

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday October 11, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present was Supervisor Charles Quale; Treasurer John Brula; Clerk Candace Kral, Tim Turner, road maintenance employee; Jeff Boelter, Sandy Lake Sand and Gravel; residents Tisa Lawrence, Rick Pavek and Rich Biernat

The minutes from the September 13, 2012, regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith, motion carried unanimously.

The minutes from the October 9, 2012, special board meeting with Jerry Bennett, FEMA representative, were approved on a motion by Ron Smith, seconded by Charles Quale, motion carried unanimously.

The treasurer reported the following fund balances for the period ending July 31, 2012: General Revenue Fund, \$69,737.14; Road & Bridge Fund, \$235,323.02, Fire Fund, \$21,371.17; Building Fund, \$77,186.64; Sewer Fund, \$4,720.91; FEMA, (\$17,665.47); Road Repair, \$53,343.60; Parks & Rec Fund, \$61,107.26; and the Lease/purchase Fund, \$22,391.54. The Road & Bridge CD's total \$342,184.87; Building final payment CD, \$78,015.60; Sewer Fund CD's \$85,923.34; Kirt Properties escrow CD \$4,698.27. Money market interest received September 30 was \$173.19, Receipts for the month were \$156.00 and disbursements were \$36,854.14. Total cash \$527,515.81. Motion by Charles Quale, seconded by Ron Smith to approve the treasurer's report; motion carried unanimously. Motion made by Charles Quale, seconded by Ron Smith to approve the October 2012 claims and payroll totaling \$25,640.75, motion carried unanimously.

Correspondence: ACAT meeting minutes and agenda; Minnesota Local Technical Assistance Program information; Healthy Living Newspaper; MSA Today fall pamphlet; Letter from Diana Sweeney; Kodian Investment Management, LLC information letter; Cemstone Products Company cold mix order information

Concerns from residents not on the agenda: Rick Pavek informed the board of a lot that he purchased that he would like to build a cabin. He is requesting a side lot setback from the road easement and brought information for the board to review. The variance hearing date is November 7, 2012. Rick Pavek is requesting that the board compose a letter to Aitkin County giving their consent to the variance request. After reviewing the information provided, the board had no objections with the variance request as presented as long as all rules and regulations are followed. The clerk will provide a letter to planning and zoning once the documentation is received from the County.

▪ Road report: Tim Turner reported that they finished the ditch on 496th Lane, mulched and seeded; clean the ditch in Tower Pines, added blacktop recycle to the hill and on 189th Ave.; cleaned ditch on 210th Place down by Jurek base up to Buzz's house, we need to add rock and then it will be done, Cemstone will bring a load of dirty crushed 1 ½ rock to use there; pickup frame has been welded; the brakes on the loader were fixed; they finished clean up day clean up; the gate in the gravel pit drive way has been installed; Tim asked if the board wanted to get a tree spade this fall to transplant trees at the gravel pit or push a berm up for the this year, the board suggested to push a berm due to the time of year and possible non-survival of the transplanted trees; the trucks need to be inspected; new back tires are needed on the Sterling, Tim will get prices; one load salt and one load coldmix has been ordered, which will should last through winter; next week the maintenance department switches to five 8-hour days instead of four 10-hour days; Martin Communications is still waiting on the antenna; for the ball field – Marvin Turner called Thompson's and they will deliver black dirt 35 yard loads at \$500.00

per load; they need to order seed for some of the ditch products, the board suggested they call and get prices and information

- FEMA: the residents were informed that the board and a FEMA representative had a meeting to reviewed the assistance request project worksheets, they were signed and are being submitted to the state for final consideration of payment to be received

Leaf Site: the clerk informed the board that the leaf site is open and we have received the permit along with the Minnesota Administrative Rules for a compost facilities; the new signs are posted; Ron Smith suggested that the maintenance department find a local contractor to turn and roll the compost pile.

- Lily Ave. house demolition: the Certificate of Insurance for Jeff Boelter was received Monday October 8, 2012, the “each occurrence” amount is not filled in but the insurance representative informed the clerk that the \$1,000,000 amount will be filled and re-faxed. Ron Smith informed the board that Jeff Boelter contacted him after receiving a letter from the township stating that the Certificate of Insurance had not been received and would be contacting another contractor. After discussion of the demolition project with Jeff Boelter, the board agreed to keep the contract with Jeff Boelter to complete the job.

- Lily Ave. house – garage roof: the board chose forest green for the metal roof on the garage

- Ball Field: The clerk reported that the township received a grant for \$1,500 through Lake Country Power Operation Round Up. Jerry Pawlak was presented with the check on the townships behalf at the Grand Rapids service center on Friday September 28. The township also was awarded a grant for \$10,000 through Twins Community Fields for Kids, Ball Field Renovation Grants. A couple of the conditions of the Twins grant is that a progress report need to be presented in six months and that the ball field needs to be completed within one year. There was discussion of what or how to name the field when it is completed.

- Emergency Managers of Minnesota Annual Awards Banquet: Ron Smith showed the board and the residents the plaque that the township received for the assistance given during the recent flooding and pictures taken at the banquet.

Ron also recognized the gathering at the Lutheran Church to acknowledge and thank all in the community for assistance given during and following the recent flooding.

NEW BUSINESS:

- Bruce D Waslie – Variance Request – Ron Smith attended the Board of Adjustment hearing in the Aitkin County Courthouse to state concerns (as a citizen due to the hearing being held before the township regular board meeting) with the requested variance. The board was informed that the Board of Adjustment did not grant the variance since he was already over the buildable percentage of his property.

- Election Judges – The board reviewed the list of qualified judges provided to them for the selection of judges for the November 6 General Election. A motion was made by Charles Quale, seconded by Ron Smith, for the clerk to set the election judge schedule using the list of qualified judges. Motion passed unanimously.

- Minnewawa Estate Snowplow Contract – the clerk noted for the contract to be reviewed for any desired changes or concerns. The board asked Richard Biernat if he was aware of any issues from the

residents of Minnewawa Estates, he did not know of any. The contract is tabled until the next regular board meeting.

- The board will meet at the Lutheran Church at 6:30 to ride share to the ACAT meeting on Thursday, October 18.

The board and the maintenance guys discussed the roads that need to be repaired from the FEMA list and what contracts should be hired to help the township complete the work that needs to be completed before the ground freezes.

The meeting adjourned at 2:13 p.m.

Candace Kral
Shamrock Township Clerk

Ron Smith
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE NOVEMBER 8, 2012 REGULAR BOARD MEETING