous letter of a potentially dangerous dog report on 207<sup>th</sup> Ave. It was acknowledged that the letter has also been sent to the sheriff's department and that it is an issue for the sheriff's department to handle.

A speed limit sign on a township road stating "By Order of Shamrock Township" has been observed. The township has placed no such sign or speed limit stating only the DOT can post speed limits. A supervisor will remove the sign and speak with the resident in question.

Charles Quale had been contacted by the City of McGregor regarding cost sharing of a new police officer. The board agreed that the township has no interest of sharing costs of a new police officer due to liability issues that may arise.

Lake Country Power contacted Charles Quale regarding selling part of the gravel pit to them. The board stated that they do not want to sell any portion of the gravel pit property at this time.

Anderson Bros. Inc. contacted Charles Quale requesting the board consider selling product that we purchased from them back to them for FEMA work that they have been hired to perform for another entity. It was acknowledged that the maintenance department does use this product. The board stated that it does not wish to sell the township's product to Anderson Bros. Inc.

Minnewawa Estate Snowplow Contract – the clerk noted that the contract to be reviewed for any desired changes or concerns. The board reviewed the contract and agreed with it. A motion was made

by Jerry Pawlak, and seconded by Ron Smith that they extend the Minnewawa Estate Snowplow Contract for the next year. Motion passed unanimously.

An email to the township from Amy Schultz was reviewed regarding a possible variance to minimize the easement from 30 foot to 10 foot to build a garage or the vacating of a township road that is adjacent to a piece of property she intends to buy. The board is not willing to agree to the variance request to a 10 foot easement, but would not object to vacating the township road. The clerk will forward this information to Ms. Schultz.

The meeting adjourned at 2:46 p.m.

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Candace Kral  
Shamrock Township Clerk

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Charles Quale  
Board Chairman

**MINUTES WERE APPROVED AT THE NOVEMBER 14, 2013 REGULAR BOARD MEETING**