

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, November 13, 2008, 7 p.m.**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale, Treasurer John Brula, Clerk Candace Bartel, road maintenance employee Marvin Turner, residents Marge Nelson, Carol and James Bradley, Richard Biernat, and Shirley Scollard. Joan Wilson was also present.

The minutes from the October 30, 2008 regular board meeting were approved on a motion by Charles Quale, seconded by Ron Smith.

The treasurer reported the following fund balances for the period ending October 31, 2008: General Revenue Fund, \$1,128.14; Road & Bridge Fund, \$283,911.28; Fire Fund, \$47,085.07; Building Fund, \$184,809.12; Sewer Fund, \$26,723.01; Parks & Rec Fund, \$9,538.98; and the Lease/purchase Fund, \$0.00. The Road & Bridge CD's total \$113,507.12; Sewer Fund CD \$53,040.71; Kirt Properties escrow CD \$5,502.20. Interest received October 31 was \$1055.31, other receipts totaled \$8,838.68; disbursements were \$29,123.96. Total cash and savings balance on hand as of October 31 was \$725,245.63. Liabilities are the backhoe lease at \$34,649.20 and the building bond at \$625,000. Motion by Charles Quale, seconded by Ron Smith to approve the treasurer's report; motion carried. Motion by Ron Smith, seconded by Charles Quale to approve payment of claims and payroll in the amount of \$19,172.91; motion carried

Correspondence: The Big Sandy Lake Association agenda and meeting minutes were distributed. Information on dual fuel heat was received from Lake Country Power, the Lakes & Pines and the Mille Lacs Energy Cooperative newsletters were received; they will be filed for reference.

OLD BUSINESS:

Road Report: Marvin Turner reported roads were bladed as possible, parts were ordered for dump trucks, and regular maintenance was done on vehicles. The tennis court nets have been taken down and cracks are pushing up the new surface on the courts.

187th Avenue access (near Trudy Bunge): Anderson Excavating completed the project November 13. The seed and matting were not installed due to it being so late in the season; the road maintenance men will install them in the spring. Motion by Charles Quale, seconded by Ron Smith, to approve payment of \$4010.00 to Anderson Excavating; motion carried. It was noted that the Tamarack SnoFlyers donated \$1000 towards this project. A copy of the bill will be sent to BSALWMP for reimbursement.

197th Avenue (Gary Kirt project): Work is in progress on the relocation of the road. Charles Quale was on site and reported the culverts are in and there has been good compaction.

198th Place (public access in sec. 21): Nancy Karjalahti reported the survey stakes have been placed. She took photos of the locations of the stakes. The surveyor is to provide the township with a copy of the survey. No report on the requested survey on

188th Avenue near Timbershores.

486th Street (Westberg property); 484th Street (Nelson property): Nancy Karjalahti talked with Steve Hughes, Aitkin Co. Soil & Water, about the drainage problems in these areas; Impact 6 will be contacted to have an engineer evaluate these areas. It is too late in the year for any work to be done. Marge Nelson presented a statement relating to the spring flooding and work paid for and done by the family on the ditch on their property line. Marge said that Steve Hughes had visited the site in September. She requested compensation for the work done; the board stated they cannot reimburse her for the work done. Motion by Ron Smith, seconded by Charles Quale, to have Nancy Karjalahti take these projects to BSALWP for review; motion carried.

47555 188th Avenue (Steve Freie property): Nancy Karjalahti shared photos of this property. The driveway is not at the same level as the paved road causing standing water.

Lakeview Lane (Public access near Cajun Queen): The property owner has done landscaping that goes over a drain basin and drainage pipe. Nancy Karjalahti will check with the county zoning office on the location of the septic system. A letter will be sent to the property owner requiring removal of debris and stating no further obstruction of the access will be allowed. This is a dedicated to the public lake access and is used primarily by snowmobilers.

Building: Nancy Karjalahti and Candace Bartel met with Nathan Carlson, MG Carlson Construction Co., on November 11 and reviewed the items left on the punchlist. Carlson is waiting for change orders from the architect to finish the required paperwork. Information received by the township attorney from MG Carlson was reviewed. The change orders and the remaining work to be done were discussed. Ron Smith will contact architect John Geissler regarding the status of the project. It was noted that the township attorney will review the final paperwork. A bill was received from Kangas Enterprises, Inc. for work done on the project; they have not been paid. The bill was given to Nathan Carlson. The clerk was directed to contact Kangas and provide bond company information, if requested.

Township Road Design Standards: The resolution information received from Troy Gilchrist, township attorney was reviewed by the board. Motion by resolution to adopt the township road design standards policy and to present it at the annual meeting was made by Charles Quale, seconded by Ron Smith; approved on the following vote: Quale, aye; Smith, aye; Karjalahti, aye.

General election follow-up: 750 people voted. It was noted that improvements are needed to make the facility more easily accessible for handicapped voters. The county recount for the senatorial seat will be November 20 at the 40-Club Convention Center in Aitkin.

NEW BUSINESS:

The need for hand tools for the maintenance shop was discussed. Charles Quale moved to allow up to \$3000 for the purchase of hand tools, seconded by Ron Smith; motion carried.

The meeting adjourned at 9:12 p.m.

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board
Chairperson

**THE MINUTES WERE APPROVED AT THE DECEMBER 11, 2008 REGULAR BOARD
MEETING.**