

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, November 8, 2012**

Board Chairperson Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present was Supervisors Charles Quale and Jerry Pawlak; Treasurer John Brula; Clerk Candace Kral, Tim Turner, road maintenance employee; Dora Potts, Voyager Press and resident Richard Biernat.

The minutes from the October 11, 2012, regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith, motion carried unanimously.

The treasurer reported the following fund balances for the period ending October 31, 2012: General Revenue Fund, \$69,820.68; Road & Bridge Fund, \$219,143.50, Fire Fund, \$21,310.74 Building Fund, \$77,215.29; Sewer Fund, \$4,722.61; FEMA, (\$19,817.13); Road Repair, \$53,368.77; Parks & Rec Fund, \$72,441.16; and the Lease/purchase Fund, \$22,404.38; for a total cash \$513,610.00. The Road & Bridge CD's total \$342,184.87; Building final payment CD, \$78,015.60; Sewer Fund CD's \$85,923.34; Kirt Properties escrow CD \$4,698.27. Money market interest received October 31 was \$196.02, Receipts for the month were \$11,538.92 and disbursements for last month were \$25,640.75. Motion by Charles Quale, seconded by Jerry Pawlak to approve the treasurer's report; motion carried unanimously. Motion made by Charles Quale, seconded by Jerry Pawlak to approve the October 2012 claims and payroll totaling \$48,513.69, motion carried unanimously.

Correspondence: Newspaper Article regarding Zumbrota Fire Board; Lakes and Pines News Letter; Aitkin County Historical Society Depot Highlites Newsletter; 2013 MBA Scholarship Program information; Lake Minnewawa Association meeting minutes and president's note; USDA Rural Development Newsletter

Road report: Tim Turner reported that the cold mix was ordered and picked up; they patched some holes in the blacktop; mixed up the salt/sand, the shed is full; the radio system is finished; they have been doing some grading work; on the flood damaged roads for FEMA, all of the Category A work is done except for some work being done by Ecklund Excavating and they have received two proposals from Ecklund Excavating for a job, the proposals are priced to reflect two different scenarios for the same project for the board to decide depending on how the board wanted that particular project done; they leveled black dirt on the ball field to get it ready for seeds; the trucks are ready for DOT Inspection; the Sterling got new tires; paint and decals have been completed on the Kodiak Plow; they added rip rap and fabric on Duck Pass Access; the DNR pushed back the leaves at the leaf site; the pickup transmission has been replaced at Mills GM in Brainerd; they wanted to be sure to continue with the sign replaced program even though the requirements regarding them had been change, the board instructed the maintenance department to continue with original sign replacement plan; Jerry Pawlak got estimates for new road/construction/emergency signs and cones for the board to consider purchasing so that the township would have them on han; they fixed the lock on the door of the Lily Ave garage, someone went in and stole all the internal wiring in the building;

Lily Ave. house demolition: the project is in process

Lily Ave. house – garage roof: the project is in process and nearly complete

Ball Field – it was discussed and decided that the board should have the back side of the fence put in this fall so that there would not be any concern of possible high traffic on the new grass in the spring,

Projects for Disaster Declaration: a letter was received from Homeland Security and Emergency Management that stated reminder that all work for A & B projects need to be complete or a request for a Time Extension needs to be completed and filed; the clerk will complete the Time Extension form with Tim Turner next month for any projects that are not completed so that the form is filed on time.

Minnewawa Estate Snowplow Contract – the board suggested that an addendum signed by the chairmen be attached each year to the contract stating that the board reviewed the contract and agreed with it. A motion was made by Charles Quale, and seconded by Jerry Pawlak that they extend the Minnewawa Estate Snowplow Contract for the next year. Motion passed unanimously.

NEW BUSINESS:

Roger D Myrkle – Variance Request – the hearing was on November 7, 2012, the board discussed the request but was unable to relay any concerns to the Board of Adjustment do to the timing of the hearing/town board meeting

Charles Quale suggested that a letter be sent to Brian Napstad regarding the timing of the variance/CPU requests hearing dates, then also to bring the issue up at the next ACAT meeting, Shamrock is probably not the only township that has had timing issues for the matters to be discussed at regular board meetings.

Minnewawa Sportsman's Club Fishing Contest – the board was presented with an Application for Permit to Hold a Fishing Contest on the Lake by the Minnewawa Sportsmen's Club. A motion was made by Charles Quale, seconded by Jerry Pawlak, to approve the Minnewawa Sportsman's Club fishing contest. Motion passes unanimously.

Election - General Elections was on November 6; voters on roster - 784; new registrations – 84; for a total of 868 voters; 604 voted on November 6; 108 absentee votes for a total of 712 ballots cast; voter turn-out – 82%

Meeting with the Corps – an email was received from Brian Napstad to confirmed a meeting scheduled with the Corps to begin discussion of flood mitigation on Nov 30 at Blandin Foundation in Grand Rapids and recommends that Shamrock Township attends – this is not a public meeting – Ron Smith will attend the meeting as a Shamrock Township representative

Blue Cross Blue Shield Renewal – the township received the renewal information for BCBS, the plan increased this year a total of approximately \$48. Ron checked with the maintenance department to see if they wanted to change their insurance plan; they expressed that they will continue with the plan that they currently have for the year.

Aitkin Public Library Expansion - the township received a letter from the library expansion task force requesting to be added to a board meeting agenda so they may present the proposed expansion plans and request the township to consider a donation to the expansion fund. A letter will be sent to the task force to inform that they may attend the annual meeting in March to give their presentation and that is when the donations are decided on by the residents of the township in attendance.

Road/construction signs – the board reviewed the quotes provided by Jerry Pawlak, Tim Turner informed the board that the list in the quotes is what would have been used/needed during the July flooding. A motion was made by Charles Quale, seconded by Jerry Pawlak, to purchase the extra signs from M.R. Sign. Motion passes unanimously. Charles Quale stated that the township should also purchases an extra dozen cones at the time of the sign purchase.

Ron Smith informed the board that the township has not received an answer from a letter that the clerk sent to the Aitkin County Land Department on August 27, 2012, regarding the surveying of public property near the Catholic Youth Camp. Ron Smith will contact Brian Napstad with a copy of the letter to get a response from him regarding the requested survey.

A motion was made by Charles Quale, seconded by Jerry Pawlak, to accept the proposal by Ekelund Excavating Inc that included the expansion of the ditch on 189th place for \$12,500. Motion passed unanimously.

The meeting adjourned at 1:58 p.m.

Candace Kral
Shamrock Township Clerk

Ron Smith
Shamrock Township Board Chairperson

MINUTES WERE APPROVED AT THE DECEMBER 13, 2012 REGULAR BOARD MEETING