

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, October 30, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, and road maintenance employee Tim Turner.

The minutes from the October 9, 2008 regular board meeting were approved on a motion by Ron Smith, seconded by Charles Quale. The minutes from the special board meeting on October 20, 2008 were approved as corrected on a motion by Ron Smith, seconded by Nancy Karjalahti.

Correspondence: The Big Sandy Lake Association newsletter was received and will be filed for reference. Nancy Karjalahti received a reply from Senator Amy Klobuchar regarding the ROPE study.

**OLD BUSINESS:**

Building: Township attorney, Troy Gilchrist, sent the letter reviewed at the last board meeting to M.G. Carlson Construction Co. The special board meeting on October 20 was discussed. Nancy Karjalahti called M.G. Carlson during the meeting to inform them that work was being done on the propane tank re-installation. The building punch list was reviewed; most everything has been completed with the exception of the final paperwork. Troy Gilchrist will be notified of the progress on the punch list. An updated list of lien waivers received was distributed. Replacement door panels have been ordered for the garage door; payment has been received from the insurance company.

Road Report: Tim Turner reported 300 yards of gravel and 80 yards of pit run were spread; roads were bladed; some of the scrap steel from cleanup day has been picked up; the DNR has turned the leaf sites; brush was chipped on 476<sup>th</sup> Lane and Street; two loads of dirt/debris was removed to partially clear the public access by Cajun Queen; an order of cold mix was picked up; and smoke detector/carbon monoxide monitors were installed in the townhall building. The property owner adjacent to the Cajun Queen public access should be notified regarding encroachment on the access. Tim discussed a problem with one of the door closures with Nate Carlson. Nancy Karjalahti bought a floor mat to try out; she was given approval to purchase several more. Tim reported that the blacktop project for the front of the townhall will have to wait until spring.

187<sup>th</sup> Avenue access (near Trudy Bunge): Two quotes were received for the project. Motion by Ron Smith, seconded by Charles Quale, to accept the quote from Anderson Excavating; motion carried.

197<sup>th</sup> Avenue (Gary Kirt project): No work has started.

198<sup>th</sup> Place (public access in sec. 21): Waiting to hear from surveyor Terry Betley. Nancy Karjalahti had e-mailed Terry about the survey and also about getting a survey of the area near Timbershores on 188<sup>th</sup> Avenue.

486<sup>th</sup> Street (Westberg property); 484<sup>th</sup> Street (Nelson property): Waiting to hear from Steve Hughes, Aitkin County Soil & Water, for his proposal for these areas. It was reported that the Nelson's have cleaned out their ditch.

197<sup>th</sup> Avenue (road repair): Payment was received for the road repair work the township maintenance men did near the Daniel Moland property.

188<sup>th</sup> Avenue: Steve Freie contacted board members with concerns about drainage near his property. Nancy Karjalahti will discuss the concerns with him.

Township Road Design Standards: Resolution information was received from Troy Gilchrist; tabled to next meeting

Unemployment claim: The claim has being processed and the township will received a bill for the payments.

**NEW BUSINESS:**

Charles Quale moved to approve the Minnewawa Sportmen's Club permit request to hold a fishing contest on February 14, 2009, seconded by Ron Smith; motion carried.

The board was advised of a slight increase in the dental insurance premium on the road maintenance employees. This will be effective December 1, 2008.

Approval was given to provide building keys to the cleaning service.

The clerk was given approval to renew her notary public commission when it expires in January 2009.

The meeting adjourned at 9:10 p.m.

Candace Bartel  
Shamrock Township Clerk

Nancy Karjalahti  
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE NOVEMBER 13, 2008 REGULAR BOARD MEETING**