

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday November 10, 2016**

Board Chairman Charles Quale called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Allen Eld; Treasurer John Brula; Clerk Candace Kral, Deputy Clerk Sue LaValla; Maintenance Tim Turner; Nicole Eld, McGregor Chamber of Commerce, Sandy Marsyla, Floe International; Chris Virta, Fryberger, Buchanan, Smith & Frederick, P.A; and 1 resident.

Motion by Ron Smith, seconded by Allen Eld, to approved the November 10, 2016 agenda; motion carried.

The minutes from the October 13, 2016, regular board meeting were approved on a motion by Allen Eld, seconded by Ron Smith; motion carried.

The treasurer reported the following fund balances for the period ending October 31, 2016: General Revenue Fund, \$166,006.82; Road & Bridge Fund \$224,249.62; Sewer Fund, 7,574.59; Road Repair (blacktop), \$108,834.95; Cartway, \$1,593.99; Fire Fund, \$8,715.68; Building Repair Fund, \$160,170.16; Parks & Rec Fund, \$59,042.77; and the Lease/purchase \$30,750.01 for a total in the checking accounts of \$766,937.99. The Blacktop Repair CDs' total \$187,437.86; Building final payment CD, \$80,533.71; Sewer Fund CDs' \$90,578.74. Money market interest received in October 2016 was \$131.80. Receipts for the month were \$35.47. October disbursements were \$22,715.47. Motion made by Allen Eld, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to approve the November 2016 claims and payroll totaling 27,144.80; motion passed unanimously.

Correspondence: Minnesota Department of Health – The Noncom Scoop newsletter Fall Winter edition notice - stating that it is published and available on the state website; Lake Country October 2-16 Newsliner; Lake Country Power Strictly Business Fall 2016; email from Lake Country Power, Jeff Sheldon regarding ribbon cutting ceremony at their newest underground substation was held on November 2; Email from MAT regarding the Annual Conference to be held in St. Cloud on Nov. 17-19; Lake Minnewawa email - giving information about Give to the Max Campaign; Aitkin County Area Chamber of Commerce weekly events and updates.

Concerns from residents not on the agenda:

Bruce Johnson – 50155 197th Ave. –a non-maintained public platted road – asked the township what it would do to help with the expense of establishing the road to spec for the township to accept the road as a township maintained road. He was informed that the township would help with the shaping of the road to obtain the proper crown. All other expense is the responsibility of the property owners. The board reviewed the township requirements for the road.

OLD BUSINESS:

Road Report –Tim Turner reported that they have been performing regular blading and road maintenance as needed; The trucks are due for inspection, had new springs put on the Kodiak, the Grader will need 4 new tires before winter; installed a culvert, reshaped and widened the intersection of 498th Lane and 210th Place; installed “No Dumping” sign on 473rd Street and “No Shoulder” signs on 172 Place; cut and reshaped shoulder on 220th Avenue; and has begun the road (graveling) work on 512th Lane (shared road with Workman Township), we will notify Jim Berg of Workman Township to inform him;

has checked a property owner's culvert that has been install at his driveway approach and stated that it looks good

Ball Field Benches – Charles Quale informed the board that Wayne Floe met with him and will make and donate the benches for the dugouts. Motion made by Ron Smith, seconded by Allen Eld, to hire Anderson Builders to complete the interior of the dugouts including storage room; motion passed unanimously. The clerk is communicating with community education to get a team to play on the ball field next year.

There is no new information regarding 210th/211th Place intersection and 188th Place.

Alan Hancock – Cartway Petition – the board was informed that Mr. Sampson has not cashed the check. The end of the 40-day appeal period is November 20, the clerk will then have the cartway recorded at the County Recorder's Office

Employee Health Insurance – The clerk informed the board of the increase in the employee health insurance premiums and prescription co-pays that will take effect in January.

Nicole Eld, McGregor Chamber of Commerce, stated that she is still requesting that the township continue on with the procedure regarding lodging tax even though Hillcrest will not provide an approval letter to the township. Nicole will also check into how the homes/cabins that are not residential cabins but purchased and permitted for vacation rentals will be affected.

Allen Eld contacted the Aitkin County Court Administration to inquire what the township would need to do in order to collect the monies owned the township as ordered by the court in the John Clasen road vacation case. The township would need to file a form for \$5.00, the courts then requests Mr. Clasen's finances and if he has not complied the courts will take further action. Allen Eld will obtain further information of the process.

The township received an email from Jay Laursen asking about the status of the camp's use of public land located near the camp. The clerk will inform him that the township has taken no further action and is still waiting on the financial stability and future of the camp.

General Election voting statistics – 792 registered voters on the list – 567 (65 of which were new registrants) voted at location – 174 Absentee Voters for a total of 741 Shamrock residents voted

NEW BUSINESS:

Floe International requested that the township hold a Public Hearing on the issuance of revenue obligations by the City of McGregor to finance a project. A tax exempt bond is being acquired through City of McGregor, Minnesota for the addition to the Floe International building. Shamrock Township public hearing is necessary due to the fact the Floe International is located in Shamrock Township. Motion made by Ron Smith, seconded by Allen Eld to adopt Resolution 2016-16 entitled "Resolution Approving the Issuance of Obligations by the City of McGregor, Minnesota to Finance a Project by U.S. Development & Leasing Corporation Located in the Town" setting the public hearing for December 8, 2016, 12:30 pm. Motion passed unanimously.

Minnesota Association of Townships is holding a clerk training at their offices in St. Michael on January 12, 2017 the same date as the January regular board meeting. Motion made by Allen Eld, seconded by Ron Smith, to change the date of the January regular board meeting from Thursday January 12, 2017 to Tuesday, January 10, 2017 at 1:00 pm. Motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to change the February regular board meeting from Thursday, February 9, 2017 to Tuesday, February 7, 2017 at 1:00 pm. Motion passed unanimously.

Motion made by Ron Smith, seconded by Allen Eld, to set the Board of Audit meeting for Tuesday, February 7, 2017 at 3:00pm. Motion passed unanimously.

The board agreed that the deputy clerk will be an Ex-Officio Notary rather than a State Notary Public.

The board dental coverage will be changing. Security Life has been purchased by Ameritas, the board will be billed individually instead of through the township. The members will go online to obtain further information and pick their plan.

Todd Plaisted variance request for Ordinary High Water setback to 67 feet was reviewed. The board has no issues with the requested and recommends that all rules and regulations be followed.

Meeting adjourned 2:48 p.m.

Candace Kral
Clerk

Charles Quale
Board Chairman

MINUTES WERE APPROVED AT THE DECEMBER 8, 2016, REGULAR BOARD MEETING