

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, December 8, 2011**

Board Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisors Charles Quale and Ron Smith; Treasurer John Brula; Clerk Candace Bartel; road maintenance employee Marvin Turner, and residents Rich Biernat and Jerry Pawlak.

The minutes from the November 10, 2011 regular board meeting were unanimously approved on a motion by Ron Smith, seconded by Charles Quale.

The treasurer reported the following fund balances for the period ending November 30, 2011: General Revenue Fund, \$74,852.04; Road & Bridge Fund, \$401,413.37, Fire Fund, \$42,474.13; Building Fund, \$68,739.95; Sewer Fund, \$4,703.81; Parks & Rec Fund, \$51,283.56; and the Lease/purchase Fund, \$55,684.64. The Road & Bridge CD's total \$336,474.27; Building final payment CD, \$77,257.98; Sewer Fund CD's \$84,465.47; Kirt Properties escrow CD \$4,675.38. Money market interest received November 30 was \$199.14, property tax receipts totaled \$235,269.12 and \$1154.00 was received from Crow Wing Recycling for scrap metal, disbursements were \$15,452.54. Checking account balance plus investments on hand as of November 30, 2011 was \$1,202,024.60. Liabilities are the building bond at \$520,000. Motion by Charles Quale, seconded by Ron Smith to approve the treasurer's report; motion carried unanimously. Motion by Charles Quale, seconded by Ron Smith, to approve the revised November claims report to include the VISA bill for a total of \$15,452.54; motion carried unanimously. Motion by Ron Smith, seconded by Charles Quale to approve payment of the December claims and payroll totaling \$40,589.82; motion carried unanimously.

Correspondence: The following was received: Information on parts and service specials from Ziegler, newsletters from Rep. McElfatrick, and the USDA Rural Development newsletter.

Joe Gould, Democrat candidate for the MN House of Representatives, was unable attend tonight's meeting as planned. He will attend the January 12 board meeting.

**OLD BUSINESS:**

- DNR pit lease – nothing new to report.
- Road report: Marvin Turner reported the plow trucks have been inspected, brush has been mowed on Bridge Road, trees were cut on 200<sup>th</sup> Avenue and off Long Point Place, parts for the pickup plow have been ordered, and Freeman Electric has ordered a relay part for the furnace in the old shop. Ron Smith reported a sign on 508<sup>th</sup> LN indicating the property owner doesn't want the right-of-way mowed, sprayed; the right-of-way is maintained by township, not the property owner.
- 218<sup>th</sup> PL – the recommendations from Matt Reid, SEH, on diverting drainage were received. Tabled to allow the supervisors time to review the report.
- Lakeview Land Access (by Cajun Queen): After discussion Jerry Pawlak offered to contact the conservation officer regarding ATV use of the public access.
- 188<sup>th</sup> Avenue – items in the right-of-way. The leaves are still piled in the right-of-way, they will be moved when the snowplow goes through the area. It was noted that some of the right-of-way stakes on the recently surveyed section have been removed.
- Nancy Karjalahti informed Dick Bevill that the township is not interested in cost sharing on shoreline restoration on the public access near his property on Lake Minnewawa.

- 202<sup>nd</sup> PL – the boat lift in the way of the snowmobile crossing has been moved. The boat in another location is still in the right-of-way.
- The township utility permit rules and regulations will be discussed at a special meeting in the next couple of months. The county’s culvert/driveway access guidelines will be also reviewed. Once township guidelines are revised they should be distributed to area realtors and contractors.
- Ron Smith moved to adopt the township road sign maintenance plan discussed at a previous meeting utilizing a three-year replacement option, seconded by Charles Quale; motion carried. Charles Quale will check with the county engineer’s office about the installing of new signs.
- Long-Range Comprehensive Road Plan: a special board meeting was scheduled for Thursday, January 12, at 9:30 a.m. to discuss road issue planning to include the comprehensive road plan, the utility permit rules and regulations, culvert/driveway issues and the 218<sup>th</sup> PL drainage
- Townhall remodeling: Nothing new to report.
- Several inquiries have been received regarding use of the townhall for public meetings. After discuss, it was decided that the building will not be available for public meetings at this time.
- Ron Smith moved by resolution of authorize a supervisor, with proper qualifications, to work as a back-up road equipment operator in an emergency situation, seconded by Nancy Karjalahti; motion carried on the following vote: Karjalahti, aye; Quale, aye; Smith, aye.
- Ron Smith shared concerns about realtor signs on the edge of the road. Notification will be sent to the realtors regarding items in the right-of-way along with the township culvert/driveway guidelines.

**NEW BUSINESS:**

Information received from the county assessor regarding the tax impact of changes to Homestead Market Value Credit was distributed.

Meeting adjourned at 8:45 p.m.

Candace Bartel  
Shamrock Township Clerk

Nancy Karjalahti  
Shamrock Township Board Chairperson

**MINUTES WERE APPROVED AT THE JANUARY 12, 2012 REGULAR BOARD MEETING**