

**SHAMROCK TOWNSHIP
SPECIAL BOARD MEETING
Monday, October 20, 2008, 11 a.m.**

A special board meeting was convened to discuss the location of the underground propane tanks for the new maintenance building. Present were Board Chairperson Nancy Karjalahti, Supervisor Ron Smith, Clerk Candace Bartel, road maintenance employees Tim Turner and Marvin Turner, Gary Jorgensen from LP Gas Services, Inc. and employees from Rapids Plumbing & Heating. Supervisor Charles Quale was consulted via telephone.

The propane tanks had not been installed per the specifications in the building plans. The board had reviewed the situation at previous meetings and required that the installation be done per the plan specifications. Rapids Plumbing had originally subcontracted the installation to Lakes Gas. Rapids Plumbing removed the tanks and arranged for Gary Jorgensen to be present for advice on the installation. Gary discussed his suggestions with architect John Geissler and received verbal approval to move the location of the tanks closer to the tennis courts with the concrete pad located two feet below grade. This was later confirmed via e-mail from mechanical engineer Scott Thomas.

MG Carlson was advised of the pending relocation of the tanks. Nathan Carlson arrived later in the day to inspect the relocation.

The township employees were authorized to ~~do~~ provide the cover fill once the tanks were buried.

The meeting adjourned at 11:55 a.m.

Follow-up information: The concrete pad was poured on October 20. The tanks were installed per the plan specifications on October 23. Gary Jorgensen was present to oversee the installation. Photos were taken to document the installation.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AS CORRECTED AT THE
OCTOBER 30, 2008 REGULAR BOARD MEETING**