

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday November 12, 2015**

Board Chairman Ron Smith called the meeting to order at 1 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Allen Eld; Treasurer, John Brula; Clerk Candace Kral; road maintenance employee Marvin Turner; Bob and Chad Sunberg, Mille Lacs Corporate Ventures.

Motion by Charles Quale, seconded by Allen Eld, to approved the November 12, 2015 agenda as amended; motion carried.

The minutes from the October 8, 2015, Regular Board Meeting were approved on a motion by Charles Quale, seconded by Allen Eld; motion carried.

The minutes from the September 10, 2015, Special Board Meeting regarding the purchase of a new loader were approved on a motion by Allen Eld, seconded by Charles Quale; motion carried.

The treasurer reported the following fund balances for the period ending September 30, 2015: General Revenue Fund, \$141,723.60 Road & Bridge Fund \$230,436.35; Sewer Fund, 4,850.557; Road Repair (black topping), \$302,850.88; Fire Fund, \$79,187.52; Building Repair Fund, \$129,863.68; Parks & Rec Fund, \$51,846.96; and the Lease/purchase \$25,750.131; for a total in the checking accounts of \$966,509.67. The Road & Bridge CDs' total \$86,251.39; Building final payment CD, \$80,020.35; Sewer Fund CDs' \$90,277.99. Money market interest received in October 2015 was \$161.18. Receipts for the month were \$175.90. October disbursements were \$42,128.62. Motion made by Allen Eld, seconded by Charles Quale, to approve the treasurer's report; motion carried.

The township received an email regarding the consistency of the two inch thickness of the compressed blacktop laid on 202<sup>nd</sup> Place. The email included pictures with measurements along the edges of the blacktop. Bob Beaver, SEH, explained the process that is used for measuring the thickness of the blacktop during construction. The board approved the payment to Anderson Bros. for \$224,646.44 with the condition that a hold will be placed on any further payments for a balance of approximately \$40,000 left in the contract until further review is completed by the Board and Bob Beaver. Motion made by Charles Quale, seconded by Allen Eld, to approve the November 2015 claims and payroll totaling \$250,356.31; motion passed unanimously.

**Correspondence:** Lake Minnewawa Association Newsletter Fall 2015; Aitkin County Historical Society newsletter; Lake County Power Strictly Business Fall 2015 issue and October 2015 Newslin issue; Lakes and Pines Board & Employee Newsletter July, Aug. and Sept. 2015 Issue; email from Aaron Volker, email from Mark Pawelski, LMA, regarding an article in the Aitkin Independent Age titles Aquatic Invasive Species

**Concerns from residents not on the agenda:**

**OLD BUSINESS:**

Road report – Marvin Turner reported that they have doing grading and gravel, 1200 yards gravel; mixed salt/sand; graveled entire Sheshebe circle; used the road reclaimer on 170<sup>th</sup> and 510<sup>th</sup> Lane; clean ditched at 188<sup>th</sup> Avenue and 472<sup>nd</sup> Street; the trucks have been inspected, passed; installed new brakes and windshield in the Sterling; new windshield installed on the Kodiak; Rocon Paving should be starting work on the shouldering on the 202<sup>nd</sup> Place project; something with the electronics is happening

on the tractor backhoe, they are trying to figure it out, Nortrax will need to check it out with their computer;

Employee Insurance – the board was informed that Tim and Marvin received their premium costs for the next year and they both increased significantly (50% or more). The clerk is checking out different options for insurance coverage for the maintenance employees including Minnesota Benefits Association group plans. The clerk has also checked into different options to increase the employee disability insurance, providing rates/benefit information to the board. The board will schedule a special meeting for further discussion.

The clerk informed the board that she placed a hold on Indian Portage Lots 12 thru 15 Blk 25 with the Aitkin County Land Department as requested by the Board at the October Regular Board Meeting. The property can be held for six months at which time the township needs to either purchase the property or let the county sell it. The clerk will proceed to get the price valuation of the property from the county.

497<sup>th</sup> Lane – Chuck Quale informed the board that he received a call regarding road easement on property a person purchased on a road that is not a township maintained road. The property butts up against Highway 65, but he says that the property has no legal access because it doesn't have a township road and is suing the title company. Chuck directed him to Betty Christensen to help him find out about any legal easements.

The township has received emails from Paul Cummings requesting that the township fix the washout problems that he and his neighbors are having at 507<sup>th</sup> Lane and 202<sup>nd</sup> Place (on his road). The clerk pulled the file previously opened in 2011 regarding the washout problems. The Shamrock Township Board discussed the washout problems that Mr. Cummings was referring to on his road (507<sup>th</sup> Lane, a non-township maintained road) with each rain fall that we have in the area. The board has discussed this road in the past to try and see if they could help you with the problems. The file reflected that in October 2011, the board had the township engineer, Matt Reid (SEH) inspect the intersection of 202<sup>nd</sup> Place and 507<sup>th</sup> Lane. A memo giving Mr. Reid's observation and recommendations was then presented to the board at the November 10, 2011, Regular Board Meeting. The memo stated that the driveway needs to be built up and crowned; this would allow the water to shed to the edges alleviating much of the washout of the road/driveway. The township road is not causing the drainage problem. It was stated that the property owners on 507<sup>th</sup> Lane were informed of the results at the time. The clerk will send a letter to Mr. Cummings informing him of their discussion and include a copy of the memo from SEH for his reference.

## **NEW BUSINESS:**

MLCV (Mille Lacs Corporate Ventures - Gabeshiwigamig Niish, LLC – Liquor License – Big Sandy Lodge – Chad Sunberg, Mille Lacs Corporate Ventures was present to answer questions the board had regarding the requested liquor license and the sale of Big Sandy Lodge Resort. The board discussed the circumstances of the sale. The tax deferral abatement agreement with the township and back taxes of the lodge were discussed. The clerk will find out if the township should acquire a lien for the \$8,813.51 that was paid back to Big Sandy Lodge in September 2011 as part of the deferral agreement and directed by Kirk Peysar, County Auditor. Charles Quale moved to approve/sign the liquor license for Mille Lacs Corporate Ventures, Gabeshiwigamig Niish, LLC, seconded by Allen Eld; motion carried. Motion made by Allen Eld, seconded by Charles Quale, to approve the clerk to acquire a lien for the township for the tax deferral amount owed to the township by Big Sandy Lodge if necessary; motion carried.

The township received an email from Aaron Volker, Environmental Technician II regarding property use and environmental contamination questions for property located to the west of the intersection of 496<sup>th</sup>

Lane and Highway 65. The email contained questions in regards to the property mentioned. The clerk will return an email stating that the board discussed his request and that we do not have any answers for him.

517<sup>th</sup> Lane – the board received a call regarding the request for a “Dead End” sign to inform people since the road is a narrow dead end and is not a lake access and people have difficulty turning around at the end. The board instructed maintenance to install the sign.

Keith Mielke – will be attending next month’s regular board meeting with regards to the installation of his new septic system, however has requested that the township plow his road, 209<sup>th</sup> Place, due to the fact that they will be here year around starting this year. The clerk will inform him that 209<sup>th</sup> Place is a public non-township maintained road and that all maintenance, grading, snowplowing, etc., is the responsibility of the property owners. A copy of the Road Specification information will be attached for his reference.

Allen Eld informed the board of nine lots in the Sheshebe area that would be suitable for a septic cluster system that the township could purchase for a good price. The board agreed to wait on purchasing any property for a cluster system at this time.

Charles Quale received a call from a property owner in Ponderosa Point that she is selling one of her lots that has a road going across it and the current buyers do not want the road going through it She asked if the township would move the road. He informed her that the road is not a township maintained road and that she can hire a contractor to construct the road as long as it is within the right-of-way.

The board scheduled a special meeting for the discussion of employee insurance and the possible 520<sup>th</sup> Lane culvert maintenance project to be held on December 3, 2015, at 7:00 p.m.

Meeting adjourned 2:40 p.m.

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Candace Kral  
Clerk

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Ron Smith  
Board Chairman

**MINUTES WERE APPROVED AT THE DECEMBER 10, 2015, REGULAR BOARD MEETING**